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# A n n u a l R e p o r t

## Town of Andover Massachusetts

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Reginald S. Stapczynski, Town Manager

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ANDOVER, MA 01810





**TOWN OF ANDOVER**

**1994 ANNUAL REPORT**

**PREPARED BY THE TOWN MANAGER**

**PURSUANT TO THE PROVISIONS OF CHAPTER 40, SECTION 49  
OF THE GENERAL LAWS OF THE COMMONWEALTH OF MASSACHUSETTS AND  
ARTICLE II, SECTION 4 OF THE GENERAL BY-LAWS OF  
THE TOWN OF ANDOVER**

**COVER PHOTOGRAPH:**

**Main Street - 1957 - by Dorothy Piercy**

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# TOWN OF ANDOVER

## MASSACHUSETTS

Town Offices  
Andover, MA 01810  
(508) 470-3800

To the Honorable Board of Selectmen and Citizens of Andover:

The year 1994 was one of challenges and accomplishments. The planning efforts of previous years came together in 1994 to form the bases for events that made us proud to be Andoverites. The following deserve special attention:

- In May, the voters overwhelmingly approved two debt exemptions for the Andover Schools which totalled \$40.5M. The sum of \$38.5M was for additions and renovations to the Andover High School, South Elementary School and Sanborn Elementary School. The sum of \$2.0M was for a system-wide computer technology program. During the summer, site work including driveways, parking lots and soccer fields was completed at both the South and Sanborn Elementary Schools. By years end, contracts were awarded to Stone-Congress for the Andover High School and to R. W. Grainger for the South Elementary School. The contract for Sanborn Elementary School will be bid in the Spring of 1995. Also, the Town borrowed \$9.0M for the first phase of the school construction project at an interest rate of 5.6%. Moody's Investors Service rated the Town Aa.
- In June, the Board of Selectmen, along with 400 other runners and walkers, participated in a town-wide celebration of community spirit and enthusiasm known as the first Annual 24 Hour Relay Challenge. The weekend event was planned and coordinated by Andover High School's Community Service Committee. This unique happening brought all segments of the community together to run and/or walk in a relay event for twenty-four hours to raise funds to support inter-generational programs at the High School.
- The FY-1995 Town Budget was awarded the Government Finance Officers Association annual "Distinguished Budget Presentation" award. Andover won this award on its first application in the program. The award reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the Town had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well the Town's budget serves as a policy document, a financial plan, an operations guide and a communications device. Budget documents must be rated "proficient" in all four categories to receive the award.

The Town's commitment to Total Quality continued with a second training grant from the Executive Office of Communities and Development (EOCD) for the Towns of Andover, Arlington, Danvers and Bedford. In 1994, the Town had three successful Total Quality Teams:

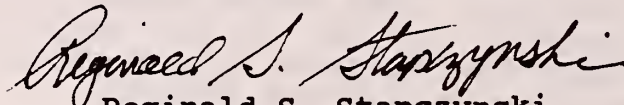
- Licensing Team defined and improved the licensing/permitting of new food and alcohol serving facilities.
- TIMES (Take Ideas and Make Meaningful Solutions) Team established an internal communication process to provide employees with a suggestion program to create a better working environment.
- P.C. Focus Team analyzed the use of P.C.'s by Town Departments, provided a program for the selection and acquisition of hardware and software and provided training to support this program.

Total Quality training continued with the emphasis on training teams on the basic concepts and tools of quality and training the trainers so that each of the four communities can be more self sufficient.

As one can read, 1994 was a year of grand accomplishments. These events could not have taken place without the cooperation and teamwork of the Board of Selectmen, department heads, employees, members of boards/committees and citizens. The quality of life in Andover is a direct result of the countless hours of hard work and planning that these individuals and groups do on behalf of the community they serve.

Please continue this quality of life by participating in the Annual Town Election on Monday, March 27, 1995 and the Annual Town Meeting on April 10, 11, 12, 1995.

Respectfully submitted,



Reginald S. Stapczynski  
Town Manager





# TOWN OF ANDOVER

## MASSACHUSETTS

Dear Citizens of Andover:

This has been a busy year for the Town of Andover and your Board of Selectmen.

After 40 years, Ford's Coffee Shop closed its doors and Tom and Stella Koravos were honored at the Annual Town Meeting in April.

At that meeting, voters passed a \$40.5M debt override to provide additions to the Andover High School and South and Sanborn Elementary Schools. Part of the funds will be used to update and improve the system-wide technology program. The override was passed at a ballot election that took place after the meeting. All of the projects are in process at this time.

A Task Force on Classification was established and they gave a report to the Board of Selectmen prior to their 1995 decision on tax rate classification which remained at the same differential between residential and commercial/industrial.

For the first time in many years, all of the Town's labor contracts were signed prior to the end of the fiscal year.

Work still continues on the River Road project and work will begin to make the Gould Road/Rte. 125 intersection safer. There will also be a lane reduction on Route 28 in the Phillips Academy area.

A major bylaw passed overwhelmingly at the Annual Town Meeting that eliminated smoking in all public buildings and restaurants in Andover.

We also agreed to eliminate the sounding of train whistles and are awaiting a legislative act before it goes into effect.

Town buildings for the youth and elderly are planned. Present plans are to expand the Senior Center at its present site and to build a youth center at Recreation Park. Both of these projects are planned to be financed through donations, gifts and not Town funds.

Next year we begin celebration of Andover's 350th anniversary and we hope all of its residents will participate in the many events planned by the 350th Anniversary Committee.

Respectfully submitted for the  
Board of Selectmen,

Gerald H. Silverman  
Chairman



# TOWN OF ANDOVER

## MASSACHUSETTS

Town Offices  
Andover, MA 01810  
(508) 470-3800

### MEMORANDUM

TO: Board of Selectmen  
FROM: Reginald S. Stapczynski, Town Manager *RSS*  
SUBJ: 1994 Accomplishments/Highlights  
DATE: March 8, 1995

This memo is presented to show the 1994 highlights and accomplishments of the departments, boards and committees of the Town of Andover. As we enter 1995 and determine what goals we want to set for the year, it is helpful to look back and reflect on what was accomplished during the past calendar year.

In 1994, the Board of Selectmen and Town Manager's Offices witnessed the following highlights:

- Settled collective bargaining agreements with all employee groups for a three-year period (FY-93, FY-94 and FY-95). The total wage package for all groups totalled 9% over the life of the contract.
- Ford's Coffee Shop, a gathering place for townspeople on Main Street for over 40 years, closed its doors on April 2nd. The Main Street mural from the coffee shop was given to the Town Offices on permanent loan from the Andover Historical Society.
- Voters approved a \$40.5M debt exemption in May, 1994 to fund additions and renovations to the South Elementary and Sanborn Elementary Schools and the Andover High School. Also included in the \$40.5M was \$2.0M for system-wide computer technology improvements.
- Tax Classification Task Force was formed to provide the Board with citizen input in the annual real estate tax classification process. They issued a report in November.
- The Board of Selectmen voted to classify the tax rate with the resulting residential rate of \$16.06 and the commercial, industrial and personal property rate of \$24.19.
- The Board of Selectmen participated in the first Annual 24 Hour Relay Challenge, a celebration of community spirit, in June at Andover High School along with approximately 400 other people.



## 1994 Accomplishments/Highlights

### Page Two

- The Golden Knights Parachute Team participated in the Town's Memorial Day festivities.
- The Andover Village Improvement Society (A.V.I.S.) celebrated their 100th anniversary. An exhibit depicting their activities over the last one hundred years was displayed in the Town Offices second floor hallway during the summer months.
- Voters at the Special Town Meeting authorized the Town Manager and Board of Selectmen to petition the Legislature to enact a special law relative to discontinuing the sounding of train whistles at railroad crossings in the Town that are otherwise protected by warning devices. The Town's petition was filed by the Legislature and will be heard in 1995.
- The Board of Selectmen witnessed the investiture of Barbara Landis Chase as the Fourteenth Head of School at Phillips Academy in September.
- As a result of the Commonwealth's re-alignment of voting districts, Precinct 5 (West Andover) was moved from the 17th Essex District to the 18th Middlesex District with Lowell and Tewksbury and represented by State Senator Edward LeLacheur (D-Lowell).

### FINANCE & BUDGET

- Issued bids for Andover High School and South Elementary School addition and renovation projects.
- Borrowed \$9 million for the first phase of the School Building Program at an interest rate of 5.6%.
- Maintained Town's Aa rating from Moody's Investors Service.
- Awarded contract for computerized, in-house motor vehicle excise billing and accounts receivable system.
- Submitted the Town of Andover FY1995 Budget to Government Finance Officers Association annual "Distinguished Budget Presentation" awards program. In late January, 1995, GFOA informed the Town that its FY-1995 Budget won a "Distinguished Budget Presentation" award.
- Prepared public informational letter about Town services to new homeowners when a "certificate of lien" is issued for a residential real estate closing.
- Bid Town's three-year property, liability and motor vehicle insurance package. The \$300,000 annual savings helped to provide additional funds for school operations for FY1995.

1994 Accomplishments/Highlights  
Page Three

- The Patriotic Holiday Committee raised almost \$15,000 in donations for the Elm Green Veterans Memorial project. An anonymous donor has agreed to donate the final \$10,000 once the Committee has raised an additional \$5,000 to complete the project.
- Finalized the real estate re-evaluation program begun by the Board of Assessors in 1993.

ACCOUNTING & RETIREMENT

- Calculated and paid the retroactive compensation for over 300 Town employees as all ten (10) labor agreements were signed with retroactive payments to July 1, 1992. The office spent considerable time over the last eight months calculating salary schedules for each agreement. Settlement required the calculation of approximately 45 sets of salary schedules and the recalculation of each employee's weekly earnings for the past 2½ years.

COMMUNITY SERVICES

- Bill Fahey, Youth Services Coordinator, was hired in January through the School Department's Tobacco Cessation Grant. He has been working with the newly formed Andover Youth Council establishing a variety of programs including: personal growth groups, Outward Bound, Teen Corp and the Summer Connection Program.
- The Andover Youth Council and the Department of Community Services worked in conjunction with the Department of Municipal Maintenance, youth sport groups and neighbors on plans to upgrade Recreation Park including a community Youth Center and additional playing fields.
- Several new and exciting programs were offered this year - an after school foreign language program for elementary students and a summer Studio for the Arts enrichment program.
- Other town-wide projects included: Earth Day, Safety Saturday, Bike Rodeo, Fourth of July activities and the Our Town program. The Department of Community Services continues to offer a variety of children's after school and evening adult enrichment and recreational classes.



1994 Accomplishments/Highlights  
Page Four

MEMORIAL HALL LIBRARY

- Conducted a community-wide survey designed to provide information about how Andover residents use the library and how to increase future usage. This survey provided much of the data needed by the Library's Long Range Planning Committee.
- Completed the Library's Long Range Plan covering the period 1994 - 1997. It includes an Action Plan of 8 goals with 22 associated objectives and 60 activities.
- State reimbursement increased by 37% for regional activities at Memorial Hall Library which translates into increased reference staff and materials for library users and increased backup support in reference, inter-library loan, and delivery for the 37 towns and cities in northeastern Massachusetts.
- Reference Department added 10 "EBSCO" work stations which provide indexing and abstracting to 490 periodicals and full text for 125 periodicals.
- Children's Library special programs such as "Baby Talk", Summer Reading, Puppet Shows, "Readers of the Round Table" and Children's Book Week activities complemented the increased circulation of Children's materials.
- Youth Adult Librarian developed a summer volunteer program for teens and a summer reading program entitled "Reach Out and Read". A Young Adult Advisory Group has been formed.
- A new voice mail telephone system was added to provide direct access to departments and to improve service to patrons at the front desk of the Library.
- Shirley McGrath retired in April after serving the Town for 15½ years as Assistant Director of the Library. Beth Mazin, who worked at the Philadelphia Free Library for 13 years and at the Memorial Hall Library as a Reference Librarian since 1987, was promoted to that position. Glenda Schaaque was promoted to the position of Head of Reference in July after having worked in that department for the past 10 years.

TOWN CLERK

- Office staff prepared for four elections, an Annual Town Meeting, a Special Town Meeting, a Special Election and an election recount during 1994.
- The new mail-in voter registration passed into law by the Legislature was implemented.

- Over 1,000 new voter registrations were processed between July 1st and October 11th - the last day to register to vote for the State Election.

#### COUNCIL ON AGING

- A survey of the number of seniors who received Senior Center services and/or programs was done. It revealed that of the 4,600 seniors in the community, 1,383 were involved in some way over the past three years, with a greater proportion participating over the past year due to new programs, volunteer efforts and a greater need for outreach services.
- Several new classes have been added this year: Creative Writing, Beginner's Water Color, Beginner's Oil Painting, Tai Chi, Yoga, Beginner's Line Dance and Woodcarving. In addition, many new lectures were added to the already existing schedule throughout the year and several thematic social celebrations were very successful.
- There was a marked increase in the number of services provided by the Outreach Department. The Coordinator's full-time status since July 1, 1994 has allowed us to provide more services to unduplicated seniors.
- The activity level at the Senior Center has increased impressively this past year due to the numbers participating in various classes and programs. Because of this demand, it became clear that an Activities Coordinator would be needed to coordinate and develop present and future programs. The Council received a State Formula Grant of \$13,835 to fund the Activities Coordinator's position. Judith Kennedy was hired to fill this position.
- The implementation of a S.H.I.N.E. Counseling Program has provided many hours of client counseling on health insurance information which can be a confusing and frustrating subject for seniors.
- Meals-on-Wheels had a 30% increase due in large part to changes in hospital policies, whereby frail seniors are being returned to their homes earlier and not being well enough to prepare their meals. Presently, 45 meals are being delivered daily.
- Elderly Social Day Care Program continued to experience a sharp decline in participants. This is due to a variety of reasons including new criteria set up by the health care reimbursement system. The Council's goal is to continue to make strong efforts to increase the census in the Elderly Day Care Program.



1994 Accomplishments/Highlights  
Page Six

- Development of plans for a new senior center project gained momentum in 1994. The Council on Aging spent the past year exploring sites through the RFP process and in discussions with the architect, Planning Division and Town officials. Presently, the Council will focus on the expansion and renovation to the existing building. The Council on Aging Board hopes to complete this project, with the support and direction of Town officials, over the next few years.
- Senior Tax Voucher Program was approved at the Special Town Meeting. Andover senior property owners may work in community service for 100 hours at \$5.00 per hour for a maximum of a \$500.00 rebate on their taxes.

DEPARTMENT OF PUBLIC WORKS

- Constructed 3,913 feet of storm drainage at a cost of \$158,054 on: Canterbury Street, Bailey Road, Rasmussen Circle, Tewksbury Street and Pleasant Street.
- Completed 6,100 feet of water main installation at a cost of \$221,000 on: Brown Street, High Street and County Road.
- Rebuilt/Resurfaced 5.9 miles of roadways at a cost of \$506,600 on: Barbara Lane, Germano Way, Bailey Road, Boston Road, Chandler Circle, County Road, Gould Road, Marwood Drive, Pinecrest Road, Suncrest Road, Rattlesnake Hill Road, Shaw Drive, Chatham Road, Meadowbrook Drive, Sandy Brook Circle, Glenn Cove Road and Pleasant Street.
- Constructed 7,553 feet of underdrain installation at a cost of \$106,775 on: Chatham Road, Meadowbrook Drive, Sandy Brook Circle, Shaw Drive, Barbara Lane, Germano Way, Marie Drive, Kathleen Drive and Arcadia Drive.
- Collected approximately 2,870 tons of recyclable newspapers, magazines, steel/tin cans and glass at a cost of \$151,835. The compost site on Bald Hill accepted 1,260 tons of leaves and grass clippings. A model program of providing various drop off sites was continued for collecting used button batteries in an effort to economically remove harmful metals from the waste stream.
- Research completed demonstrating the relationship of Iodine Number and other capacity tests to determine the condition of the granular activated carbon for taste and odor control.
- Highway Division was challenged by the largest snow accumulation in the past ten years as over 90 inches of snow fell. The Division removed snow and ice, kept all roads clear and prevented hazardous driving and walking conditions.

## 1994 Accomplishments/Highlights

Page Seven

- Water Treatment Plant produced nearly two billion gallons of water during 1994. The laboratory staff submitted and passed the Environmental Protection Agency (EPA) WS034 study with a 94% rating. Generally, 80% is acceptable. All water quality requirements in Andover were less than the regulatory limits set by the EPA for inorganics, volatile organics, synthetic organics, trihalomethanes, nitrates and nitrites. The laboratory performed over 40,000 tests during the 1994 period. The fourth testing period of the lead (Pb) and copper (Cu) program was completed with the 90th percentiles valueless than the Maximum Contaminant Level (MCL) of 15 ug/L Pb and 1.3 mg/L Cu. respectively. All bacteriological testing and monitoring requirements met EPA standards. Giardia, Cryptosporidium and enteric viruses have been tested monthly since May 1994. All results to date have been negative. CT values average 3-5 times higher than D.E.P. requirements for Andover finish water.

### DEPARTMENT OF MUNICIPAL MAINTENANCE

- Wood Park Fence - a considerable amount of time and manpower were put into refurbishing the fence. Stone piers were rebuilt by Town employees. The "Our Town" employees did all of the painting of the wooden sections of the fence. They also helped in moving and placing stones for the mason.
- West Middle School - Media Center skylight was replaced. A wall was built in the woodshop to make additional classroom space. Twelve water coolers were replaced. The 20,000 gallon oil tank was removed. Magnetic door closers were installed on all classroom doors.
- West Elementary School - new tile floors were installed in six classrooms - kindergarten area was recarpeted. Both old and new gymnasiums were restriped and sanded. An additional 200 linear feet of fence was installed.
- Shawsheen School - twelve replacement windows were installed. Most of the third floor, the Main Office, Media Center and a classroom were recarpeted. A wall was removed in the old cafeteria to make a large room for the Kids' Club. Magnetic door closers were installed and new lighting was installed on the ground floor. Fire alarm pull-stations were added to all stairways.
- Bancroft School - entire first floor carpeting, including the Media Center and hallway in front of the Main Office, was replaced. Skylight was replaced in the cafeteria. Structural repairs were completed as a result of the structural study. Storm water drains were installed. The driveway and parking area was paved.



1994 Accomplishments/Highlights  
Page Eight

- Ballardvale Fire Station - paving was done and twelve replacement windows were installed on the apparatus deck.
- Ballardvale Playground - new playground equipment was installed. A new roof was put on the storage shed and new doors were installed.
- Town Offices - in cooperation with the Andover Historical Society, the Ford's Coffee Shop mural was cleaned, stretched, framed and hung in the first floor corridor. A new electric generator was installed and a new room was built for it.
- Safety Center - a new generator was installed and the electricians assisted in the installation of the E-911 emergency telephone system.
- DPW/DMM Operations Center - a partition wall was installed to separate the maintenance area where the mechanics work from an adjacent garage area. This separation will reduce heat loss and provide a better working space for the employees.
- Forestry planted trees along the new Bartlet Street sidewalk and new shrubs in front of the West Middle School.
- Granite curb was installed on the Chestnut Street and Whittier Street sides of The Park.
- The Bald Hill leaf composting area was expanded by 60,000 square feet. New gates and a walk-in/drop-off pad were added.
- The Annual Town Meeting authorized the purchase and demolition of two houses on Pearson Street. The site was cleared of the two houses in December.

**FIRE DEPARTMENT**

- Phillips Academy demolished Draper Hall in December. This was the result of several years of negotiating with the school concerning the structural and fire safety of the building.
- ISO analyzed the Town's fire safety and water distribution system in January. The Town maintained its Class 4 rating and it can be increased to Class 3 with some additional work.
- Fire Prevention Permitting Office was relocated to the Community Development and Planning Department in the Town Offices in January to better serve residents and builders.
- Cable and hardware were purchased for voice alarm and the installation of the new system has begun.

1994 Accomplishments/Highlights  
Page Nine

- During Fire Prevention Week in October, over 3,000 students in the public and private schools were instructed on fire safety. At the annual Open House over 5,000 adults and children toured Central Station and climbed aboard various apparatus on display.
- Training was completed by ambulance EMT's in the new epinephrine auto-injection system to treat persons suffering severe allergic reactions. This service will be provided starting in January, 1995.

POLICE DEPARTMENT

OPERATIONS DIVISION

- Law Enforcement Television was installed and implemented. This service provides in-house training on current law enforcement topics. A follow-up policy on domestic abuse was instituted throughout the department.
- Trauma Intervention Program (T.I.P.) was introduced to the department.
- Community policing efforts resulted in all area officers being more involved with solving problems in their areas. This is accomplished by having the area officer solve any and all problems in their area whether they are crime related or not.

DETECTIVE DIVISION

- Investigated three bank robberies and cleared all of them. The Andover Bank was robbed in August and again in September by a masked armed robber. During the second robbery, a special response plan was in place resulting in the suspect's arrest. During November, the Shawmut Bank was robbed by a note passer. Investigation resulted in a warrant being issued and an arrest made. Seven other bank robberies in the North Shore area were cleared by both arrests.
- Seventeen housebreaks were cleared by detectives and a total of sixteen people charged with these breaks (does not include uniformed officers breaks cleared). In June there were early morning breaks into homes near the center of Town while the victims were sleeping. Warrants were issued against two suspects for several of the breaks.
- Participated in a Regional Burglary Task Force providing technical assistance with latent print recovery. Numerous breaks into larger businesses were occurring by cutting alarms and professionally cutting safes. Departmental assistance resulted in two suspects being charged.



1994 Accomplishments/Highlights  
Page Ten

- Latent print recovery has resulted in thirty cases being cleared. Latent prints were matched in armed robberies, housebreaks, recovered stolen vehicles and larcenies. We have continued to assist other agencies in latent print recovery at serious crime scenes.

RECORDS DIVISION

- Implemented on-line Court Tracking Program which enables department to track the status of all pending and closed court cases.
- Installed laptop computers in the marked cruisers which makes it possible for patrol to communicate silently with Dispatch and other patrol vehicles. It also enables them to link with the State and local computer systems and write report narratives from their vehicles.
- Received two grants from the Governor's Highway Safety Bureau, \$10,000 was awarded for OUI, Speed and Pedestrian Enforcement and \$3,000 was jointly awarded with the State Police for J-Step.
- Finalized planning and street addressing throughout the Town for activation of E-911 in June, 1995.

COMMUNITY DEVELOPMENT & PLANNING

HEALTH DIVISION

- Proposed and implemented first ever local by-law restricting smoking in municipal buildings, food service facilities and other public buildings.
- Secured \$150,000 grant from Massachusetts Department of Public Health to form a regional consortium with North Andover, Methuen, Middleton and Dracut to address health hazards and impacts associated with tobacco.
- Instituted new glucose screening program for Senior Citizens to raise awareness of diabetes in elderly sponsored by a grant from the Andover Home for Aged.
- Established Town-wide rabies education and control policy to address rabies epidemic in raccoons.
- Modified pre-school immunization action plan to target unimmunized newborns to six year olds.

#### BUILDING DIVISION

- The most important change in the Building Division operation has been the on-going transition to a computerized permit issuance and data processing system.
- Fire Prevention Services provided at the Building Division has improved the customer services to builders seeking various types of permits from the Andover Fire Department's Fire Prevention Division.
- Both new construction starts and additions/alterations to existing structures have continued to be active during 1994.
- Single family home construction starts exceeded ninety homes, seven existing subdivisions have either been completed or are near completion and construction has either been started or is about to start on seven new subdivisions.
- Phillips Academy has continued to renovate and refurbish the campus by renovation of the Addison Gallery building, Taylor Hall dormitory, Sherman House and Epsom Art Center. The long-awaited demolition of Draper Hall at Abbot Campus took place in December and plans are presently being prepared for the renovation and reuse of the remaining East Wing of Draper Hall as well as Abbot Hall.
- Two major industrial projects were completed: at Hewlett Packard a new Office/Research and Development complex was completed and at Genetics Institute the Clinical Laboratory building was completed and occupied.

#### CONSERVATION DIVISION

- Several key parcels of land were acquired for conservation purposes through funds approved at the 1993 Annual Town Meeting. The most significant acquisition is a unique three acre parcel within the Haggetts Pond Watershed located off Woodhill Road. Tentative agreements have been reached in several other negotiations.

#### PLANNING DIVISION

- Zoning By-law Study Committee was appointed and they are working on the reorganization and redefining of the Zoning By-law that governs, defines and regulates the land use. The goal of this task force is to provide better and more user-friendly regulations, more efficient code enforcement and better customer service to Town residents.

1994 Accomplishments/Highlights  
Page Twelve

- State officially awarded \$1,000,000 PWED grant to the Town for the construction of Burt Road construction. This new road will open up 100 acres of land to development and allow major expansion of the Genetics Institute facility.
- Planning Division worked at part of Bio-tech Task Force to assist the City of Lawrence in the development of RDNA Regulations. This is part of an on-going effort to foster inter-municipal cooperation with Andover's sister communities.
- \$6,000,000 River Road construction project continues. The Planning Division was involved in successful negotiations with state officials and area residents in resolving problems.
- Coordinated with State officials on Route 125/Gould Road traffic signals. This project will provide for major safety improvements at a very dangerous intersection.
- Coordinated with State and Phillips Academy on Route 28 safety improvements. This project is intended to make that section of Route 28 which bisects the Academy more "pedestrian friendly".
- 1994 proved to be the busiest year since 1984 for new development proposals and land use issues. As quoted in the newspaper, the Town experienced a "mini-boom" in new plans and new construction in 1994.

RSS/sac



## FINANCE DEPARTMENT

The mission of the Finance Department is to build and reinforce confidence in Town financial management by managing and planning all financial functions in an efficient, cost effective and responsive manner. Our mission is accomplished through a collaboration of team efforts which provide departments and the public with the necessary information to record and assure accuracy, accountability and justification.

The Town Manager's Recommended Fiscal Year 1995 Budget was released on January 21, 1994. During the months of January, February and March, approximately fifteen meetings were held with the Board of Selectmen, Finance Committee and department heads to review the budget and warrant article requests and prepare recommendations for the Annual Town Meeting.

On March 31, 1994 the Finance Committee Report was mailed to 10,907 households. The Annual Town Meeting was held on April 11, 1994 and the Fiscal Year 1995 operating budget (Article 12) was adopted in the amount of \$60,223,538. This budget was an increase of 3.9% from the fiscal year 1994 operating budget (Article 3) of \$57,948,466.

The Annual Town Meeting also voted for a number of capital projects and authorized the town to borrow for the following projects:

School Building Program	\$38,500,000*
School Technology Program	2,000,000*
School Architectural Fees	1,000,000
Road Repair	425,000
Bridge Repair	150,000
Water Main Engineering	200,000
Pearson Street Land Purchase	200,000

\*Subject to Proposition 2½ ballot election. On May 17, 1994 voters passed two Debt Exclusion questions, exempting these projects from Proposition 2½ tax levy limitations.

The Andover Cable Advisory Committee met monthly to discuss matters involving TCI Cablevision of Andover and its services to Andover customers. TCI serves approximately 7,800 customers in town. During the summer, TCI notified the town of TCI's interest in license renewal. The existing cable license expires in June, 1997. As the year ended, the Cable Advisory Committee began its discussions regarding the legal requirements for renewal.

In October, the Town Manager released the FY1996-FY2000 Capital Improvement Program. This program totalled approximately \$33 million in projects of which \$12.5 million was recommended for FY1996.

The Town borrowed \$10 million in October for projects authorized by previous Town Meetings. Moody's Investors Services confirmed Andover's Aa rating and the bonds were competitively sold at an interest rate of 5.6%. The \$10 million funds expenditures for the following purposes:

School Building Program	\$7,448,000
Pearson Street Land Acquisition	200,000
Conservation Land Acquisition	270,000
Bridge Repair	150,000
Road Repair	425,000
Water Mains	1,307,000
Water Engineering Plans	200,000

An additional \$1,500,000 was borrowed to fund costs associated with the school building program. Spending requirements, mandated by the State's Education Reform Act, resulted in a Special Town Meeting on December 5, 1994. In late November, a special Finance Committee report was mailed to over 11,000 households. Article 1 amended Article 12 of the Annual Town budget and appropriated \$600,460 to the School department and \$109,526 for other departmental purposes. The final FY1995 budget, including all non-appropriated expenses, was \$64,893,668 or 7% over the FY1994 budget of \$60,638,805. This budget includes \$1,732,184 in debt service for the school building program. A four-year budget, tax rate and revenue comparison shows information for FY1992, FY1993, FY1994, and FY1995.

Several members of the Finance Department served on the local Total Quality Steering Committee and staff from the Tax Collector/Treasurer, Finance, and Data Processing Offices have been involved in three different TQM projects.

#### **CENTRAL PURCHASING**

During 1994 there were approximately 1,851 purchase orders processed for the Town, 2,721 purchase orders processed for the School Department, and 4,599 Requests for Payment. Approximately 42 bid openings were held, plus 14 Requests for Proposals. The continued use of State bids and contracts has proved to be beneficial to the taxpayers of Andover.

Under Massachusetts General Laws, two or more political subdivisions may jointly purchase a single item or a wide range of goods and services such as: paper products for copy machines, police vehicles, road salt, chemicals, fuel oils, vehicle fuels and supplies.

Some examples of major bids and proposals put out by Central Purchasing in 1994 are as follows:

- Heavy Duty Dump Trucks (3)
- Bancroft School Drainage Improvements



- Library Front Entrance
- Painting of Road Markings
- School supplies and equipment
- School Lunch (7 items)
- Parks & Grounds Equipment
- Miscellaneous road materials and concrete pipes
- Office supplies, equipment and furniture
- Hazardous Waste Transportation and Disposal
- Andover High Additions and Renovations
- South Elementary Additions and Renovations
- Engineering & Design Work for Recreation Park

The Office of Central Purchasing is responsible for contract compliance regarding Andover's Affirmative Action Plan, insurance coordination and risk management for all Town and School departments with the exception of health and personal insurance, which is handled by the Personnel Department.

Areas of importance in the early 90's where Central Purchasing and insurance coordination were able to save time and dollars for the Town are as follows:

- Insurance request for proposals resulted in a \$300,000 savings to the Town
- Collaborative bid on Gasoline & Diesel Fuel involving 12 towns
- Collaborative bid on Fuel Oil (#2 & #4) involving 7-10 towns
- Collaborative bid on copy machine paper involving 7 towns
- Collaborative bid on Student Insurance involving 5 towns
- Introduction of a new catastrophe Accident Medical Insurance or Interscholastic Athletics
- Coverage for all Interscholastic Athletics and Band activities
- Introduction of various other insurance coverages available to students throughout the year
- Contracts for various major projects throughout the Town
- Creation of Safety Handbook for all Town and School employees
- Establishing safety programs for all Town and School employees
- Created and continuously update Workers Compensation packet of procedures and applicable forms by Elaine Shola who personally explained contents of packet to each school and each department
- Introduction of various programs to the advantage of the Town and School employees

#### **COLLECTOR/TREASURER**

The Collector/Treasurer's Division is responsible for the collection and disbursement of all Town monies including trust funds.

Some of the highlights of the Treasurer's Office for the year 1994 are as follows:



- Instituted a policy of wire transfers for all debt payments, eliminating check processing and earning several more days' interest.
- Reviewed and consolidated miscellaneous trust funds into a structured trust agreement. Other specific trusts will be added in 1995 eliminating bank books and statements and increasing yield.
- Started a long process of document storage, retrieval, and microfilming.
- After issuing several BANS, successfully borrowed 10 million dollars, at a rate below budget, for the first phase of the school building projects.
- Solicited and reviewed bids for a new excise tax program.
- Attended the annual school for Collector/Treasurers at the University of Massachusetts in Amherst during the month of August.
- Ordered and installed the necessary software to electronically distribute the state payroll withholding taxes with plans to expand to most payroll deductions in 1995.
- Informational letter about Town services included with every lien certificate.

#### **VETERANS SERVICES**

Fourteen families were assisted with funds to help pay for fuel, food, medical and personal needs. The Town is reimbursed for 75% of these expenditures by the State according to Chapter 115 of the Massachusetts General Laws.

Eight veterans were admitted to Veterans Administration hospitals. Forty-five veterans died in 1994. One from World War I, thirty-four World War II, nine from the Korean War and one from the Vietnam War.

#### **DATA PROCESSING**

The Data Processing division is responsible for the development, modification and maintenance of all computer applications resident in the central DEC computer system. During 1994, some major highlights were:

- selection of motor vehicle excise billing/AR system
- computerization of salary schedules to link with payroll system for all seven bargaining units
- developed computer tape program for payment of property tax escrow accounts from banks who use tax services.
- modified sewer bills to reflect State sewer grant credit for all sewer customers

**TEN TOP TAXPAYERS - FISCAL 1995**

Taxpayer Name	Property Type	Total Taxable Real Property	Total Taxable Personal Property	Total Tax Assessed	Percent of Total Levy
1) Raytheon	Industrial	\$68,785,100		\$1,662,356.30	3.466%
2) Andover Mills Realty Ltd. Partnership	Commercial	\$50,297,400		\$1,213,774.62	2.531%
3) Hewlett-Packard Company	Industrial	\$41,465,500		\$1,000,860.22	2.087%
4) Digital Equipment Corp.	Industrial	\$35,226,145		\$852,120.45	1.777%
5) Gillette Company	Industrial	\$25,971,600		\$628,253.00	1.310%
6) Genetics Institute, Inc.	Industrial	\$21,171,400		\$512,136.17	1.068%
7) Connecticut General Life Ins. Co.	Commercial	\$20,779,400		\$498,861.04	1.040%
8) Prudential Insurance Corp. of America	Commercial	\$19,503,800		\$471,353.84	0.983%
9) New England Tel. & Tel.	Utility	\$5,377,200	\$12,133,200	\$423,576.58	0.883%
10) Massachusetts Electric Co.	Utility	\$1,016,900	\$14,762,500	\$377,072.84	0.786%
	Total	\$289,594,445	\$26,895,700	\$7,640,365.05	15.932%
	Grand Value	\$316,490,145			

**FIVE ADDITIONAL TOP TAXPAYERS - FISCAL 1995**

Taxpayer Name	Property Type	Total Taxable Real Property	Total Taxable Personal Property	Total Tax Assessed	Percent of Total Levy
1) Merrimack Mutual Fire Insurance Co.	Commercial	\$13,009,100	\$735,000	\$331,289.30	0.691%
2) C A Investment Trust	Resd/Comm	\$15,702,200		\$304,869.49	0.636%
3) American Real Estate Holdings/GCA	Industrial	\$11,747,500		\$282,613.50	0.589%
4) RWF, Inc	Industrial	\$11,325,800		\$273,971.10	0.571%
5) Trustees of Phillips Academy	Residential	\$16,106,000		\$266,850.08	0.556%
	Total	\$67,890,600	\$735,000	\$1,459,593.47	3.044%
	Grand Value	\$68,625,600			

**FIFTEEN TOP REAL ESTATE ASSESSMENTS - FISCAL 1995**

Taxpayer Name	Property Type	Real Property Assessment	Percent of Total Value	Total Tax Assessed	Percent of Total Levy
1) Andover Mills Realty Ltd. Partnership	Office	\$49,409,100	1.846%	\$1,192,286.65	2.486%
2) Hewlett-Packard Company	Industrial	\$40,753,700	1.523%	\$985,832.00	2.056%
3) Raytheon Co.	Industrial	\$35,062,900	1.310%	\$847,792.69	1.768%
4) Bolger, David F Rev. Tr (Raytheon)	Industrial	\$33,423,300	1.249%	\$808,144.59	1.685%
5) Gillette Company	Industrial	\$25,947,300	0.970%	\$627,665.19	1.309%
6) Genetics Institute, Inc.	Industrial	\$21,133,600	0.790%	\$511,221.78	1.066%
7) Digital Equipment Corp.	Industrial	\$17,310,880	0.647%	\$418,750.19	0.873%
8) RWF, Inc. (Cressey Dockham)	Industrial	\$11,088,600	0.414%	\$268,233.23	0.559%
9) American Real Estate Holdings	Industrial	\$11,020,700	0.412%	\$266,590.73	0.556%
10) Connecticut General Life Ins. Co.	Hotel	\$10,650,300	0.398%	\$257,630.76	0.537%
11) Digital Equipment Corp.	Industrial	\$10,543,700	0.394%	\$255,052.10	0.532%
12) Merrimack Mutual Fire Insurance	Office	\$10,313,500	0.385%	\$249,483.57	0.520%
13) Brookside Estates LP	Apartments	\$10,080,400	0.377%	\$161,891.22	0.338%
14) Riverview Commons	Apartments	\$9,120,700	0.341%	\$146,478.44	0.305%
15) Dynamics Research Corporation	Office	\$7,435,400	0.278%	\$179,862.33	0.375%
	Totals	\$303,294,080	11.332%	\$7,176,915.47	14.966%



**TOWN OF ANDOVER BUDGET**

	<b>FY1992</b>	<b>FY1993</b>	<b>FY1994</b>	<b>FY1995</b>
<b><u>EXPENDITURES</u></b>				
Appropriations & Articles	53,196,677	54,796,857	58,128,449	60,602,824
Other Local Expenditures:				
Tax Title Purposes	25,000	40,000	38,900	20,000
Final Court Judgements	40,156	162,482	0	0
Overlay/ Other Deficits	529,416	90,922	537,845	653,461
Revenue Offsets/Cherry Sheet	62,860	533,403	38,830	70,350
Debt Service	0	0	0	1,732,184
Total Local Expenditures	657,432	826,807	615,575	2,475,995
State and County Charges	941,683	1,023,998	1,096,583	1,093,634
Overlay Reserve for Abatements	704,669	643,348	798,198	721,215
<b>TOTAL EXPENDITURES</b>	<b>55,500,461</b>	<b>57,291,010</b>	<b>60,638,805</b>	<b>64,893,668</b>
<b><u>EST. RECEIPTS &amp; OTHER REVENUE</u></b>				
Estimated Receipts from State:				
Cherry Sheet Estimated Receipts	2,979,927	3,420,951	3,771,132	4,068,046
Cherry Sheet Estimated Charges	5,128	21,999	23,256	27,557
Total from State	2,985,055	3,442,950	3,794,388	4,095,603
Estimated Local Receipts:				
Local Estimated Receipts	11,134,111	10,670,000	11,226,500	11,520,500
Offset Receipts	513,462	609,429	652,979	570,220
Total Local Receipts	11,647,573	11,279,429	11,879,479	12,090,720
Free Cash and Other Revenue:				
Free Cash – Articles	1,000	264	179,983	54,300
Other Available Funds	287,031	244,453	309,506	397,909
Revenue Sharing	0			
Total Other Appropriations	288,031	244,717	489,489	452,209
Free Cash – Operating Budget	0	0	200,000	300,000
Total Estimated Receipts	14,920,659	14,967,096	16,363,356	16,938,532
Total Property Taxes	40,579,802	42,323,914	44,275,449	47,955,136
<b>TOTAL REVENUES</b>	<b>55,500,461</b>	<b>57,291,010</b>	<b>60,638,805</b>	<b>64,893,668</b>

<b>VALUATIONS &amp; TAX RATES</b>	<b>FY1992</b>	<b>FY1993</b>	<b>FY1994</b>	<b>FY1995</b>
TOTAL VALUATION (IN THOUSANDS)	2,803,016	2,766,943	2,624,173	2,676,333
RESIDENTIAL TAX RATE	13.26	14.10	15.14	16.06
COMM, IND, PER PROP TAX RATE	17.37	18.36	22.78	24.19
EQUALIZED TAX RATE	14.48	15.30	16.87	17.92

<b>WHERE REVENUES COME FROM</b>	<b>FY1992</b>	<b>FY1993</b>	<b>FY1994</b>	<b>FY1995</b>
STATE AID	5.38%	6.01%	6.26%	6.31%
LOCAL REVENUE	20.99%	19.69%	19.59%	18.63%
OTHER FUNDS	0.52%	0.43%	0.81%	0.70%
FREE CASH	0.00%	0.00%	0.33%	0.46%
PROPERTY TAXES	73.12%	73.88%	73.02%	73.90%
	100.00%	100.00%	100.00%	100.00%

FINANCE AND BUDGET  
ANNUAL STATISTICAL REPORT

	<u>1992</u>	<u>1993</u>	<u>1994</u>
<b>Billing Statistics</b>			
Real Estate tax accounts	10,490	10,486	10,706
Real Estate tax bills	41,960	41,944	42,824
Personal Property tax accounts	310	388	353
Personal Property tax bills	1,240	1,552	1,412
Motor Vehicle Excise bills	28,552	28,727	28,046*
		*not final	
Water accounts	9,348	9,481	9,618
Water bills (Not inc specials)	18,696	18,962	19,236
Sewer accounts	4,590	4,622	4,651
Sewer bills (Not inc specials)	9,180	9,244	9,302
<b>Other Statistics</b>			
Municipal Lien certificates processed		3,234	2,655
W-2s issued- Town	637	626	698
W-2s issued- School	836	823	868
Parking tickets processed	10,100	11,123	12,049
Purchase Orders processed- Town	1,661	1,719	1,851
Purchase Orders processed- School	2,690	2,530	2,721
Other Payments processed- Town	4,151	4,398	4,599
Fin Com Annual Town Meeting Reports mailed	10,780	10,827	10,907
Fin Com Special Town Meeting Reports mailed	10,800	10,895	11,011
Cable TV subscribers	7,488	7,571	7,858
Town FTE employees	305.4	304.6	309.9
Number of Retirees	277	296	296
<b>Real Estate Exemptions</b>			
cl.41	46	49	67
cl.22	211	199	192
cl.37	19	17	21
Others	71	72	74
Dollars exempted	\$168,405	\$174,149	\$182,875

TRUST - CEMETERY - SPECIAL FUNDS  
IN CUSTODY OF THE TOWN TREASURER  
YEAR ENDING JUNE 30, 1994

FUND	BENEFICIARY	BALANCE			DEPOSITS	INCOME	DRAWN	BALANCE	
		PRINCIPAL	JULY 1, 1993					JUNE 30, 1994	
STABILIZATION	TOWN		975,433.46		60,000.00	28,229.26		1,061,662.72	
RETIREMENT	TOWN		0.00					0.00	
C.D. WOOD	MEMORIAL		654,475.83			18,422.23		672,697.86	
INSURANCE	TOWN		298,905.81			9,499.33		308,404.94	
UNEMPLOYMENT COMPENSATION			182,347.22		90,000.00	8,315.48		280,662.70	
POST WAR REHABILITATION	TOWN		30,463.05			968.13		31,431.18	
ESTATE S.P. WHITE	SPRING GROVE	5,766.63	8,521.35			270.62		8,792.17	
POLICE DRUG ACCOUNT	POLICE		17,490.86			423.53	5,500.00	12,414.39	
TOWN HALL RESTORATION			196.04			8.57		202.81	
CD&P - ROGERS BROOK			3,859.35			61.42		3,920.77	
TDJ - SPECIAL		14,300.00	0.00					0.00	
TOWN INSURANCE HEALTH			1,134,349.06		5,975,229.96	18,127.35	5,564,045.19	1,563,661.16	
M.V. LIBRARY CONSORTIUM	LIBRARY		278,723.55		300,000.00	14,423.59	290,000.00	331,147.14	
J. GREELEY	LIBRARY	5,000.00	5,000.00			167.61	167.61	5,000.00	
MARGARET G. TOWLE	PRINCIPAL	345,825.50	345,825.50					345,825.50	
MARGARET G. TOWLE	INCOME		113,364.77			35,700.69	8,943.42	140,142.04	
JOHN CORNELL	WOOD & COAL	5,000.00	31,562.23			1,947.65		33,530.08	
DAVID & LUCY SHAW	WELFARE	10,000.00	27,649.80			926.27		28,576.07	
W.L. RAYMOND	WELFARE	7,845.61	27,304.79		25.13	914.71		28,244.63	
A.J. LINCOLN	NEEDY CHILDREN	5,000.00	12,497.70			397.19		12,894.69	
E.I. RAYMOND	WELFARE/FLOWERS	1,302.77	1,500.00			50.25	50.25	1,500.00	
TAYLOR	FUEL	300.00	992.92			33.26		1,026.16	
SPRING GROVE			575,441.46		28,650.00	18,470.36	671.32	819,890.54	
SOUTH CHURCH CEMETERY	PRINCIPAL		17,709.73					17,709.73	
SOUTH CHURCH CEMETERY	INTERSET		1,942.50			65.07	65.07	1,942.50	
SPRING GROVE CEMETERY	LOT SALES		122,494.54		14,200.00	3,317.62		140,012.16	
WEST PARISH			2,310.00			77.39	77.39	2,310.00	
CHRIST CHURCH			7,810.00			254.94	254.94	7,810.00	
ST. AUGUSTINES			650.00			21.78	21.78	650.00	
EMILINE LINCOLN	A.V.I.S	1,000.00	1,000.00			33.50	33.50	1,000.00	
EMMA J. LINCOLN	A.V.I.S		544.60			18.24	18.24	544.60	
CONSERVATION FUND	CONSERVATION		31,665.97			1,060.61		32,726.78	
SUNSET ROCK EXT	HAMMOND WAY		7,832.10			146.19	2,808.75	5,169.54	
SPRING GROVE CEMETERY	PRINCIPAL		24,418.51		921.35	515.78	1,290.00	24,565.62	
SMART	FLOWERS	1,000.00	7,891.80			257.67	60.00	7,889.27	
SPRING GROVE CEMETERY	INCOME		0.00					0.00	
FARRINGTON	FLOWERS	800.00	1,120.87			37.55	60.00	1,098.42	
BALLARDVALE MEMORIAL	FLOWERS	532.88	930.47			31.17	100.00	861.64	
ALLEN	FLOWERS	200.00	188.47			15.57		204.04	
DRAPER	SCHOOL	1,000.00	8,261.07			277.42		8,558.49	
RICHARDSON	SHAWSHEEN SCHOOL	1,000.00	8,431.08			215.44		8,646.52	
A. & A.V. LINCOLN	SPELLING BEE	1,000.00	4,319.51			144.70		4,464.21	
RAFTON (PRINCIPAL)	SCHOLARSHIP	598.50	598.50					598.50	
RAFTON (INTEREST)			955.31		140.00	32.00	160.00	967.31	
CONROY	HIGH SCHOOL	250.00	836.41			28.02		864.43	
AMERICAN LEGION	HIGH SCHOOL	200.00	818.76			20.86		837.42	
HOLT	SCHOOL	50.00	378.18			12.87		390.85	
GRAND TOTAL ALL TRUST FUNDS			4,974,470.55		6,469,186.44	159,940.09	5,844,327.46	5,759,249.62	



### MARGARET G. TOWLE FUND

Under the terms of her will, the late Margaret G. Towle, long-time resident of Andover, bequeathed the residue of her estate to the Town of Andover, to be held and administered by it as a permanent trust fund. This trust is now known as the Margaret G. Towle Fund. Mrs. Towle stipulated in her will that the income from this fund "be devoted to the assistance of the procurement of assistance for worthy persons residing in the Town of Andover who may be in need of aid, comfort or support on account of old age, disability or unemployment."

The Fund is administered by a group of three Trustees, chosen by the Town Manager with the approval of the Board of Selectmen, which has disbursed the income from the Fund in accordance with the terms of Mrs. Towle's will. The cases are referred to the Trustees by private charitable groups and organizations, the Clergy and interested individuals.

During the twelve month period, the Trustees acted on eight (8) cases, disbursing \$12,923.12 on approved cases (which numbered 8) and small administration expenses. Only the income of the Fund is available. The principal of \$345,825.50 and a substantial portion of the current income is invested under the direction of the Trustees. All disbursements are made by the Town Treasurer upon vouchers approved by the Trustees.

Balance of Income as of Dec. 31, 1993	\$115,817.77
Receipts - 1994	<u>38,601.07</u>
	\$154,418.84
Disbursements - 1994	<u>12,923.12</u>
Balance of Income as of Dec. 31, 1994	\$141,495.72

### JOHN CORNELL WOOD AND COAL FUND

The John Cornell Wood and Coal Fund was established by Article 17 of the 1893 Annual Town Meeting. Five thousand dollars was left to the Town to be used for the needy and poor to purchase wood or coal. Three trustees, chosen on a staggered basis, by vote at the Annual Town Meeting, administer the funds.

Balance on hand 7/1/93	\$31,582.23
Income 1993/1994	<u>1,947.85</u>
Balance as of 7/1/93	\$33,530.08



**TRUSTEES OF PUNCHARD FREE SCHOOL  
ANDOVER, MASSACHUSETTS**

**STATEMENT FOR THE YEAR ENDING DECEMBER 31, 1994**

**SUMMARY OF TRANSACTIONS**

	12/31/93	PRINCIPAL FUND		12/31/94	
Paine Webber Cash Fund	0.00	-GAIN ON SALE OF SECURITIES	(518.75)	Paine Webber Cash Fund	2,221.31
Securities at Book Value	166,973.16	-BROKERAGE FEES/TAX	(889.82)	Securities at Book Value	163,216.91
		-INVESTMENT COUNSEL FEE	(1,385.65)		
		-TRANSFERS FROM RESERVE FUND	1,259.28		
RESERVE FOR LOWER OF COST OR MARKET	0.00	-ADJUSTMENT TO COST/MARKET RESERVE	0.00	RESERVE FOR LOWER OF COST OR MARKET	0.00
	<u>166,973.16</u>	DECREASE	<u>(1,534.94)</u>		<u>165,438.22</u>
OPERATING ACCOUNTS					
(RESERVE FUND & CASH ACCOUNT)					
INCOME					
CASH IN BANK-SAVINGS	4,583.12			CASH IN BANK-SAVINGS	4,681.67
CASH IN BANK-CHECKING	2,278.66	DIVIDENDS RECEIVED	1,726.25	CASH IN BANK-CHECKING	1,123.82
Paine Webber Cash Fund	1,275.24	INTEREST RECEIVED-BONDS/NOTES	6,768.78	Paine Webber Cash Fund	4,718.79
		INTEREST RECEIVED-OTHER	367.66		
	<u>8,137.02</u>	INCOME TOTAL	<u>8,862.69</u>		<u>10,524.28</u>
EXPENSES					
		ANDOVER HIGH SCHOOL PROJECTS	4,713.74		
		MISC.OPERATING EXPENSES	502.41		
		EXPENSE TOTAL	<u>5,216.15</u>		
		NET INCOME	3,646.54		
TRANSFERS TO PRINCIPAL:					
		-UNEXPENDED SCHOOL PROJECT FUNDS	373.28 (7/1/93 - 6/30/94)		
		-10% OF INCOME (1/1 - 12/31/93)	886.00		
		TOTAL TRANSFERS TO PRINCIPAL	1,259.28		
		INCREASE	<u>2,387.26</u>		
	<u>175,110.18</u>	TOTAL PRINCIPAL AND OPERATING ACCOUNTS			<u>175,962.50</u>

**TRUSTEES OF PUNCHARD FREE SCHOOL  
ANDOVER, MASSACHUSETTS**

**STATEMENT FOR THE YEAR ENDING DECEMBER 31, 1994**

**SCHOLARSHIPS AND SPECIAL FUNDS**

	BALANCE 1/1/84	TRANSFERRED INCOME	CURRENT YEAR NET INCOME	ADDITIONS TO PRINCIPAL	SUB TOTAL	LESS AWARDS	BALANCE 12/31/94
H.W. & M.P. BARNARD	2,791.05		65.66		2,856.71		2,856.71
J.W. BARNARD	7,282.34		174.31		7,456.65	510.00	6,946.65
ALICE M. BELL	1,096.64		26.30		1,122.94	26.00	1,096.94
EDNA G. CHAPIN	2,502.93		60.03		2,562.96	60.00	2,502.96
FRED W. DOYLE	11,719.14		278.98		11,998.12	1,000.00	10,998.12
WARREN F. DRAPER	1,632.34		39.15		1,671.49	39.00	1,632.49
WILLIAM G. GOLDSMITH	1,950.26		46.82		1,997.08		1,997.08
ELIZABETH T. GUTTERSON	1,096.63		26.30		1,122.93	26.00	1,096.93
MYRON E. GUTTERSON	1,099.01		26.36		1,125.37	26.00	1,099.37
ANDOVER GRANGE	2,687.23		64.50		2,751.73	65.00	2,686.73
MARGARET F. HINCHCLIFFE		977.44	296.88	25,000.00 (A)	26,274.32	1,000.00	25,274.32
PUNCHARD TRUSTEES	10,000.27		247.68	385.16 (B)	10,633.11	248.00	10,385.11
ANDOVER SERVICEMEN		2,104.53	237.51	20,000.00 (A)	22,342.04	2,000.00	20,342.04
HENRY WYATT			46.22	3,891.98 (C)	3,938.20		3,938.20
RESERVE-COST OR MKT.			(2,690.68)		(2,690.68)		(2,690.68)
	<u>43,857.84</u>	<u>3,081.97</u>	<u>(1,053.98)</u>	<u>49,277.14</u>	<u>95,162.97</u>	<u>5,000.00</u>	<u>90,162.97</u>

**SUMMARY-INCOME/(EXPENSE)**

INTEREST INCOME	2,978.21
DIVIDEND INCOME	244.50
INCOME TRANSFERRED FROM BAYBANK	3,081.97
GAIN/(LOSS) ON SALE OF SECURITIES	(800.00)
BROKERAGE FEES/TAXES	(247.51)
INVESTMENT COUNSEL FEES	(538.51)
ADJ. TO LOWER OF COST OR MARKET	(2,690.68)
NET INCOME	<u>2,027.98</u>

(A) Administration of funds transferred from BayBank  
(B) Gift from Andover Community for Education  
(C) New fund established by Town Employees

FUNDS/SECURITIES HELD	MARKET VALUE	BOOK VALUE
PAINE WEBBER CASH FUND	3,837.46	3,837.46
100 SHARES MERCK & CO	3,812.50	3,675.00
200 SHARES TECO ENERGY, INC	4,050.00	3,825.00
100 SHARES WACHOVIA CORP. NEW	3,225.00	3,587.50
\$5,000 U.S. TREASURY NOTE, 6.000%, 11/30/97	4,768.75	4,985.10
\$10,000 U.S. TREASURY NOTE, 6.000%, 12/31/97	9,525.00	9,987.20
\$5,000 U.S. TREASURY NOTE, 5.125%, 3/31/98	4,618.75	4,985.85
\$5,000 PEPSICO INC. NOTE, 6.250%, 9/1/99	4,608.20	4,870.00
\$5,000 U.S. TREASURY NOTE, 6.375%, 8/15/02	4,579.70	4,804.30
\$5,000 IBM NOTE 7.250%, 11/1/02	4,675.00	4,961.85
\$20,000 U.S. TREASURY NOTE, 6.25%, 2/15/03	18,087.60	18,600.00
\$25,000 U.S. TREASURY NOTE, 5.5%, 4/30/96	24,375.00	24,734.38
RESERVE FOR LOWER OF COST OR MARKET		(2,690.68)
	<u>90,162.96</u>	<u>90,162.96</u>



**TRUSTEES OF PUNCHARD FREE SCHOOL  
ANDOVER, MASSACHUSETTS**

**FUND ANALYSIS AS OF DECEMBER 31, 1994**

<u>PRINCIPAL FUND</u>		<u>BOOK VALUE</u>	<u>MARKET VALUE</u>	<u>MARKET VALUE OVER BOOK VALUE</u>
CASH				
PAINE WEBBER CASH FUND		2,221.31	2,221.31	0.00
SECURITIES				
STOCK				
200 SHARES ALBERTSONS INC.		4,575.00	5,800.00	1,225.00
100 SHARES AUTOMATIC DATA PROCESSING		5,062.50	5,850.00	787.50
100 SHARES CENTRAL & SOUTHWEST CORP		2,812.50	2,262.50	(550.00)
100 SHARES EXXON CORP		5,887.50	6,075.00	187.50
100 SHARES GRAINGER, W. W. INC.		6,187.50	5,775.00	(412.50)
100 SHARES ILLINOIS TOOL WORKS, INC.		3,787.50	4,375.00	587.50
100 SHARES INT. BUSINESS MACHINE		6,325.00	7,350.00	1,025.00
100 SHARES KIMBERLY CLARK CORP		5,762.50	5,037.50	(725.00)
100 SHARES MINNESOTA MINING MFG.		5,587.50	5,337.50	(250.00)
100 SHARES MOTOROLA INC.		1,606.25	5,800.00	4,193.75
100 SHARES PFIZER, INC.		6,412.50	7,725.00	1,312.50
100 SHARES SOUTHWESTERN BELL CORP		4,162.50	4,037.50	(125.00)
200 SHARES WACHOVIA CORP		6,562.50	6,450.00	(112.50)
TOTAL STOCK		64,731.25	71,875.00	7,143.75
OTHER				
\$15,000 U.S. TREASURY NOTE, 6.00%, DUE 11/30/97		14,955.30	14,306.25	(649.05)
\$15,000 U.S. TREASURY NOTE, 8.125%, DUE 2/15/98		14,680.58	15,126.60	446.02
\$15,000 U.S. TREASURY NOTE, 7.125%, DUE 10/15/98		14,878.13	14,686.05	(192.08)
\$15,000 U.S. TREASURY NOTE, 6.375%, DUE 8/15/02		14,412.90	13,739.10	(673.80)
\$10,000 PEPSICO INC. NOTE, 6.250%, DUE 9/1/99		9,740.00	9,216.40	(523.60)
\$10,000 IBM NOTE, 7.250%, DUE 11/1/02		9,874.35	9,350.00	(524.35)
\$20,000 WACHOVIA CORP NOTE, 6.375%, DUE 4/15/03		19,944.40	17,416.60	(2,527.80)
TOTAL OTHER		98,485.66	93,841.00	(4,644.66)
TOTAL SECURITIES		163,216.91	165,716.00	2,499.09
RESERVE—LOWER OF COST OR MARKET		0.00		
TOTAL PRINCIPAL FUND		165,438.22	167,937.31	2,499.09
<u>RESERVE FUND</u>				
RESERVE CASH				
ANDOVER SAVINGS BANK PRIME ACCOUNT		4,681.67		
PAINE WEBBER CASH FUND		4,718.79		
TOTAL RESERVE FUND		9,400.46	9,400.46	0.00
<u>CASH FUND</u>				
CHECKING ACCOUNT				
BAYBANK		1,123.82	1,123.82	0.00
TOTAL FUNDS		175,962.50	178,461.59	2,499.09

## TOWN CLERK

*The mission of the Town Clerk's office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records, and to act in the best interest of the community and the State by providing innovative, efficient, quality service.*

It was a busy election year in 1994. The following figures show the voter turnout for elections held during the year:

Town Election - March 28	2,832 - 16% of registered voters
Special Town Election - May 17	7,765 - 42% of registered voters
State Primary - September 20	4,292 - 24% of registered voters
General Election - November 8	13,954 - 75% of registered voters

The Board of Registrars registered 1632 new voters in 1994 compared to 679 in 1993 - a increase of 240%. These figures are reflective of a busy election year as well as a major change in the State voter registration system which allows a mail-in registration form to be filled out by a voter and sent directly to the Town Clerk's Office. Over 1,000 registrations were processed from July 1st through October 1st - the last day to register to vote for the November State Election. The year ended with 18,620 registered voters in the Town's 8 precincts are as follows:

1 - 2207	3 - 2234	5 - 2481	7 - 2228
2 - 2336	4 - 2294	6 - 2388	8 - 2452

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Births Recorded:	315	312	289
Marriages Recorded:	201	202	202
Deaths Recorded:	228	241	227
Dog Licenses Sold:	1,796	1,944	1,911
Fishing & Hunting Licenses Sold:	713	739	643
Population:	31,076	30,239	31,185

### REVENUES COLLECTED - 1994:

Marriage Licenses	\$ 2,955.00
Certified Copies	9,729.00
Uniform Commercial Code Filings	4,916.00
Miscellaneous Licenses Income	14,445.00
Liquor Licenses Income	109,305.00
Business Certificate Filings	1,915.00
Miscellaneous Income (Street Lists, Maps, etc.)	7,603.00
Dog Licenses	7,869.00
Non Criminal Violations	825.00
Fishing and Hunting Licenses	<u>12,514.95*</u>
TOTAL	\$172,077.10

\* \$12,180.75 in fees were sent to the State Division of Fisheries and Game -- \$334.20 was retained by the Town of Andover.



## MEMORIAL HALL LIBRARY

*The mission of the Memorial Hall Library is to make available a broad range of library materials, to provide up-to-date and accurate information, to offer services and programs desired by the community of Andover, to act as the most convenient point of access for the needed materials and information and to actively seek to make community members and organizations aware of library resources and services.*

In 1994 the Memorial Hall Library continued to serve the community of Andover in ways both new and old. At all times, the staff and administration strove to fulfill the Library's mission which is to make available a broad range of materials, to provide up-to-date and accurate information and to offer the services and programs most desired by the community. Among the achievements of 1994 were the following:

- The development and completion of a community survey designed to provide information about how Andover residents use the library and how to increase future usage. This survey provided much of the data needed by the Library's Long Range Planning Committee.
- The completion of Memorial Hall Library's Long Range Plan document covering the period 1994 - 1997. This document includes an Action Plan of 8 goals with 22 associated objectives and 60 activities.
- A 37% increase in state reimbursed support for regional activities at Memorial Hall Library which translates into increased reference staff and materials for library users and increased backup support in reference, inter-library loan and delivery for the 37 cities and towns in northeastern Massachusetts.
- The Reference Department added 10 "EBSCO" work stations which provide indexing and abstracting to 490 periodicals and full text for 125 periodicals. Health, business, music, film, and social science information is also provided through these work stations.
- In the Children's Library, special programs such as "Baby Talk", Summer Reading, Puppet Shows, "Readers of the Round Table", and Children's Book Week activities complemented the increased circulation of Children's materials.
- 5th grade classes visited the Library for a tour and orientation.
- A CD-ROM work station with a periodical search data base and Grolier's Encyclopedia was installed.

- The Young Adult Librarian developed a summer volunteer program for Teens and a summer reading program entitled "Reach Out and Read". A Young Adult Advisory Group has been formed and a popular CD collection is being added to the list of Young Adult services.
- The Circulation Department has increased the availability of popular titles with a subscription to the McNaughton Book Plan. Library patrons will have shorter waits for the new fiction they want to read.
- The Library added a voice mail system to provide direct access to departments and to improve service to patrons at the front desk of the library.

Shirley McGrath retired in April after serving the Town of Andover for 15½ years as Assistant Director of the Library. Beth Mazin, who worked at the Philadelphia Free Library for 13 years and as a personnel manager in business before coming to the Memorial Hall Library as a reference librarian in 1987, was promoted to that position. Glenda Schaaque was promoted to the position of Head of Reference in July after having worked in that department for the past 10 years.

With the focus provided by the Long Range Plan to guide us, the Trustees, Director and Staff of Memorial Hall Library look forward to providing the best possible library services for the residents of Andover in 1995 and towards the 21st Century.

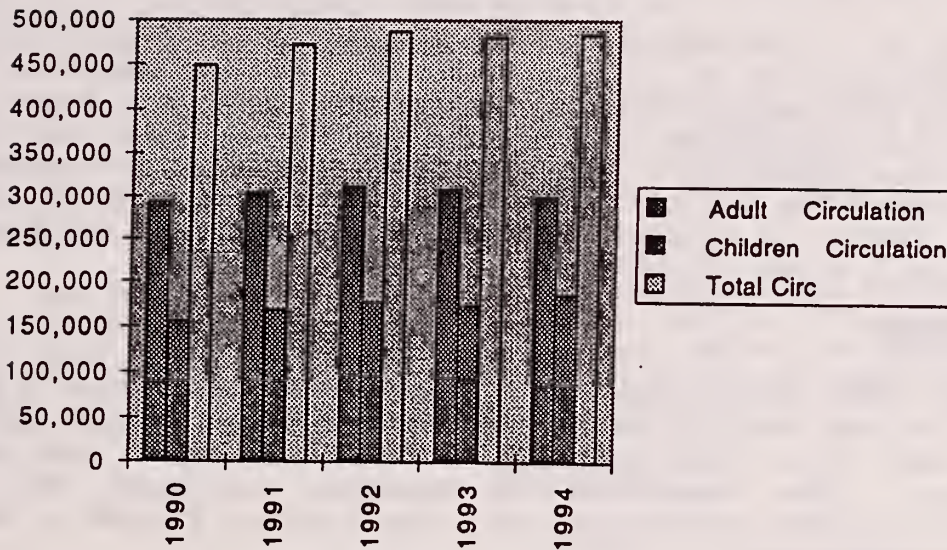
CIRCULATION	1994	1993	1992
Adult Books & Other Print	204,720	214,321	213,987
Children's Books & Other Print	167,154	158,588	161,749
Periodicals	34,047	38,271	39,681
Adult Sound Recordings	32,029	28,667	30,289
Adult Videos	25,859	24,914	24,915
Children's Videos	9,751	6,658	5,989
Other Children's	8,293	7,703	8,478
Museum Passes	1,575	1,395	1,498
TOTAL	483,428	480,517	486,586

#### OTHER STATISTICS

Reference Questions	33,598	31,850	31,187
Periodicals Owned	413	423	421
Programs	283	262	287
Program Attendance	7,056	7,685	10,471
Reserves Placed	10,137	8,599	10,554
Interlibrary Loan Requests	9,623	2,532	2,600
Memorial Hall and Meeting Room Use	431	403	



## 5 YR CIRC TRENDS



## TOWN COUNSEL

During 1994, Town Counsel made numerous appearances before State Courts and Administrative Boards. Formal legal opinions were researched and rendered to Town officials. Court challenges to decisions by the Town's boards and commissions were defended by Town Counsel. Administrative proceedings and lawsuits were commenced to enforce compliance with state statutes and the Town's by-laws.

Town Counsel had conferences with the Town Manager and other Town officials on almost a daily basis. Town Counsel reviewed all Articles of the Warrant and attended all Town Meetings. During the period covered by this report, contracts were drawn and reviewed and numerous deeds, easements, releases and agreements were drafted and recorded. In particular, two projects are noteworthy: the expansion and renovation plans for the South Elementary School and Andover High School resulted in extensive legal work required for the negotiation and drafting of contract documents and the filing of a case at the Department of Public Utilities to eliminate the sounding of train whistles in the Town of Andover. The Town case was denied by the Department of Public Utilities. Voters at the Special Town Meeting in November gave the Board of Selectmen the authority to ask for special legislation to eliminate the sounding of train whistles in the Town. The Town's petition was filed by the Legislature and will be heard in 1995.

## POLICE DEPARTMENT

The mission of the Andover Police Department is to protect our future and the quality of life in Andover. We are empowered to protect life and property, but, with the changing times of increasing social problems, our agency has become more service-oriented to the community. To continue our mission, we will maintain an open door policy to the community, working with their suggestions, needs and thoughts so that we may preserve the way of life that we all enjoy in Andover.

### OPERATIONS DIVISION

The year 1994 saw a decrease in most crime categories. This is a credit to the dedication of the men and women of the Police Department who have aggressively worked on cases and made apprehensions. The education on domestic violence and the implementation of the Community Policing Program played a major role in this reduction.

The department completed its third and final phase of their program to equip all officers with portable radios which increases officer safety and improved efficiency.

### RECORDS DIVISION

A new program placing mobile computers in cruisers was instituted allowing officers to do reports in their vehicles, thus, increasing time on the street.

### DETECTIVE DIVISION

During 1994, members of the Detective Division investigated 388 reported incidents. The total number of investigations were down but serious crimes such as robberies arson, etc. increased. Several investigations required numerous manhours of investigation.

The department attempted to locate latent print evidence at 124 crime scenes. As a result, latent print matches were connected to 31 suspects. The department has assisted other police departments with recovery of physical evidence or confirming latent print matches. The breakdown by types of cases matched with latent prints is as follows:

- 16 - breaking and entering
- 5 - stolen vehicles
- 7 - armed robberies
- 2 - unarmed robberies
- 1 - larceny



During the year, the Detective Division processed a total of 496 booking photographs, 214 handgun permits and 119 firearms identification cards. Over 100 local residents were fingerprinted on request for adoption, employment or application for citizenship. Investigations of check frauds resulted in recovery of \$7,609.54 through payments or court action.

The Detective Division investigated 40 juvenile cases with most of the cases involving stubborn children. A total of 48 juveniles were involved in the above incidents. Most of the juvenile cases requiring court action were sent to the Juvenile Diversion Program.

The Detective Division conducted background investigations on applicants for appointment as reserve police officers during this past year. The investigations are extensive and require numerous hours. Thorough investigations of each applicant were made to ensure a proper and fair selection process.

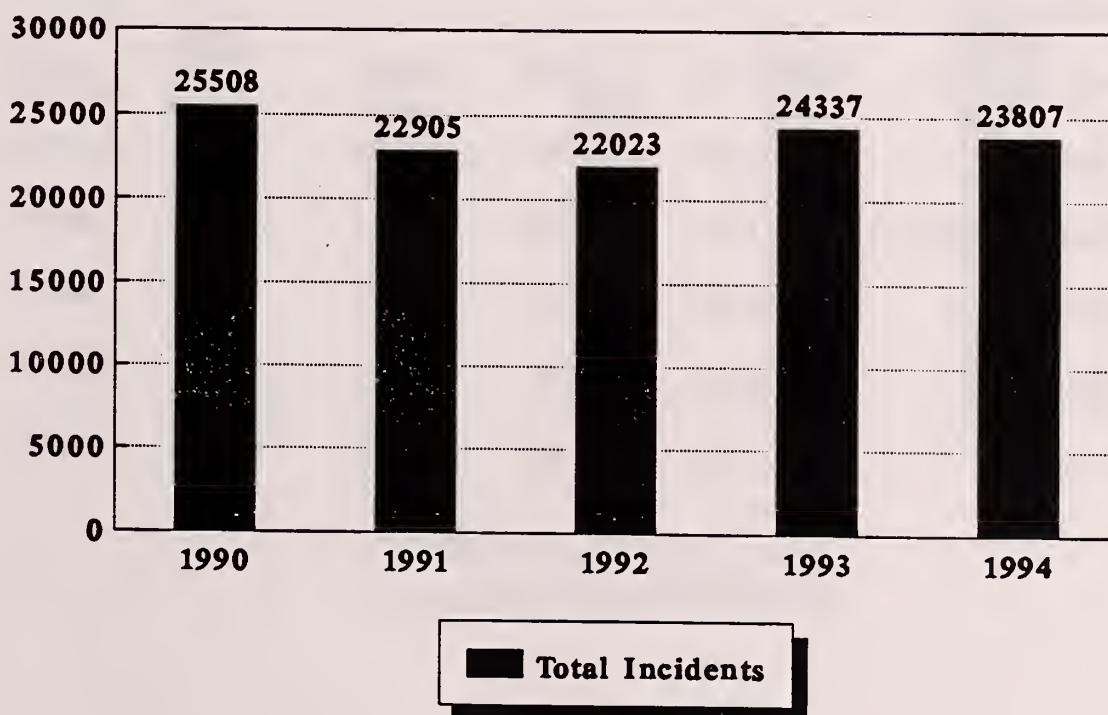
### INCIDENTS

1993

1994

#### NATURE OF INCIDENT

Break and Enter	108 - 38 cleared	96 - 18 cleared
Robbery	2 - 2 cleared	8 - 5 cleared
Larceny	37 - 24 cleared	23 - 15 cleared
Rape	3 - 3 cleared	1 - 1 cleared
Sexual Offenses	2 - 2 cleared	2 - 2 cleared
Juvenile	39 - 38 cleared	41 - 41 cleared
Larceny by Check	22 - 21 cleared	23 - 20 cleared
Assist other Police Depts.	19 - 19 cleared	25 - 25 cleared
Annoying Calls	14 - 10 cleared	16 - 15 cleared
Death Reports	12 - 10 cleared	6 - 5 cleared



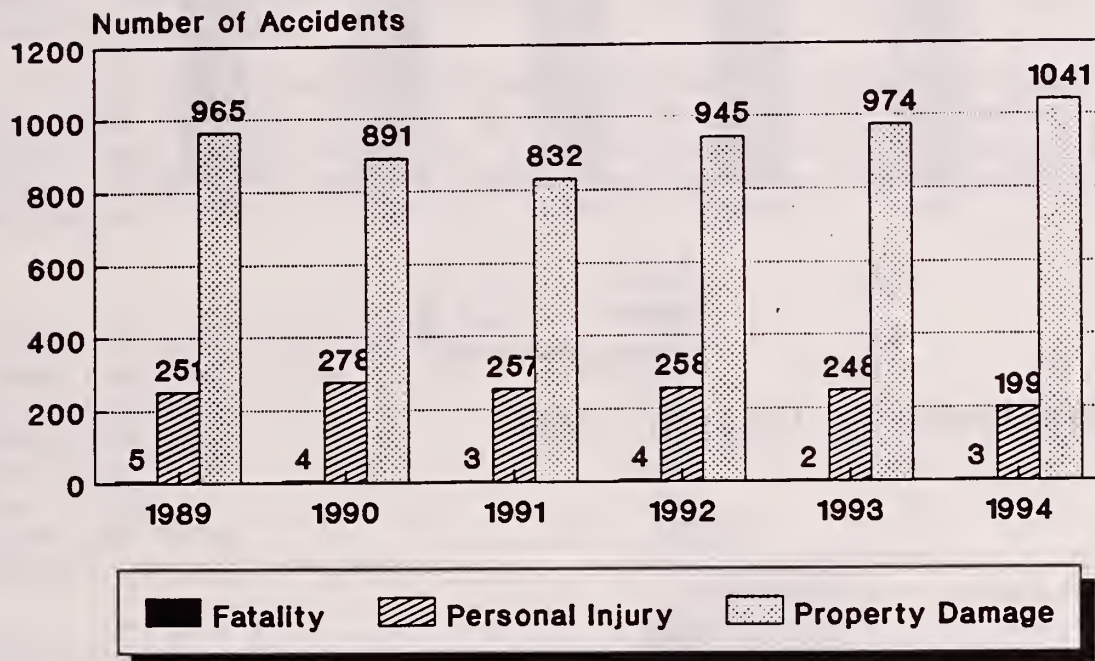
# Andover Police Department

## Annual Summary

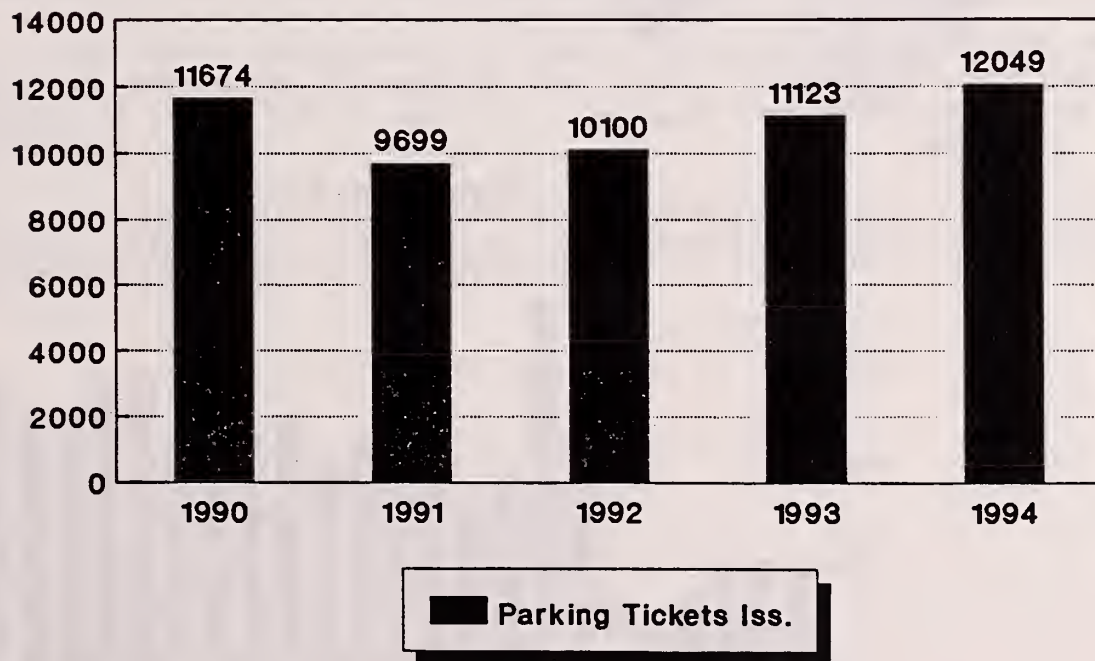
	<i><b>1990</b></i>	<i><b>1991</b></i>	<i><b>1992</b></i>	<i><b>1993</b></i>	<i><b>1994</b></i>
<i><b>Total Incidents</b></i>	<b>25,508</b>	<b>22,905</b>	<b>22,023</b>	<b>24,337</b>	<b>23,807</b>
<i><b>Adult Arrests</b></i>	<b>655</b>	<b>530</b>	<b>476</b>	<b>529</b>	<b>469</b>
<i><b>Juvenile Arrests</b></i>	<b>63</b>	<b>19</b>	<b>28</b>	<b>47</b>	<b>40</b>
<i><b>Total Arrests</b></i>	<b>718</b>	<b>549</b>	<b>504</b>	<b>576</b>	<b>509</b>
<i><b>Rape</b></i>	<b>5</b>	<b>5</b>	<b>4</b>	<b>8</b>	<b>3</b>
<i><b>B &amp; E</b></i>	<b>180</b>	<b>170</b>	<b>175</b>	<b>172</b>	<b>156</b>
<i><b>Assault</b></i>	<b>81</b>	<b>67</b>	<b>87</b>	<b>72</b>	<b>93</b>
<i><b>Larceny</b></i>	<b>611</b>	<b>467</b>	<b>587</b>	<b>386</b>	<b>506</b>
<i><b>Stolen MV</b></i>	<b>169</b>	<b>161</b>	<b>152</b>	<b>145</b>	<b>115</b>
<i><b>Stolen Bicycles</b></i>	<b>56</b>	<b>100</b>	<b>69</b>	<b>40</b>	<b>55</b>
<i><b>Domestic Abuse</b></i>	<b>31</b>	<b>24</b>	<b>28</b>	<b>33</b>	<b>30</b>
<i><b>MV Fatalities</b></i>	<b>4</b>	<b>3</b>	<b>4</b>	<b>2</b>	<b>3</b>
<i><b>MV Accidents</b></i>	<b>1,170</b>	<b>1,106</b>	<b>1,182</b>	<b>1,224</b>	<b>1,240</b>
<i><b>Vandalism</b></i>	<b>327</b>	<b>341</b>	<b>282</b>	<b>304</b>	<b>337</b>
<i><b>Parking Violations</b></i>	<b>11,674</b>	<b>9,699</b>	<b>10,100</b>	<b>11,123</b>	<b>12,049</b>
<i><b>MV Citations</b></i>	<b>4,152</b>	<b>3,023</b>	<b>3,025</b>	<b>3,179</b>	<b>4,105</b>
<i><b>Mileage</b></i>	<b>430,545</b>	<b>414,764</b>	<b>403,983</b>	<b>381,758</b>	<b>303,893</b>
<i><b>Gasoline</b></i>	<b>46,001</b>	<b>49,694</b>	<b>44,045</b>	<b>36,281</b>	<b>35,339</b>

# Andover Police Department

## MV Accident Summary

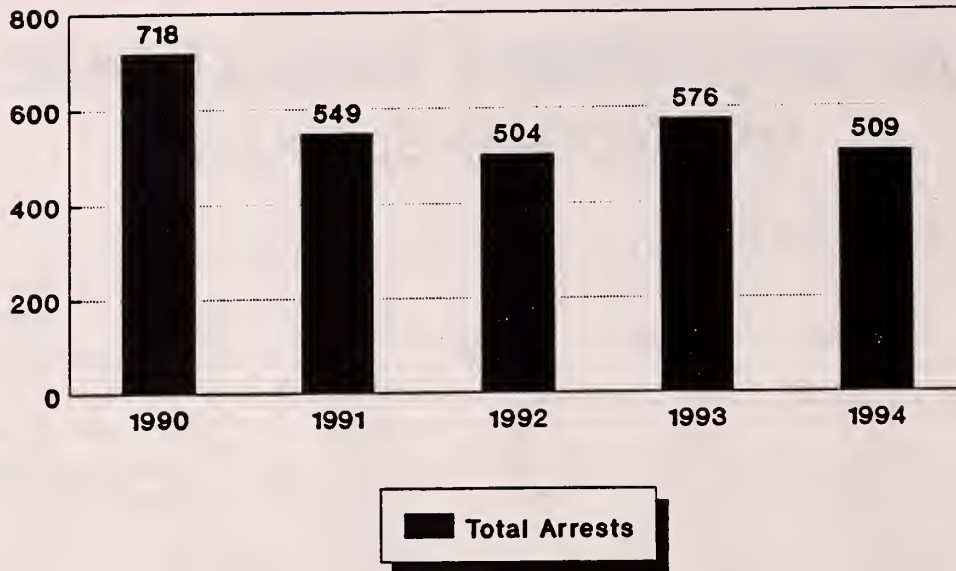


## Parking Violations

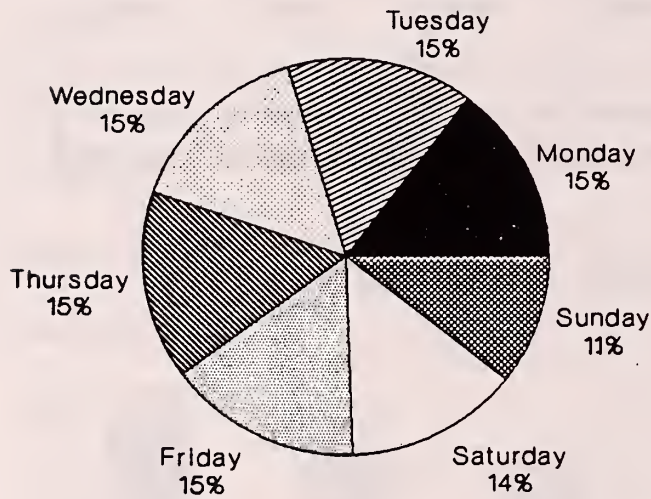




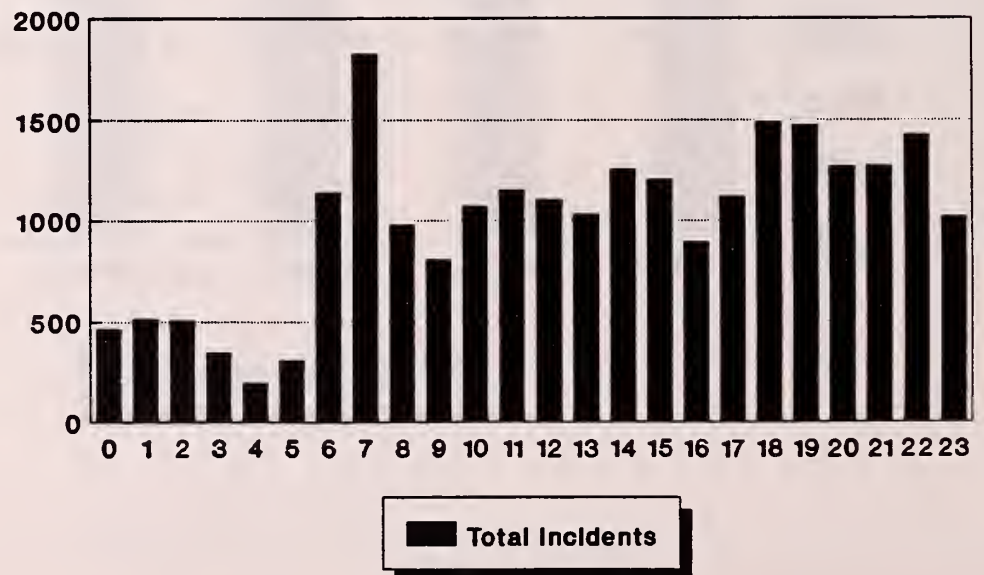
# Andover Police Department Arrests



## Incidents by Day of Week



## Hour of Day



## ANIMAL CONTROL

Animal Control saw a increase in dog complaints and loose dogs in 1994. This is attributed in part to an increased public awareness of the potential hazard of the rabies problem in the area. The number of citations issued for by-law violations increased as well.

The Animal Control Officer attended several seminars on rabies sponsored by the State. He spoke to various groups on animal safety and rabies awareness including several local schools, The Andona Society's Safety Awareness Program and any interested residents.

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Number of citations issued	54	23	43
Fines/fees collected	\$2,433	\$2,374	\$2,524
Dog Complaints	531	491	642
Impounded Dogs	115	108	107
Lost Dogs	84	65	49
Dogs Found	52	56	34
Impounded Cats	58	24	30
Numbers of calls answered	1,935	2,312	1,962

## EMERGENCY MANAGEMENT DEPARTMENT

The Director attended the regularly scheduled meetings sponsored by the State. Updates were done on the Comprehension Emergency Management Plan which addresses how to better coordinate emergency responses from all Town departments.

The Radio Group held its weekly meetings and assisted the Town at many functions throughout the year. This is a very dedicated group of volunteers and the Town is fortunate to have their services.

The Auxiliary Police assisted the regular police officers many times throughout the year at several activities totalling approximately 500 volunteer hours.

## FIRE DEPARTMENT

The mission of the Andover Fire Department is to proudly protect lives and property by providing prompt, skillful, cost-effective fire protection and life safety services to the residents of Andover.

To achieve its mission, the department strives to prevent loss to property from fire or fire related activities through inspections, training and maintaining its fire alarm system; loss of life through prompt professional delivery of emergency medical services using both fire and ambulance vehicles. The department provides programs to increase fire safety awareness among area citizens annually in all schools and whenever requested by private organizations, industries and businesses.

	<u>1993</u>	<u>1994</u>
<u>Total Incidents:</u>		
Fires	5443	5451
Rescues	386	248
Miscellaneous Alarms	13	23
Accidental Alarms	48	70
Mutual Aid (Fire Calls)	598	638
False Alarms	41	35
Ambulance Emergency Calls	123	130
Ambulance Mutual Aid Calls	2006	2044
Fire Prevention Activities	125	224
Violations	2086	2140
	17	26
<u>Permits/Licenses Issued:</u>		
Smoke Detectors	658	790
Report Copies	64	64
Blasting Permits	23	13
Cutting/Welding Permits	23	20
Dumpster Permits	18	122
Fireworks Display Permits	1	1
Gunpowder Storage Permits	2	0
Liquid Gas Storage Permits	28	46
Flamm.Liquid Storage Permits	2	3
Miscellaneous Permits	2	9
Open Air Burning Permit	446	493
Oil Burner Install Permits	176	181
Reinspection Fees	36	41
Commercial Fire Alarm Systems	13	13
Special Suppression System Permits	3	0
Sprinkler Install Permits	21	26
Tentage Permits	9	5
Underground Tank Recertification	5	9
Underground Tank Removals	130	109
Underground Tank Install Permits	4	0
Master Fire Alarm Box Tests	119	118

### Facilities

Central Station  
North Main Street

West Station  
Greenwood & Chandler Rds.

Ballardvale Station  
Clark & Andover Sts.

### Apparatus/Equipment

2 ambulances; 1 ladder truck; 2  
pumpers; 1 boat, 4 sedans

1 pumper; 1 fire alarm truck; 1 boat;  
1 reserve pumper

1 pumper; 1 boat



## DEPARTMENT OF PUBLIC WORKS

The mission of the Department of Public Works is to continuously improve our quality of life by providing the finest potable water, state of the art disposal of our wastes (water and solids), and provide safe travel on our road network.

### ENGINEERING

The Engineering Division provided field surveys, construction plans and documents, competitive bids, field layouts and construction supervision for various construction projects such as new sidewalks, storm drains, sewer and water mains. Staff members assisted and coordinated with consultants on the construction of such projects as the Central Street and Stevens Street bridge replacements and the new Bancroft Pumping Station. Assistance was also given to the Highway Division in the planning, estimating and reconstruction or resurfacing of 57 town streets. The Engineering Division maintained and provided records about existing utilities, residential and industrial sites, street layouts and excavations.

Preliminary and Definitive Subdivision Plans were reviewed for the Planning Board. The construction of all new roads and utilities were inspected and tested to meet Town standard requirements. Federal and State government agencies were consulted on engineering matters, principally concerning Chapter 90 construction, sewer main extensions and State Highway projects. The Engineering Division updated the Town Assessor's maps and printed the necessary copies for other Town Departments. Street opening permits for the installation and repair of underground utilities were issued through this division and the necessary inspections were carried out.

	<u>1993</u>	<u>1994</u>
Sidewalk Construction (ft.):	13,000	0
Storm Drain Construction (ft.):	2,200	3,913
Water Main Construction (ft.):	1,375	6,100
Streets Reconstructed/Resurfaced (miles):	19.3	5.9
Street Opening Permits:		
Issued/Inspected	211	193
Sewer Connections reviewed for		
Board of Health:	41	43
Assessor's Maps Updated:	62	102
Subdivision Plans reviewed:		
no. of plans/no. of lots	13/113	16/168
Performance Bonds figured for Planning Brd.:	14	15
Subdivision Inspections:		
Water Mains (ft.)	20,400	10,780
Sewer Mains (ft.)	800	3,310
Drain Lines (ft.)	6,430	8,860
Roads Paved:		
Binder Coarse (ft.)	10,030	8,750
Top Coarse (ft.)	6,100	8,500

## HIGHWAY

The Highway Division is responsible for the road maintenance, including rebuilding and resurfacing, of 250+ miles of existing roads. During the spring and summer, two sweepers were kept busy in continuous cleaning of all streets after the winter sanding. The Highway Division assists the Engineering Division in its inspection of the conditions of new streets before they are accepted as public ways as well as providing men and equipment for all other Public Works divisions when needed. Catch basins and storm drains are kept clean and free of all debris as are Town brooks. The Highway Division, with the help and cooperation of all other divisions of the Public Works Department and the Department of Municipal Maintenance, is also responsible for snow removal and ice control, including flood control for all Town roads.

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Number of streets resurfaced:	13	50	17
Total no. of miles resurfaced:	3	22.08	5.9
Catch basins cleaned:	1,819	1,119	676
Storm drains cleaned:	7	3	10
Catch basins repaired:	35	36	72
Storm drains repaired:	2	1	4

## SOLID WASTE

Andover, being a member of the North East Solid Waste Committee (NESWC), has its refuse transported and processed at the Regional Waste-to-Energy Plant in North Andover, where the refuse is incinerated to generate electricity. The Solid Waste Division oversees the mandatory curbside recycling program for newspapers/magazines, metal containers and glass and the voluntary drop-off program collecting #1 and #2 plastics and aluminum materials. The Town also maintains a leaf and grass clippings compost site on High Plain Road, near Bald Hill, with the compost material being available to Town residents.

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Residential refuse collected:	10,388*	10,027*	10,108*
Newspapers/magazines recycled:	2,186*	2,278*	2,328*
Tons of glass recycled:	705*	774*	745*
Yard waste composted:	844*	1,200*	1,215*

\* Tons



## WATER

The Water Division is responsible for the meter reading, supply, treatment and distribution of drinking water to the community. The major components of the water system are as follows:

Supply - Haggetts Pond, Fish Brook, Merrimack River, Abbot Well; Treatment - 24 MGD Water Treatment Plant; Chlorination Facilities - Fish Brook; Pumping Stations - Water Treatment Plant, Fish Brook, Bancroft Reservoir, Prospect Hill and Wood Hill. The Water Treatment Plant is a state of the art facility featuring ozonation, coagulation and sedimentation, and granular activated carbon (GAC) filtration in its treatment processes.

Distribution Mains -- 185 miles and 9,404 connections.

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Hydrants Repaired:	43	39	54
Hydrants Replaced:	8	0	8
Hydrants Flushed:	29	38	24
Water Main Breaks Repaired:	14	19	32
House Service Leaks Repaired:	14	11	8
House Services Renewed:	6	22	6
Water Main Taps:	1	9	8
New Water Meters Installed:	42	62	47
Old Water Meters Replaced:	85	93	111
Water Meters Repaired:	4	1	9
Water Shut Offs/Turn Ons:	189	192	171
Gate Boxes Adjusted:	30	24	34
Gallons of water pumped to the system (in millions):	1,789	1,611	1,750
Average daily gallons pumped (in millions):	4.902	4.414	4.794
Maximum day (in millions):	10.85	10.621	11.561

## SEWER

The Sewer Division is responsible for the operation and maintenance of the wastewater pumping stations on Dale Street in Ballardvale, Bridle Path, West Elementary School, Shawsheen Village, and the entire system of sanitary sewers.

The sewerage system includes 69 miles of sanitary sewers and 4,843 connections.

The raw sewage discharge from Shawsheen Village Pumping Station is collected and transported by means of a force main through the City of Lawrence and treated by the Greater Lawrence Sanitary District's regional wastewater treatment plant.

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Sewer Main Blocks Cleared:	36	46	50
Sewer Main Rodded - Maintenance:	13	23	11
Sewer Mains Repaired:	0	0	0
Sewer Services Cleared:	34	30	14

#### GREATER LAWRENCE SANITARY DISTRICT

The Greater Lawrence Sanitary District Wastewater Treatment Facility continued to provide service to residential, commercial and industrial users in 1994. Since its initial operation in April 1977, the facility has treated 189 billion gallons of wastewater that was previously discharged, untreated, into the Merrimack River.

The plant is currently staffed by 52 people. The operation is continuous 24 hours per day, 365 days per year. The District Commission meets monthly to address policy matters.

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Andover's daily average flow to the Sanitary District (in millions of gallons):	3.308	3.378	3.455

#### ANDOVER RECYCLING COMMITTEE

The Andover Recycling Committee continued to provide volunteers from the community to assist with the Town's monthly collection of #1 and #2 plastics and aluminum. This collection is held at the West Middle School's parking lot from 9:00 A.M. until 1:00 P.M. on the third Saturday of each month.

Members of the committee also collected button batteries from various retail stores downtown for shipment by Dana Duxbury and Associates to the recycling facility, Mercury Refining Company, Inc. (MERECO) in Albany, New York. Fifty-five pounds of mixed button batteries were collected in 1994 - compared to almost forty-seven pounds in 1993. Many of these batteries contained silver, mercury and lithium.



## MUNICIPAL MAINTENANCE

*The mission of the Department of Municipal Maintenance is to provide a safe, comfortable and pleasant environment for learning, working and living in the Town by the maintenance of all Town and School property/buildings, electro-mechanical systems, street lighting, traffic lights, grounds and vehicles.*

The Department of Municipal Maintenance provides services to all departments requesting repair or new work to their facilities, grounds or vehicles. The department also provides services to the general public for street lighting, traffic lights, rubbish pickup, athletic fields, fencing, leaf composting, Christmas tree pickup, tree work, and custodial services for events. The department is charged with keeping Andover facilities, vehicles and grounds in good condition and to improve the facilities through an on-going capital improvement program. The Department of Municipal Maintenance manages the Spring Grove Cemetery and is actively clearing and constructing additional areas for burials.

The department is required to keep abreast of required Federal, State and Town laws, the American Disabilities Act regulations, and laws concerning health safety, pesticide application, underground fuel tanks, radon, air quality, asbestos, lead paint and hazardous waste disposal.

The Director of Municipal Maintenance Department has supervision of three Superintendents, the Facilities Coordinator, Administrative Secretary, Account Clerk, Computer Operator, two part-time Receptionist/Switchboard Operators and one part-time Clerical Assistant.

### BUILDING MAINTENANCE DIVISION

The following are some of the highlights which the Building Maintenance Division completed during 1994:

- Wood Park Fence - a considerable amount of time and manpower were put into refurbishing the fence. Stone piers were rebuilt by the Town mason and Town employees. The "Our Town" employees did all of the painting of the wooden part of the fence. They also assisted in moving and placing stones for the mason.
- Town Offices - in cooperation with the Andover Historical Society, the Ford's Coffee Shop mural was cleaned, stretched, framed and hung in the main floor corridor.
- Shawsheen School - twelve new replacement windows were installed. Most of the third floor as well as the Main Office, Media Center and a classroom were recarpeted. A wall was removed in the old cafeteria to make a large room for the Kids' Club.

- Bancroft School - carpet on the entire first floor including the Media Center and hallway in front of the Main Office was replaced. The skylight in the cafeteria was replaced. Structural repairs were completed as a result of the structural study.
- Ballardvale Fire Station - twelve replacement windows were installed on the apparatus deck.
- Ballardvale Playground - a considerable amount of new playground equipment was installed. A new roof was put on the storage shed and new doors were installed.

### MUNICIPAL BUILDINGS DIVISION

The Municipal Buildings Division is responsible for the scheduling and renting of school facilities, after-school hours, school and town playing fields, Recreation Park, and the Old Town Hall function room in the Andover Town House.

#### Schools

Rentals remained constant in 1994. Gymnasium rentals comprised the majority of the 5,189 rental/uses in 1994 by school/municipal personnel and groups, scouting organization, youth leagues, community performing arts groups and private individuals.

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Permits Issued:	650	695	5,189*
School/Municipal:	60%	61%	51%
Scout Groups/Youth Leagues:	18%	17%	18%
Private Individuals:	22%	22%	31%

#### School/Town Fields

School and Town playing fields continued to be rented to capacity from the beginning of April through the middle of November. Adult athletic and youth leagues, such as Little League, Andover Youth Baseball, Andover Soccer Association, Girls Softball and Junior Football, comprised the majority of the field uses in 1994.

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Permits Issued:	2,800	2,850	2,922
Youth Leagues:	93%	94%	86%
Adult Groups:	7%	6%	9%
Private Rentals			5%



## Recreation Park

In addition to the park field being utilized for Department of Community Services for a co-ed softball league, a youth baseball camp and adult and youth tennis lessons, Rec Park is also available to rent for private functions from May to October. Rentals decreased from 54 events the previous season to 47 in 1994, however, park rentals by private residents and local groups increased from the previous year.

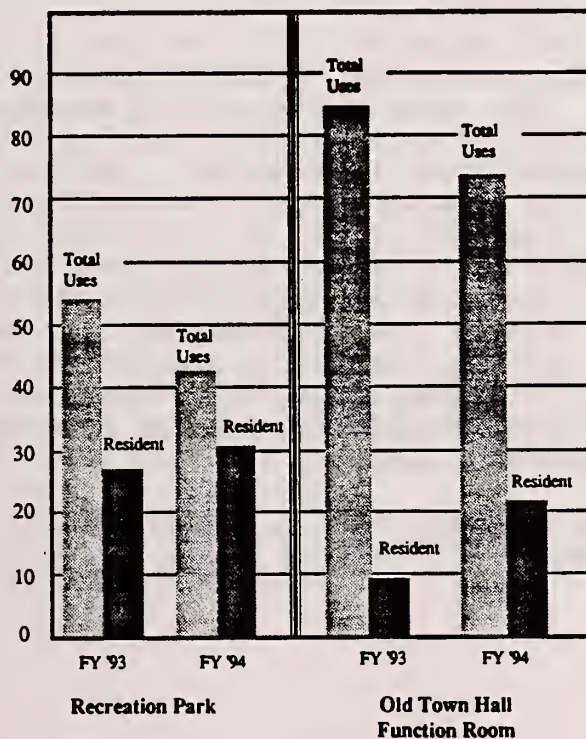
	<u>1992</u>	<u>1993</u>	<u>1994</u>
Permits Issued:	52	54	47
Residents:	54%	56%	70%
Non-Residents:	46%	44%	30%

## Old Town Hall

The function hall at the Andover Town House has been available to municipal/school groups, residents and non-residents, to rent for parties and special events since February, 1990. Although the total number of rentals/uses was less than the previous year, the percentage of school and municipal events hosted at the Old Town Hall tripled in 1994.

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Rental Agreements:	83	85	73
Residents:	78%	77%	60%
Non-Residents:	13%	13%	10%
School/Municipal:	9%	10%	30%

The goal of the Municipal Buildings Division is to continue to promote positive community relations with school/town departments, community organizations and the general public.





## PARKS AND GROUNDS DIVISION

The three Parks and Grounds Divisions (Parks and Grounds, Cemetery and Forestry) are independent and interdependent. They all operate under the supervision of one superintendent. They share certain pieces of equipment and work together on special projects. As with any public agency with manpower, special equipment, and vehicles in its inventory, the three divisions perform many tasks seemingly unrelated to their principal horticultural maintenance duties such as delivering surplus government food to the Senior Center, litter control, trash removal, recycling, flagpole maintenance, fence/gate/backstop repairs, drainage connections, ice control, snow removal, and moving extraordinarily heavy objects such as the whiskey barrels used as planters in the downtown area.

### Parks

This division maintains 2.75 million square feet of ballfields and 1.4 million square feet of lawn areas. Ballfields are located on all school grounds and other areas such as Recreation Park, Ballardvale Playground, upper Shawsheen, lower Shawsheen, the Bowling Green, and the Deyermund Field. Lawn areas are the grounds of all Town and School buildings, parks, playgrounds, and designated islands, triangles, and other parcels throughout the Town. Ballfields are prepared (groomed and lined) for all secondary school athletic events. Turf maintenance consists of mowing, aerating, watering, overseeding, liming, fertilizing and controlling weeds and insects. Pesticide operations are conducted by trained and licensed personnel using approved pesticides and methods. This division also maintains small trees, shrubs and shrub beds on Town property and cuts back brush encroaching upon ballfields and recreation areas.

### Cemetery

Spring Grove Cemetery on Abbot Street is owned and operated by the Town of Andover. The cemetery contains approximately sixty acres and is approximately 75% developed. During 1994, there were 84 burials and 93 grave sites were sold. \$63,825 in fees were collected - \$41,165 was turned over to the Town Treasurer and \$22,660 was added to the principal of the Perpetual Care Fund. Cemetery operations and maintenance consist of burials, mowing, trimming, turf care, pruning of shrubs and small trees, leaf pickup, snow removal, care of its own facilities and equipment, and out-of-cemetery tasks such as trash in Recreation Park, drainage work and construction. During 1994, the cemetery crew planted ornamental sourwood and weeping Katsura trees purchased with funds from the estate of Sidney P. White.

A three-year comparison of burials, sales, and monies collected is as follows:

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Burials	83	96	84
Grave Sites Sold	81	120	93
Total Monies Collected	\$58,935	\$74,145	\$63,825

### Forestry

Forestry is responsible for the maintenance of trees along the roadside, on school property, and other Town-owned land. During 1994, 111 dead and dying large trees were removed. The Forestry Division planted 63 shade trees along the roadside and planted 55 yews at the West Middle School. Tree varieties planted were: Callery Pear, White Pine, London Planetree and Shademaster Honeylocust. Approximately 25% of the personnel's time was spent on pruning which consists of street-by-street pruning, storm repairs, flatclearing areas of undesirable vegetation, and removing obstructions at intersections and curves thus providing better visibility. The Forestry Division also mowed tall weeds along the roadside throughout the Town.

A three-year comparison of removals and planting is as follows:

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Trees Removed	107	133	111
Trees Planted	38	30	63

### PLUMBING/HEATING/ELECTRICAL DIVISION

The following are the major accomplishments during 1994:

- West Middle School - twelve water coolers were replaced in the school corridors, new lighting was installed in the cafeteria, a 20,000 gallon oil tank was removed, magnetic door closers were installed on all classroom doors, a new return line system and pumps were installed and the #1 boiler was regasketed.
- West Elementary School - approximately 150 diffusers for lighting fixtures were replaced.
- Bancroft School - replaced approximately 300 diffusers for lighting fixtures, installed new corridor lighting with fluorescent fixtures.
- Shawsheen School - magnetic door closers were installed, new lighting was installed on the ground floor, fire alarm pull-stations were added to all stairways and new energy management for boilers was installed.
- Town Offices - a new generator was installed and a new room was built for the generator.



- Safety Center - a new generator was installed and the electricians assisted in the installation of the E-911 emergency telephone system.
- SHED - all maintenance of the building became the responsibility of the Municipal Maintenance Department.

#### VEHICLE MAINTENANCE DIVISION

In 1994 the division purchased five new police vehicles and one four-wheel drive vehicle for the Police Department, two new dump trucks and three new stainless steel V spreaders for the Highway Division of the Department of Public Works and a new truck for the department's Water Division. A gang lawnmower and a new tractor were purchased for the Parks and Grounds Division of the Department of Municipal Maintenance.

The following statistics indicate the gallons of gasoline and diesel fuel used by the Town departments:

		<u>1992</u>	<u>1993</u>	<u>1994</u>
Police Dept.	Gasoline	46,668	39,109	35,917
Fire Dept.	Gasoline	4,456	4,156	3,762
	Diesel	5,989	7,582	5,987
DPW	Gasoline	7,602	15,576	14,475
	Diesel	10,888	16,055	13,978
DMM	Gasoline	21,961	22,011	19,233
	Diesel	2,233	3,665	3,041
Collaborative	Diesel	4,368	4,970	6,288
Council on Aging	Gasoline	736	596	583
Library	Gasoline	2,622	1,873	2,012
Town Manager	Gasoline	554	458	405

A partition wall has been installed to separate the maintenance area where the mechanics work from an adjacent storage section. This separation will reduce heat loss and provide a better working space for the employees.



## COMMUNITY DEVELOPMENT AND PLANNING

### BUILDING DIVISION

*The mission of the Building Division is to ensure the health, safety and welfare of the Town's residents and visitors through the enforcement of the State and local laws, bylaws and regulations.*

The Building Division is charged with the enforcement of the State Building 780 CMR of the Acts of 1972 and Zoning Act, Massachusetts General Laws 40A. The Building Division issues permits for all types of construction including, but not limited to, school buildings (both public and private), institutional buildings (nursing homes), business, commercial and industrial buildings, dormitories, multi-family as well as single family dwellings, pools, chimneys, signs and additions and alterations to all structures. Building officials also perform periodic inspections for those buildings which are required to obtain Certificates of Inspection under State Building Code, Table 108.

In addition to scheduled inspections and meetings with internal and external customers, the Building Division was represented at 4 State Building Code Appeals Board Hearings, 37 Interdepartmental Reviews and held 31 Plan Reviews.

	<u>1993</u>	<u>1994</u>
<u>Single Family Dwellings</u>		
No. of permits (inc. foundations)	97	92
Estimated value	\$17,824,394	\$16,659,876
Fees	\$ 135,074	\$ 181,390*
* Includes water connection fees		
<u>New Multi-Family</u>		
No. of permits		4
Estimated value		\$ 1,227,500
Fees		\$ 13,833
<u>New Commercial Construction</u>		
No. of permits	2	4
Estimated value	\$24,864,734	\$ 816,000
Fees	\$ 128,424	\$ 6,173
<u>Additions &amp; Alternations to All Types of Buildings</u>		
No. of permits	643	776
Estimated value	\$16,426,153	\$32,099,045
Fees	\$ 111,024	\$ 209,995
<u>Public Buildings/Schools</u>		
No. of permits	39	12
Estimated value	\$ 5,904,598	\$ 7,413,000
Fees	\$ 24,892	\$ 12,043

	<u>1993</u>	<u>1994</u>
<u>Pools, Chimneys, Raze, Signs</u>		
No. of permits	413	272
Estimated value	\$646,051	\$515,054
Fees	\$ 9,875	\$ 7,295
<u>Certificates of Inspection</u>		
Fees	\$956	\$870
<u>Sealer of Weights &amp; Measures</u>		
Fees	\$1,545	\$2,345
<u>Total Building, Electrical, Plumbing and Gas Permits</u>		
Number of permits	3,326	3,160
Estimated value	\$65,665,930	\$58,730,475
Fees	\$411,790	\$ 546,240**

\*\* Includes water connection fees

#### ELECTRICAL INSPECTION

The purpose of the Massachusetts Electrical Code is the practical safeguarding of persons and property from hazards arising from the use of electricity. The Electrical Inspector is responsible for receiving and granting permits and scheduling inspections on a daily basis, inspecting all residential, commercial and industrial jobs, approving electrical plans for new buildings, assisting the Fire Department in inspections of fires due to faulty electrical devices and seeing that permits are issued for repairs due to fire damage.

Enforcement of fire alarm regulations for new homes, conducting and certifying inspections of schools, public buildings, day care centers and nursing homes in conjunction with the building officials are part of the duties of the Electrical Inspector. Numerous electrical violations were investigated with the cooperation of Massachusetts Electric Company and corrected without incident.

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Permits issued	885	1214	1015
Fees collected	\$43,239	\$46,857	\$70,499

#### PLUMBING AND GAS FITTING INSPECTIONS

All plumbing and gas fitting installations are controlled through enforcement of the Commonwealth of Massachusetts State Uniform Plumbing and Gas Code formulated by the Board of State Examiners of Plumbers and Gas Fitters under authority of Chapter 142 of the General Laws of the Commonwealth of Massachusetts.



This office issues permits for installation of gas piping, plumbing and sewer installations and repairs. Inspections are conducted as necessary to ensure compliance with State codes. A final inspection is conducted for the purpose of issuance of a Certificate of Occupancy. Complaints and violations must also be investigated and corrected or reported to the proper authorities.

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Plumbing Permits issued	527	511	501
Fees collected	\$29,343	\$28,170	\$29,838
Gas Permits issued	402	407	436
Fees collected	\$11,636	\$11,497	\$11,959

### CONSERVATION DIVISION

*The mission of the Conservation Division is to protect Andover's natural resources and to act as trustees in perpetuity of the Town's conservation land.*

During 1994, the Conservation Commission issued approximately 2% fewer permits under the Massachusetts Wetlands Protection Act than the preceding year. As required by law, an advertised Public Hearing is conducted for each permit issued. These projects include commercial/industrial, residential subdivisions, single lot development and municipal and State projects.

The Conservation Commission maintains the on-going delineation of wetland resources depicted on the 183 Andover Wetland Maps which are directly referenced in various Town By-Laws and regulations, including the Zoning By-Law, the Watershed Protection Overlay District, and Rules and Regulations for Use of Subsurface Sewage Disposal Systems. Approximately 1,600 acres of Town-owned land are under the control and custody of the Conservation Commission which prepared and periodically revises Andover's Open Space and Outdoor Recreation Plan. The Commission administers a number of statutory Conservation Restrictions and Conservation Easements over privately owned property. Approval of Article 61 at the 1993 Annual Town Meeting made \$1,000,000 available for the acquisition of conservation land.

The Conservation staff attends interdepartmental reviews of major projects, interacts with the other Town land-use regulatory agencies, including the Zoning Board of Appeals, Planning Board, Board of Health, Building officials and their respective staff members and provides technical and administrative support to the seven-member volunteer Commission.



## CONSERVATION DIVISION SUMMARY (JANUARY 1 THROUGH DECEMBER 31)

	<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>1993</u>	<u>1994</u>
Conservation Commission Meetings	22	23	24	24	22
Public Hearings & Public Meetings	90	95	185	147	164
Orders of Condition Issued	22	18	20	25	21
Amended Orders of Condition Issued	8	2	9	22	9
Certificates of Compliance Issued	48	47	59	54	50
Determinations of Applicability Issued	60	46	102	60	62
Findings of Significance Issued	3	18	22	31	23
Enforcement Orders Issued	8	24	14	11	14
Emergency Certifications Issued	2	3	4	0	3
Wetland Map Boundary Amendments	10	8	10	22	24
Acres of Conservation Land Acquired	58.3	16.3	36.2	1	10.65
Conservation Restrictions Established	0	0	0	0	0
Wetland Filing Fees Collected	\$12,907	\$5,355	\$5,552	\$9,805	\$6,922
Professional Staff	1	1	1	1	1
<hr/>					
Expenditures from Conservation Fund (by Fiscal Year)	\$529,507	\$285,000	\$922	\$500	\$264,701

## HEALTH DIVISION

*The mission of the Health Division is to promote and protect the public health including the physical, mental, emotional and social wellness of all people.*

The Andover Board of Health is the Town's health policy and decision-making board. Administrative staff includes the Director of Public Health, two Sanitary Code Inspectors/Health officers and two part-time Public Health nurses. John R. Kruse retired from the Board of Health after serving ten years. The following are highlights of the Board of Health activities in 1994:

- proposed and implemented first ever local by-law restricting smoking in municipal buildings, food service facilities, and other public locations.
- secured \$145,000 grant from the Massachusetts Department of Public Health to form a regional consortium with North Andover, Methuen, Middleton and Dracut to address health hazards and public health impacts of smoking and tobacco use.

- instituted new glucose screening program for senior citizens to raise awareness of diabetes in elderly with a grant from the Andover Home for Aged.
- established town-wide rabies education and control policy to address rabies epidemic in raccoons.
- modified pre-school immunization action plan to target unimmunized newborns to six year olds.
- attained laboratory certification for cholesterol screening program from federal health care financing administration.

#### ACTIVITIES REPORT

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Board of Health Meetings	12	11	13
Plan Reviews	182	143	165
Restaurant Inspections	304	270	226
Complaints & Investigations	246	225	257
Administrative Hearings	5	2	1
Court Actions	8	5	2
Fees collected	\$72,602	\$57,183	\$65,278

Disease prevention, detection, containment and treatment are important public health nursing objectives. Health education is an important part of reaching these objectives. There have were 6 cases of human rabies exposure reported in 1994. The Public Health Nurses followed up on every reported case of human rabies exposure. All six were informed of the danger and went to see their physicians who offered or administered the rabies vaccine. There were no cases of human rabies in Andover in 1994.

Human exposure to rabies involved mostly domestic animals coming in contact with wild animals and then humans handling their animals. A few cases involves rabid animal bites. In order for an animal to be protected against rabies, they must have a booster immunization one to twelve months after one rabies vaccination.

State law requires owners to immunize their cats and dogs against rabies. Dog owners in Andover must show proof of current rabies vaccination in order to obtain a dog license.

The Public Health Nurses provided free tuberculin testing for Andover residents who require it for employment or are exposed to active tuberculosis. There is extensive follow-up of any positive reactor on medication or active cases of pulmonary tuberculosis.

All communicable diseases are investigated and a case report sent to the Communicable Disease Control Division of the Massachusetts Department of Public Health.



### Rubella Prevention Immunization Clinic

An employee of an Andover industry had rubella (German Measles). This is a serious problem in contracted by a pregnant woman. The rubella virus can cause blindness, heart defects, mental retardation and death in babies infected before birth.

The industry's physician and two nurses, the Massachusetts Department of Public Health Immunization Nurse and the Andover Health Department staff held a meeting to inform the supervisors of the facility details of the disease. The need to identify those who had not had the disease and those who were not immunized was also addressed. The Andover Health Department conducted an immunization clinic was held at the industry. Thirty females and nineteen males received combined measles, mumps and rubella vaccine. No other cases of rubella were reported to the industry.

### CLINIC REPORT

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Outreach Clinics	35	35	36
Attendance	455	489	457
Senior Center Clinics	51	49	49
Attendance	755	796	761
Office Visits	253	188	116
Home Visits	6	17	13
Influenza Immun. Clinic Attendance	1,088	1,326	1,088
Pneumonia Immunization Clinic	53	75	61
Cholesterol Screening Clinics	10	11	10
Attendance	153	182	153
Glucose Screening Clinic (new)		31	31

### COMMUNICABLE DISEASES

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Chicken Pox	167	135	190
Animal Bites	19	37	46
Campylobacter	8	9	10
Salmonella	6	7	10
Giardia	3	2	1
Hepatitis	0	6	7
Lyme Disease			3
Meningitis			3

## HEALTHY COMMUNITIES - TOBACCO AWARENESS PROGRAM

Increased publicity on second-hand smoke in 1993 prompted citizens to complain to Andover's Board of Health and Board of Selectmen about inadequate separation of smokers and non-smokers in restaurants and Town offices. At the same time, the Massachusetts Department of Public Health began funding grants for local tobacco education programs with the 25 cent excise tax on cigarettes resulting from the passage of ballot Question #1 in November, 1992. Andover, Methuen, Middleton and North Andover applied together and received a grant in late 1993. They were later joined by Dracut.

Andover, the lead agency, provided office space in Old Town Hall. Program Director Pamela Ross-Kung began work in February, joined by Assistant Director Patricia Crafts in March and Maria Prisco, Secretary, in September.

The Tobacco Awareness Program offers free technical assistance for worksite programs limiting smoking. It helps smokers quit and sponsors public education to keep non-smokers from starting. It helps draft Town tobacco regulations and conducts compliance surveys of vendors selling tobacco to minors, since 80% of smokers begin by age 18. It surveys tobacco use (smoking and chewing) among students and their families. For more information, please call 470-2432.

Since tobacco smoke contains 43 cancer-causing chemicals, the Board of Health is responsible for protecting non-smokers from involuntary inhalation. The Andover Town Meeting adopted a non-smoking bylaw on April 13, 1994 - the first of the consortium towns to do so. The bylaw prohibits smoking in enclosed indoor areas open to the public, such as restaurants, elevators, public restrooms, child care facilities, educational and health facilities, nursing homes, hotel and motel lobbies, libraries, museums, food markets, indoor sports arenas, auditoriums, public transportation and prohibits most cigarette vending machines. The bylaw went into effect on July 13, 1994.

Outreach - Tobacco Control Staff, the Board of Health and volunteers:

- held public hearings and distributed leaflets on Andover's smoking bylaw in March and April prior to Town Meeting.
- worked to equalize smoking regulations throughout the region.
- met with Andover PTOs.
- staged a continuing education event for area pharmacists.
- sponsored booths at Earth Day, Bazaar Days and "Know Your Town" in Andover and at 19 health fairs/Town events in the region.



- printed "Thank You For Not Smoking" signs and created brochures for stores and restaurants explaining Andover bylaw.
- recruited and trained 14 - 16 year-old volunteers to check 84 vendors in three towns for compliance with State law which forbids selling to minors under 18 years of age. Of 84 vendors, 55 sold or showed intent to sell to minors. The volunteers were able to purchase cigarettes from 77% of vending machines.
- wrote publicity materials for pregnant women on tobacco use and SIDS (Sudden Infant Death Syndrome).
- created public service radio announcements.
- offered no-cost smoking cessation programs for Town employees.
- co-sponsored a Great American Smokeout celebration at U. Mass. Lowell for 800 eighth graders from 19 towns.
- distributed confidential tobacco use questionnaires to more than 3,200 students in Methuen, with a return of 2,182. Distributed questionnaires to grades 5-12 in Andover in December.
- coordinated a video, "Creating a Healthy Environment", which aired in three states on cable television.
- surveyed 2,600 worksites for their smoking policies in four communities.
- met with boards and officials in 5 towns on tobacco policies.

1994 Income from State Grant:

\$130,674.04

1994 Expenses:

Salaries and benefits	\$ 80,689.37
Travel	1,377.87
Computers, fax, copier, audiovisual equipment	16,926.34
Postage	1,335.53
Office Supplies	5,550.32
Office Furniture	1,112.01
Promotional Information	3,809.17
Program Support	4,786.35
Prizes/certificates	573.00
Advertising	2,560.94
Video Production	481.95
Dues/subscriptions	558.65
Brochures	3,862.00
Telephone	2,618.00
Telephone/fax installation	1,476.10
Conference Education	707.50
Educational Theatre Company	<u>1,800.00</u>

TOTAL

\$130,225.13

## PLANNING DIVISION

*The mission of the Planning Division is to ensure the orderly growth and development of the Town through sound planning practices and through the implementation of the recommendations of the Master Plan.*

The year 1994 marked the busiest period for the Planning Division in nearly a decade. Activity levels confirmed the 1993 prediction of an economic upswing. By year's end we saw a thriving downtown and continued expansion of our industries. The Planning Division saw a 300% increase in subdivision plans (26 plans process with 18 receiving approval) and a 78% increase in special permits over the previous year, all of which resulted in a 114% increase in revenues generated by the division.

The year saw the commencement of the first comprehensive overhaul of the Town's zoning bylaws in more than thirty years. In 1994, major progress was made on the River Road corridor improvements, and the Town was awarded a \$1,000,000 grant from the State for roadway improvements in the Lowell Junction industrial area. The Planning Division continues to play a significant role in those projects. Major redevelopment plans approved in 1994 included 129 residential units in the Stevens Mill complex and the Planning staff commenced review of the expansion of the Suburban Health Center adjacent to that site. Reviews also commenced on redevelopment of Dundee Park by Pentucket Medical Associates.

As we enter 1995, the Planning staff and the members of the Planning Board continue to work to make certain that the growth Andover experiences is positive and beneficial to all citizens.

	<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>1993</u>	<u>1994</u>
Planning Board Meetings	23	23	25	21	23
Definitive Subdivision Plans	6	3	7	6	10
Preliminary Subdivision Plans	3	1	3	2	8
Approved ANR Plans*	37	27	38	39	28
Site Plan Reviews	9	1	4	6	4
Special Permits Issued	6	6	13	14	25
Subdivision Performance Guarantees	\$287,045	\$288,410	\$426,940	\$422,536	\$459,349
Warrant Articles Reported	49	24	22	28	25
Street Acceptances	11	4	8	7	5
Revenues Generated	\$12,346	\$53,828	\$34,514	\$19,265	\$41,149

\*Subdivision plans not requiring formal Planning Board approval



## ZONING BOARD OF APPEALS

The Andover Zoning Board of Appeals is authorized to function under the General Laws of the Commonwealth of Massachusetts, Chapter 40A and 40B and the Town By-laws. The Board meets on the first Thursday of each month in Memorial Hall Library, Memorial Hall, Elm Square. Five regular members and four associate members are appointed by the Selectmen and serve without pay. The public hearings by the Board are the result of applications in the following areas:

- For a variance from the requirements of the By-laws.
- For a special permit under the By-laws.
- By a person aggrieved by the decision of the Building Inspector or other administrative officer.
- For permission to construct low or moderate income housing within the Town of Andover (Comprehensive Permit).

Prior to hearings, applications are reviewed and pertinent plans and sketches requested, legal advertisements are published and abutters are notified as required by law. The public hearings are conducted by the Chairman in conformity with the Board of Appeals Rules and Regulations. Following the hearings, the members of the Board, when deemed necessary, view each property in question and hold a deliberation meeting thereafter, open to the public, at which time the Board discusses the petitions which have been heard. Based on their views and the evidence presented at the hearing, a decision is rendered, signed and filed with the Town Clerk.

	<u>1991</u>	<u>1992</u>	<u>1993</u>	<u>1994</u>
Regular Monthly Meetings	12	12	12	12
Deliberation Meetings	19	15	15	13
Petitions Heard	45	77	86	73
Petitions Granted	36	69	69	62
Petitions Denied	7	9	8	10

The Community Development & Planning Department's revolving account is used for the departmental fees charged for advertising of legal hearings and/or legal notices associated with permit applications within the department. Receipts for FY94 were \$10,544.03 - expenditures were \$7,990.79.

# ZONING BOARD OF APPEALS ACTIVITY - 1994

## TYPE OF HEARINGS

1994 Hearing DATE:	Number of Hearings	* "Yes"	* "No"	1 & 2 Family Residential (a)	Multi-unit Residential (b)	Commercial Industrial (c)	Institutional (d)	Public Buildings (e)	Withdrawn or Continued
Jan. 6, 1994	5	4		2	2	1			1 (WD)
Feb. 3, 1994	5	5		3	1	1			
Mar. 24, 1994	4	3	1	3		1			
Apr. 7, 1994	10	9	1	6		4			
May 5, 1994	6	4	2	3	1	2			
June 2, 1994	7	4	3	4	1	2			
July 7, 1994	6	6		5		1			1 (C)
Aug. 4, 1994	6	6		5		1			
Sept. 8, 1994	6	6		5		1			
Oct. 6, 1994	7	6	1	2	2	3			1 (WD)
Nov. 3, 1994	6	5	1						
Dec. 1, 1994	5	4	1	2		2		1	
<b>TOTAL</b>	<b>73</b>	<b>62</b>	<b>10</b>	<b>39</b>	<b>7</b>	<b>19</b>		<b>1</b>	<b>3</b>
<b>%</b>	<b>100%</b>	<b>84.9%</b>	<b>13.7%</b>	<b>53.4%</b>	<b>9.6%</b>	<b>26.0%</b>		<b>1.4%</b>	<b>4.1%</b>

TABLE INDICATES: 1. The majority of the petitions (85%) were granted with or without conditions.

2. During 1994 the majority of petitions were filed by one and two - family home owners.

3. Approximately one quarter (26%) were filed by Commercial and/or Industrial clients.

4. In four per cent (4%) of the cases the hearing was either continued, or petition withdrawn.



## COMMUNITY SERVICES

*The mission of Community Services is to provide the residents of Andover a myriad of social, educational, cultural and recreational opportunities embracing diversity and accessibility for all. Community Services strives to rate the pulse of the community and incorporate ideas into valued programs for its citizens now and in the future.*

Community Services continues to rate the pulse of the community and transfuse their ideas into valued programs. A vigorous departmental effort continues to improve service to our citizens. Healthy enrollment is attributed to a repertoire of community-based instructors, streamlined registration including Fax, VISA/Mastercard, overnight mail box and increased identification with the DCS "blue book". Winter registrations were lower than the previous year due to the extremely cold and snowy winter. A spring flyer sent home through elementary schools helped fill the offerings by maximizing the class enrollments.

William Fahey, a Youth Services Coordinator, was hired in January through the Tobacco Cessation Grant. He has been working with the Andover Youth Council establishing personal growth groups, Outward Bound, Teen Corp, Summer Connection and a warrant article for Annual Town Meeting proposing a plan to upgrade Recreation Park.

The Revolving Account, expanded in scope to include children's programming, offered a new summer theater arts program, school vacation science programs and a continuation of the foreign language enrichment classes and a summer enrichment program at Phillips Academy. Children's Studio for the Arts program was a success with 60 participants enrolled into the two week program. The Club for All program at Phillips Academy filled to capacity with 90 children. Use of this account reflects a decrease in the general account.

Summer camp-type programs are mainstreaming children of all ability levels. The Pupil Personnel Department hires staff to compliment the DCS staff. Hydro-raking of Poms Pond was repeated this summer. Removal of the weeds continues to improve the quality of the beachfront and swimming area. The "Our Town" workers were an asset during the summer. The workers completed maintenance and beautification projects at Poms Pond, Recreation Park and playgrounds.

VISA and Mastercard registration use continues to increase. Forty percent of the total monies collected for class registrations this year came from participants using their credit cards. Class and program revenues are as follows:

	<u>1991</u>	<u>1992</u>	<u>1993</u>	<u>1994</u>
Class participants	3,083	3,754	4,513	3,897
Class Revenue	\$105,596	\$138,397	\$180,744	\$148,212
Programs (camps, trips)	\$130,227	\$131,019	\$145,683	\$111,600
Amount of Tax Support	\$ 57,321	\$ 53,274	\$ 48,275	\$ 82,298

### **GREATER LAWRENCE REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL**

The Annual Report for fiscal year 1994, covering the period from July 1, 1993 through June 30, 1994, was accepted and approved at a regularly scheduled meeting of the Greater Lawrence Regional Vocational Technical High School District Committee held on October 11, 1994. The report is prepared each year in conformity with the terms of the Agreement to Establish a Regional School District. Participating communities in the district are the City of Lawrence, and the Towns of Andover, Methuen and North Andover.

	<u>1991-92</u>	<u>1992-93</u>	<u>1993-94</u>
Enrollment	1,448	1,452	1,475
Andover students	26	23	27
Placement of graduates/ employment	76%	80%	78%
Business Firms with Cooperative Work Agreements	1,831	1,885	1,952

The following courses were offered during the 1993-94 school year:

Allied Health Technician	Autobody
Automotive	Carpentry
Clothing	Cosmetology
Construction & Building/Painting	Culinary Arts
Data Processing	Distributive Education
Drafting	Electrical
Electronics	Heavy Equipment
Food Tech Management/Clothing	Industrial Electronics
Graphics Communications Tech.	Machine Technology
Metal Fabrication	Plumbing and Pipefitting
Small Engine Repair	
Major Appliance/Air Conditioning/Refrigeration	



## COUNCIL ON AGING

*The mission of the Council on Aging is to ensure comprehensive, quality programs and services through outreach, education, advocacy and social activities for the senior population of the Town of Andover.*

The Andover Council on Aging has experienced changes this past year which have had a direct impact on the statistical data for this annual report. Due to recent changes in the health care structures, we experienced a significant decline in the number of participants in our Day Care Program, however, additional classes offered to seniors caused an increase in the enrollment figures.

The Meals-on-Wheels Program has experienced a dramatic increase due to the number of frail seniors being released from hospitals prematurely as well as the growing number of frail elders living at home in the community. In this area, the numbers are expected to increase.

Volunteer services continue to increase, especially the Volunteer Medical Transportation Program, for the same reason as the expansion of the Meals-on-Wheels Program. Overall, volunteers have become a vital component of senior services, contributing a significant amount to the Town and to the quality of life for the senior population.

Outreach Services continues to experience an on-going demand for additional services. Due to the implementation of the S.H.I.N.E. Program, a large number of seniors requested and received assistance with health insurance issues. Unusual growth can be expected in this area in the years to come.

As the numbers of senior citizens increase, and the frail elders continue to be maintained at home, it is expected that the need for a variety of services in the coming years will also continue to grow.

	<u>1992</u>	<u>1993</u>	<u>1994</u>
<u>Elderly Social Day Care</u>			
Total Participation	61	51	39
Total Days Used	4,945	4,252	3,007
<u>Instructional Classes</u>			
Total Classes	297	364	414
Total Participation	577	757	828
<u>Lectures and Seminars</u>			
Total Number	23	24	25
Total Attendance	575	600	630

	<u>1992</u>	<u>1993</u>	<u>1994</u>
<u>Food Services</u>			
Meals-On-Wheels	8,789	7,186	11,120
Walk-Ins	5,128	5,634	6,140
<u>Social Events</u>			
Number of Parties	6	10	14
Total Attendance	404	964	1,344
Senior Prom Attendance	231	150	250
<u>Bingo (Weekly)</u>			
Total Games	48	48	46
Total Attendance	4,200	4,320	4,140
<u>Volunteer Medical Transportation</u>			
Total Mileage			4,900
Total Hours			600
Unduplicated Clients			58
Duplicated Clients			28
<u>Other Volunteer Services</u>			
Total Hours	--	--	18,624
In-kind Services	--	--	\$196,558
<u>Elderly Health Clinics:</u>			
Eye Screening (2/yr.)	65	70	80
Hearing Screening (1/mo.)	120	180	210
Skin Cancer Screening	30	--	--
Blood Pressure (weekly)	718	802	897
Flu Shots	1,088	1,326	1,088
Pneumonia Shots	53	75	61
<u>Outreach Services</u>			
Council on Aging:			
Unduplicated Clients	--	--	124
Duplicated Clients	--	--	149
Home Visits	--	--	90
Hospital Visits	--	--	67
Office Visits	--	--	93
S.H.I.N.E.	--	--	100
Other	--	--	178
Elder Services of the Merrimack Valley:			
Unduplicated Clients	249	272	282
Proportionate Cost of Services	\$202,816	\$296,275	\$307,169
Family Service Assoc. of Lawrence:			
Total Clients Served	152	160	144
Unduplicated Clients	70	73	54
Total Contacts	325	393	446



## ANDOVER HISTORICAL COMMISSION

The Andover Historical Commission endeavors to fulfill its mission to advise the Town concerning the preservation of its historic and archeological resources and has been active in the following areas:

Demolition Delay Bylaw: The Commission heard requests for demolition from six petitioners and held public hearings on four historically significant structures including Draper Hall, 15 Stevens Street (Marland Mills), 71 Main Street (old Post Office) and 100 School Street (old Depot building). In all cases, the Commission actively worked with the owners to either find alternatives to demolition or promote preservation of the remaining structure. In the case of Marland Mills, demolition was ultimately avoided as a result of intervention by the National Park Service. Historic buildings, however, continue to be lost in those areas lying outside the boundaries of the bylaw. Barns and out buildings are particularly threatened structures.

The Commission continues to promote heritage education by co-sponsoring the Annual Andover Historical Preservation Awards and the historic building marker program with the Andover Historical Society.

This year, the Commission successfully nominated Jane Griswold and her "Sunday Drive" column in *The Eagle Tribune* for a Massachusetts State Preservation Award. This award represented a unique collaborative effort with other historical commissions and organizations in the Merrimack Valley.

Current preservation projects worthy of recognition in the community are the completion of the South Church steeple, the restoration and redevelopment of Marland Place as an assisted care living center, restoration and reuse of the old Post Office building, planned restoration and reuse of the old Depot building and long-range planning effort by Phillips Academy for use and maintenance of the Abbot Academy campus and all other Academy-owned structures.

The Ballardvale Historic District Study Committee is working steadily toward the presentation of an historic district bylaw at the 1995 Town Meeting. The Commission is assisting in this effort.

Commission members continue to be actively involved in planning the Town's 350th Celebration.

Chairman John Sullivan resigned after many years of service to the Commission and the Town. Commission members were pleased to honor him with emeritus status. He remains a positive voice for historic preservation in the Town of Andover.

## ANDOVER HOUSING AUTHORITY

The Andover Housing Authority was organized in June, 1948. The regular meetings of the Board of Commissioners are held on the second Thursday of every month at the main office, on the second floor of the recreation hall at Stowe Court.

At the Annual Meeting held on June 8, 1994, the following officers were elected:

Ronald Hajj	-	Chairperson
John Hess	-	Vice Chairman
Norma Villarreal	-	Treasurer
Hartley Burnham	-	Asst. Treasurer

The Governor's appointee to the Board of Directors is Hartley Burnham. The newest elected member to the board is James Cuticchia.

The Andover Housing Authority manages 218 units of state-aided elderly housing, 56 units of state-aided family housing, 31 units under the Mass. Rental Voucher Program (formerly the Chapter 707 Program) and 8 units of handicapped housing (Chapter 689). In addition, the Authority administers 59 Section 8 Certificates and 68 Section 8 Vouchers, which are federally funded through the Department of Housing and Urban Development.

The following represents a comparison of statistical data for the past three years:

<u>STATE FUNDED PROGRAMS:</u>		<u>1992</u>	<u>1993</u>	<u>1994</u>
Income Limits:	1 person	\$21,140	\$21,140	\$21,672
	2 people	\$24,260	\$24,160	\$24,768
	3 people	\$27,180	\$27,180	\$27,864
	4 people	\$30,200	\$30,200	\$30,960
	5 people	\$32,088	\$32,088	\$32,895
	6 people	\$33,975	\$33,975	\$34,830
	7 people	\$35,750	\$35,863	\$36,765
	8 people	\$37,750	\$37,750	\$38,700
Vacancies:	Elderly	45	37	27
	Family	11	6	11
Average Rent:	Elderly	\$204	\$206	\$224
	Family	\$350	\$351	\$356



**FEDERALLY FUNDED PROGRAMS:    Section 8 Rental Assistance**

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Income Limits: 1 person	\$16,800	\$16,950	\$16,950
2 people	\$19,200	\$19,350	\$19,350
3 people	\$21,600	\$21,800	\$21,800
4 people	\$24,000	\$24,200	\$24,200
5 people	\$25,900	\$26,150	\$26,150
6 people	\$27,850	\$28,050	\$28,050
7 people	\$29,750	\$30,000	\$30,000
8 people	\$31,700	\$31,950	\$31,950

**ANIMAL INSPECTION**

	<u>1992</u>	<u>1993</u>	<u>1994</u>
Number of dogs quarantined for biting	19	29	33
Number of animals tested for Rabies	3	39	29
Number of barns inspected	23	26	21
Number of beef calves under one year	1	19	15
Number of beef cows over two years	36	34	42
Number of beef heifers one to two years	0	1	10
Number of beef bulls	0	21	10
Number of beef steers	35	0	8
Number of beef herds*	2	2	2
Number of donkeys	2	2	2
Number of horses	65	69	68
(includes work and saddle horses)			
Number of ponies	20	15	19
Number of goats	17	18	11
Number of sheep	6	8	7
Number of swine	65	68	155
Number of swine herds*	2	3	2

\* One animal constitutes a herd



## 1996 350th Celebration Calendar of Events

### JANUARY

- Kickoff - Old-fashioned political rally and reception

### FEBRUARY

- "Andover at 400" - What kind of community should/will Andover be in 2046?

### MARCH

- Celebration Ball

### APRIL

- Festival of the Arts

### MAY 3, 4, 5

- Anniversary Weekend - Re-enactment of Town Meeting whose decisions separated Andover and North Andover, Firemen's Muster, Encampment of 28th Civil War unit

### MAY

- Anniversary Banquet - Merrimack College

### MAY

- Pancake Breakfast, music plays, entertainment, children's games of the past, Civil War Encampment

### JUNE

- House and Garden Tour

### JUNE

- Road Race

### JULY 4

- Firemen's Muster

### AUGUST 30 - SEPT. 2

- Soccer tournament with Andover, England as well as other Andovers in the United States

### SEPT. 15

- Anniversary Parade

### SEPT. 21

- Boston Pops Concert

#### OFFICERS

NORMA A. GAMMON  
Chairman

JAMES D. DOHERTY  
Vice President

FRED STOTT  
Treasurer

M. LOUISE ORDMAN  
Secretary

#### COMMITTEE CHAIRMEN

VIRGINIA BEGG  
ANN CONSTANTINE  
Publicity Co-Chairman

EDWARD COLE  
Main Street Display Chairman

MARGARET R. CRONIN  
Artifacts Chairman

JAMES D. DOHERTY  
Parade Chairman

LAREN M. HERMAN  
Mission to Three Communities.  
(Andover, North Andover, Lawrence)

STEPHEN KEARN  
Boston Pops Chairman

DAVID F. LYNCH  
CHARLES H. MURNANE, Jr.  
Youth Activities Chairman

ROBERT MACARTNEY  
Merchandising Chairman

SYNTHIA MILNE  
Comptroller

ROBERT W. PHINNEY  
Dinner Chairman

DAVID RODGER  
Writing & Poetry Chairman

WILLIAMS  
Logo / Graphics Coordinator

#### REPRESENTATIVES

PAUL MURPHY  
Phillips Academy

JAMES BATCHELDER  
Andover Historical Society

JAMES REDMOND  
Andover Schools

JOHN S. SULLIVAN  
Andover Historical Commission



## SCHOOL BUILDING COMMITTEE

The School Building Committee presented a comprehensive building program at the Annual Town Meeting in April. Articles 20 (the building program) and Article 21 (technology) were passed. In May, an override vote was conducted and passed. After reimbursement by the State, the principal cost to the Town will be:

<u>PROJECT</u>	<u>ART. 20</u>	<u>STATE REIMB.</u> <u>AT 60%</u>	<u>COST TO</u> <u>TOWN</u>
South Elementary	\$ 8,000,000	\$ 4,800,000	\$ 3,200,000
Sanborn Elementary	4,000,000	2,400,000	1,600,000
High School	26,500,000	15,900,000	<u>10,600,000</u>
			\$15,400,000

### ART. 21

Computer Technology	\$ 2,000,000	<u>2,000,000</u>
		\$17,400,000

During the summer, an early sitework construction package was awarded to Quirk Construction in the amount of \$300,000. The work was performed at the South Elementary School and the Sanborn Elementary School in order to avoid interference between school and construction traffic during the additions and renovations projects.

The School Building Committee worked over the summer with the architects and project manager to prepare construction documents and bid packages for South Elementary School and the High School. In the fall, the SBC voted to delay the start of the Sanborn project until the 1995 summer recess. There were concerns that construction noise would impact the operation of the classrooms. The additions are within the courtyards between the wings of the building.

The construction contract for the South Elementary School addition and renovation project was awarded to R. W. Granger in the amount of \$5,994,200. A groundbreaking ceremony was conducted on December 5, 1994. The mild weather in December has allowed the project to proceed smoothly. The first concrete pour took place on December 22nd.

In late December, the construction contract for the High School addition and renovation project was awarded to the joint venture of Stone/Congress in the amount of \$20,226,000. Construction is anticipated to start in early January, 1995.

The balance of the costs in each project will be for architectural and project management fees and, as typically practiced, there are sums set aside for each project as "construction contingencies". These will be used to offset any costs which may arise as a result of unforeseen conditions.



## ANDOVER PUBLIC SCHOOLS

36 Bartlet Street  
Andover, Massachusetts 01810  
(508) 470-3800 x401  
FAX (508) 475-8493

### SCHOOL COMMITTEE:

Richard R. Muller, Chairman  
Susan T. Dalton, Secretary  
William J. Huston, Jr.  
Mary Kelvie Lyman  
Lloyd J. Willey

RICHARD E. NEAL  
*Superintendent of Schools*

## ANNUAL REPORT

### Andover School Department

The school population of the Andover Public Schools grew to 5291 students during the course of 1994. These students and the 501 staff and support personnel are housed in a 9-12 high school, two 6-8 middle schools, four K-5 elementary schools, and one K-2 Integrated Primary Magnet School. The elected School Committee members who oversee the school system meet at least twice monthly. The FY '95 appropriation of \$24,402,042 was supplemented by a special appropriation of \$600,460 at a special town meeting in December as a result of the need to increase net school spending to meet the target for Andover as specified under the Educational Reform Law. The total appropriation enabled the school department to continue to provide a quality educational program for the students of Andover while allowing the administration and staff to continue initiatives to up-date and improve the overall curriculum and instructional program. Meanwhile, at the 1994 Annual Town Meeting, the voters of Andover approved a comprehensive school building program which will provide for renovated and additional facilities at the Sanborn and South Elementary Schools and at Andover High School. In addition, a Technology Initiative was also approved which will allow for the technological up-grade of all schools. This vote was supported by an override vote for a debt exclusion to allow the projects to proceed. These projects will be 60% reimbursed by the Commonwealth.

### School Committee

The Andover School Committee welcomed one new member in March with the election of Mr. Lloyd J. Willey.



Following the election and the addition of this new member the School Committee elected Mr. Richard Muller as Chairperson and Mrs. Susan Dalton as Secretary. The Committee then set to work to develop and outline several goals for the 1994-95 school year. The goals indicated the committee's intention to:

- (1) Appoint a new Superintendent by July 1, 1995.
- (2) Review before and after school usage of facilities and consider plans to better meet the needs of students, community, and the school system.
- (3) Meet the requirements of the Education Reform Act of 1993 relative to all professional contracts.
- (4) Work with all responsible parties to facilitate the smooth operation of the School Building Program.
- (5) Review the curriculum plans of the school system.
- (6) Review and update the School Committee Policy Manual.
- (7) Review maintenance of all school facilities.
- (8) Review finance and operating budget issues.
- (9) Review and comment on the School Improvement Plans presented by each School Council.
- (10) Begin a preliminary review and evaluation of the Special Needs Program.

With these goals defining the benchmarks for the 1994-95 school year the School Committee:

- \* Worked with the School Building Committee to refine educational specifications for the renovation and expansion of the Sanborn and South Elementary Schools and Andover High School.
- \* Appointed an Interim Superintendent and Interim Assistant Superintendent of Schools.

- \* Began an intensive review of all School Committee Policies.
- \* Appointed an Ad Hoc Technology Committee.
- \* Engaged a Technology Consultant K-8.
- \* Approved a job description for a Collins Center Planner.
- \* Developed a timeline and process for the Superintendent search.
- \* Reviewed and modified the school system philosophy.
- \* Reviewed recommendations of the Municipal Maintenance Audit.
- \* Began a study of redistricting plans for the elementary schools.
- \* Conducted a curriculum workshop relative to science and language arts.
- \* Participated in Department of Education workshops relative to Educational Reform Law.

### ***Notable Milestones***

In the spring, Dr. Mark McQuillan, Superintendent of Schools, notified the School Committee that he would be resigning his post in August to accept the Superintendency of the Lincoln School System. The School Committee appointed Mr. Richard E. Neal, Assistant Superintendent of Schools, as Interim Superintendent, and Ms. Denise B. Littlefield, Assistant Principal of the West Elementary School, as Interim Assistant Superintendent for the 1994-95 school year. Certainly, the most notable milestone for the Andover School Department was the approval of a \$38.5 million debt exclusion override which enabled much needed renovations and expansion of the Sanborn and South elementary schools and the Andover High School to move forward. With the expectation that some 400 additional students will attend Andover High School in the future the addition of a new science wing, an additional physical education facility, and a complete renovation of the existing building was much needed.



## Central Administration

The Central Administration developed an annual action plan which supported the direction of the School Committee. Several projects were completed or initiated during the course of the year by the Superintendent and/or Assistant Superintendent. Through their activities they:

- \* Developed a long-range financial plan for FY '94-FY '00.
- \* Explored means to generate additional revenue for the schools.
- \* Initiated first annual Youth Town Meeting.
- \* Initiated first annual Youth Town Government Day.
- \* Conducted public forums on leveling and inclusion.
- \* Conducted administrative workshops on Educational Reform.
- \* Developed job description for Collins Center Strategic Planner.
- \* Began study of expanded before and after school programs.
- \* Developed a draft of Professional Standards for professional personnel.
- \* Worked closely with School Building Committee and Project Manager on school building projects.
- \* Developed a model for redistricting of elementary school students.
- \* Reviewed and presented recommendations relative to maintenance of school buildings and grounds.
- \* Conducted systemwide orientation for school council members.
- \* Initiated planning to fully integrate technology into all areas of the curriculum.

- \* Established technology committee and hired technology consultant.
- \* Began review of State Curriculum Frameworks.
- \* Revised and up-dated school committee policies.
- \* Provided for smooth and orderly change of superintendents.
- \* Implemented a new foreign language program Grades 6-12.
- \* Prepared for annual and special town meeting.

### ***Notable Accomplishments***

The first annual Youth Town Meeting was an overwhelming success. The youth of Andover need and deserve an opportunity to have a forum through which they can have a voice in activities and events of the town which directly effect them. Hopefully, this forum will grow over the years to take its rightful place in the life of Andover. This was the first full year of educational reform implementation. The law covers a wide variety of areas of school operation both on a day-to-day basis as well as in long range planning. The school administration has fully involved itself in understanding and keeping abreast of the multitude of activities surrounding this law.

### **Business Department**

Significant effort from the Finance Office during 1994 went into plans for the school construction projects, calculations and budgeting for school spending required by the Education Reform Act, and forecasting and planning to accommodate the ever increasing student population in the Town.

New emphasis was placed on accounting for all expenditures by the School Committee or Town on behalf of education. Analysis of operations and maintenance services and expenditures (custodial, heat and utilities, and maintenance) was part of this effort. Additionally, regular meetings of Senior Custodians with the Business Manager resulted in clearer procedures for purchasing of custodial supplies, a new priority format for

work order requests to the Maintenance Department, and tighter performance evaluation procedures.

In the spirit of Total Quality Management, the School Accounting Department worked more closely than ever with the Town-side Treasurer's and Accountant's offices to implement a seamless reconciliation and reporting process.

The Food Service Department significantly enhanced student participation in the program by adding brand-name pizza to the menu. At year's end the State conducted an audit of the program and gave it "top marks" for all areas of its operation, with special mention of the cleanliness of the kitchens.

In an effort to foster paper conservation, the Copy Center offered a discount on documents copied on both sides of the page. New options in sorting and binding improved the service offerings of the center, as well.

### **Personnel Department**

As in previous years, the Personnel Department was busy assisting Town and School officials with the recruitment and hiring of staff. In all, approximately 5% of the Town's total workforce was replaced filling vacancies created by resignations or retirements.

The School Department received approval on both the local and state level to participate in the state's Teacher Early Retirement Incentive Program. The State notified the School Department in early September that nine teachers were eligible to retire under the provisions of this program. With these and other retirements, resignations, and new positions, nineteen new teachers were hired for the '94-'95 school year.

The Personnel Department also continued to be involved in staff development and training programs. The Employee Assistance Program provided training to both school and town staff in the areas of workplace safety and stress management. Additionally, the Personnel Department continued to be very involved in scheduling and arranging for total quality process improvement training for town and school department employees. Annual benefit seminars for town, school, and retiree populations are held annually and are well attended.



## ***Other Achievements***

### **Schools and Programs**

#### **Andover High School**

- \* Community Service Program staged a 24-hour Relay Challenge complete with a "Tent City". Nearly 400 students, town officials, and residents participated.
- \* Approximately 300 students volunteered 8000 hours at more than 20 programs in the Merrimack Valley.
- \* Six Senior Class members achieved National Merit Semi-finalist status while eighteen received Commended status.
- \* 122 students took a total of 204 Advanced Placement Tests. 87% received a grade which qualified them to receive college credit. 33 were recognized as A.P. Scholars for receiving qualifying grades in three or more exams.
- \* A partnership was continued with the Andover Service Club to develop a mentoring program between employees and students. Twenty-two students participated this year.
- \* Twenty-one students received extensive training as peer mediators.

#### **Doherty Middle School**

- \* School Council formed to enrich educational community.
- \* Parental involvement enhanced - PAC, School Council, Homework Hangout, Guest Speakers, Field Trips, Book Fairs, Media Center Assistants, School-wide Committees.
- \* 90% of staff participated in at least one professional development opportunity.
- \* Opportunities expanded for parents to visit school and observe students in the process of learning.
- \* Efforts expanded to improve articulation between Doherty and its feeder elementary schools.

#### **West Middle School**

- \* Eighth grade students scored consistently high on the Stanford Achievement Tests as well as on the Massachusetts Educational Assessment Program.

- \* Computer Technology instruction was added to the integrated arts program for 8th grade students.
- \* Homework assignment notebooks made available for students to monitor the skill of recording and completing assignments.
- \* Over \$2.0 million of repairs and renovations completed. This includes front windows, new team room and health education room, and heating renovations.
- \* Third annual West Fest conducted by Parent Advisory Council.
- \* More than thirteen service projects completed for the school and the community.
- \* A successful parent volunteer program in place.

### **Bancroft Elementary School**

- \* 1994 marked Bancroft's 25th birthday. A day-long festival and celebration marked the occasion. In 1969, Bancroft opened its doors to 450 students; today it is home to 640 students.
- \* Several improvements were made to the physical plant: skylight replacement, carpeting in lower level, painted front foyer and hallways, replacement of cafeteria tables, and improvements to parking lots.
- \* A Digital Corporation training grant helped to fund a partnership with the Boston Museum of Science which supported teacher training and classroom kit rentals.
- \* Several PTO/Family events were held: Family Fun Science Festival, Pasta Supper, Ice Cream Social, Family Fun Run.
- \* "Winter Carnival" introduced this year.
- \* School-wide theme of "Be A Leader" implemented.
- \* Before school enrichment program provided multi-age mini-courses offered by parents and faculty.

### **Sanborn Elementary School**

- \* Due to large numbers of students (476) no specialized art or music facilities available and cafetorium used four days per week as gymnasium.
- \* Renovation and expansion plans underway with preliminary work completed: additional parking; traffic loop, soccer field.
- \* Active PTO donated playground equipment, computers, printers, and a duplicating machine.
- \* Approximately 200 volunteers assisted the school.

- \* The School Council identified science and character development as target areas.
- \* Respect and Responsibility were themes of regular school and class meetings.

### **Shawsheen Integrated Primary Magnet School**

- \* As a magnet school, enrollment continued to grow reaching 232 students
- \* School Council organized
- \* Parental survey identified the following as positive attributes of the school: Professionalism of staff; Positive atmosphere; Small size of school; Quality of integrated curriculum; Special programs.

### **South Elementary School**

- \* School Theme: "Community of Learners".
- \* 35th Birthday of South School celebrated.
- \* Odyssey of the Mind program established.
- \* Partnership with Genetics Institute.
- \* Collaboration with the Boston Globe.
- \* Development of a variety of enrichment programs through efforts of Enrichment Team.
- \* Positive involvement of PTO.
- \* Development of School Improvement Plan.

### **West Elementary School**

- \* School Theme: "Reason, Respect, & Responsibility".
- \* Enrollment rose to highest level since sixth grade moved to middle school.
- \* Several improvements made to physical plant including increased outside lighting, safety fences, and new doors.
- \* Eight new staff members joined staff.
- \* Several successful community service projects completed.
- \* Beautiful mural added to wall of cafeteria by local artisans.
- \* Development of School Improvement Plan.



## **Athletics**

- \* Over 70% of high school student body participated in athletic teams.
- \* Over 1300 roster spots filled throughout the school year on teams.
- \* Seventh place overall win/loss record in top 50 high schools.
- \* Division champions in Basketball, Golf, Skiing, Baseball, Track, Gymnastics, and Tennis.
- \* Athletes participated in several community service projects.

## **Fine Arts**

- \* Marching Band placed second in New England Scholastic Band Competition, receiving a gold medal.
- \* Twenty middle school students were chosen to perform at the Junior District Festival.
- \* Eight high school students were chosen to perform at the Senior District Festival.
- \* Seven high school students were chosen to audition for All-State Band.
- \* Fourteen high school and seven middle school students submitted art work for the Boston Globe Competition.

Over 400 students performed at the Fine Arts Festival and over 250 pieces of student art work were exhibited.

## **Health**

- \* "Bridging the Gap" communication conference conducted for all seventh graders and their parents.
- \* Parent to Parent Newsletters published for parents in grades 4-8
- \* Peer Mediation training provided for middle school and high school staff plus sixteen 10th-12th grade students.
- \* In-service training provided for all K-5 staff on child abuse prevention, referral, and support services.
- \* HIV/AIDS and Universal Precaution Procedure training conducted for each school faculty.
- \* Community Action Committee, after a year of public forums. presented a multi-faceted plan.

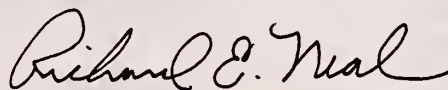
## Physical Education

- \* K-2 screening instrument (Andover Perceptual Motor Test) revised.
- \* Norms developed for Grade 5 Knowledge Assessment video.
- \* High School Project Challenge curriculum completed and implemented.
- \* Task Force work started to revise high school Fitness for Life curriculum.
- \* Successful annual fourth and fifth grade track meet conducted.
- \* West Elementary Jump Rope for Heart successfully held.
- \* Construction of new soccer fields at South and Sanborn Elementary Schools completed.
- \* Construction of new gymnasium at South School started.
- \* Plans for new physical education facility at high school completed.

## Special Education

- \* As of December 1, 1994, 607 students (11.3% of the student population) were receiving special education services. More than two-thirds of these students received services to complement their full regular academic program.
- \* Three full time teachers provide services to students in Andover with limited English proficiency. 53 students receive English as a Second Language services.
- \* In June, 1994, 28 students who received special education services graduated from Andover High School. Of these, 68% went on to college or other post-secondary education.

Respectfully submitted,



Richard E. Neal  
Superintendent of Schools

**TOWN OF ANDOVER, MASSACHUSETTS  
BALANCE SHEET  
June 30, 1994**

	GENERAL FUND	CAPITAL PROJECT	SPECIAL REVENUE	LONG-TERM DEBT	GRAND TOTAL
<b>ASSETS</b>					
Cash and Equivalents	4,083,943.75	1,988,549.87	1,966,528.98		8,039,022.60
Other Investments					
Accounts Receivables:					
Property Taxes	1,697,797.67				1,697,797.67
Excise Taxes	726,702.46				726,702.46
Water & Sewer Charges	914,886.62				914,886.62
Tax Liens	2,245,280.24				2,245,280.24
Deferred Tax	30,916.07				30,916.07
Departmental Revenue	143,078.24				143,078.24
Special Assessments	615,453.76				615,453.76
Due from other Governments	1,725.77				1,725.77
Total Cash & Receivables	10,459,584.58	1,988,549.87	1,966,528.98	0.00	14,414,663.43
Other Assets					
Tax Possessions	96,259.13				96,259.13
Bond Anticipation Notes Payable		2,377,000.00	1,228,000.00		3,605,000.00
Long Term Obligations				30,312,350.00	30,312,350.00
Total Assets	10,555,843.71	4,365,549.87	3,194,528.98	30,312,350.00	48,428,272.56
<b>LIABILITIES AND RESERVES</b>					
Trust Funds	(51,050.76)				(51,050.76)
Accrued Payroll Withholdings	(88,713.93)				(88,713.93)
Reserve for Abatements	(430,869.94)				(430,869.94)
Deferred Revenue	(5,701,190.37)				(5,701,190.37)
Due to Other Governments	(0.75)		(683.31)		(684.06)
Unclaimed Items	(65,800.11)				(65,800.11)
Excess on Sales of Low Value Land	(4,305.74)				(4,305.74)
Guarantee Deposits	(27,502.74)				(27,502.74)
Bond Anticipation Notes		(2,377,000.00)	(1,228,000.00)		(3,605,000.00)
Bonds Payable—Inside Debt Limit				(10,980,000.00)	(10,980,000.00)
Bonds Payable—Outside Debt Limit				(11,695,000.00)	(11,695,000.00)
Lease Obligations				(7,222,350.00)	(7,222,350.00)
Bonds Payable—Special Legislation				(415,000.00)	(415,000.00)
Total Liabilities	(6,369,434.34)	(2,377,000.00)	(1,228,683.31)	(30,312,350.00)	(40,287,467.65)
<b>Fund Balances</b>					
Unreserved	(3,285,120.29)		(1,951,441.81)		(5,236,562.10)
Continued Appropriations	(137,905.45)	(1,791,468.63)			(1,929,374.08)
Encumbrances	(1,369,653.36)	(197,081.24)	(14,403.86)		(1,581,138.46)
Over/Under Assessments	24,809.00				24,809.00
Appropriation Deficits	459,095.16				459,095.16
Unprovided for Abates & Exempts	194,365.57				194,365.57
Workers Compensation	(72,000.00)				(72,000.00)
Total Fund Balances	(4,186,409.37)	(1,988,549.87)	(1,965,845.67)	0.00	(8,140,804.91)
Total Liab. & Fund Balance	(10,555,843.71)	(4,365,549.87)	(3,194,528.98)	(30,312,350.00)	(48,428,272.56)



TOWN OF ANDOVER, MASSACHUSETTS  
 RECEIPTS  
 FOR THE FISCAL YEAR ENDING JUNE 30, 1994  
 GROUP 1  
 INCLUDED IN ASSESSORS ESTIMATES

MOTOR VEHICLE EXCISE	2,366,439.35
OTHER EXCISE	500,939.00
PAYMENTS AND INTEREST	232,391.92
PAYMENTS IN LIEU OF TAXES	2,016.00
CHARGES FOR SERVICES—WATER	4,832,580.06
CHARGES FOR SERVICES—SEWER	2,037,523.94
FEES	39,227.92
DEPARTMENTAL REVENUE—SCHOOLS	26,902.16
DEPARTMENTAL REVENUE—LIBRARIES	35,184.01
DEPARTMENTAL REVENUE—CEMETERIES	35,395.00
DEPARTMENTAL REVNEUE—OTHER	113,706.90
LICENSES AND PERMITS	714,746.68
SPECIAL ASSESSMENTS	110,640.23
FINES AND FORFEITS	290,894.00
INVESTMENT INCOME	183,718.05
	<hr/>
	11,522,305.22

GROUP II  
 OTHER ESTIMATED RECEIPTS

AMBULANCE	219,758.71
DMM—FACILITIES RENTAL	91,761.81
DEPARTMENT OF COMMUNITY SERVICES	283,959.01
PREMIUM ON BOND PROCEEDS	10,299.20
	<hr/>
	605,778.73

GROUP III  
 OTHER RECEIPTS

REAL ESTATE TAXES	42,522,219.60
PERSONAL PROPERTY TAXES	1,095,506.21
STATE AID—CHERRY SHEET	3,829,705.91
OTHER STATE REVENUES	139,189.00
LIBRARY CONSORTIUM	94,170.00
SHED RENTAL	30,000.00
REVOLVINGS AND GRANTS	4,188,535.90
TRUST AND AGENCY	8,135,192.28
TEMPORARY BONDING ACTIVITY	3,605,000.00
LONG TERM BONDING ACTIVITY	4,100,000.00
MATURITIES OF INVESTMENTS	22,498,944.21
TAX TITLES AND POSSESSIONS	148,209.86
UNALLOCATED	444,754.78
PETTY CASH	1,525.00
	<hr/>
	90,832,952.75
	<hr/>
	102,961,036.70

TOWN OF ANDOVER, MASSACHUSETTS  
 RECAP OF GENERAL FUND - BUDGET  
 FISCAL YEAR ENDED JUNE 30, 1994

	CONTINUED APPROP	APPROP (ORIGINAL)	OFFSET RECEIPTS	RECEIPTS	RESERVE FUND	COMP FUND	OTHER ACCOUNTS	INTERNAL TRANSF	OTHER (STM)	TOTAL AVAILABLE	EXPENDED	TRANS TO UNRE FD BL	RES FOR ENCUM
<b>GENERAL GOVERNMENT</b>													
Personal Services	0.00	1,896,470.00	230,312.00				12,000.00	(81,000.00)		2,057,782.00	2,023,830.22		33,951.78
Other Expenses	46,943.31	807,022.00	155,366.00	2,083.30	117,469.00		500.00			1,129,402.61	1,086,797.16	1,207.16	41,398.29
	46,943.31	2,703,492.00	385,697.00	2,083.30	117,469.00	0.00	12,500.00	(81,000.00)	0.00	3,187,184.61	3,110,627.38	1,207.16	75,350.07
<b>MUNICIPAL MAINTENANCE</b>													
Personal Services	0.00	1,536,326.00	69,282.00			19,368.72	55,000.00	(87,000.00)		1,594,978.72	1,594,597.42	381.30	0.00
Other Expenses	284,484.69	1,800,118.00	28,000.00	15,497.88				(5,020.67)		2,123,079.90	1,768,385.46	703.52	353,990.92
	284,484.69	3,336,444.00	97,282.00	15,497.88	0.00	19,368.72	55,000.00	(92,020.67)	0.00	3,718,058.62	3,362,982.88	1,084.82	353,990.92
<b>PUBLIC SAFETY</b>													
Personal Services	7,000.00	5,902,877.00	90,000.00				25,226.00	(20,000.00)		6,005,103.00	5,996,195.73		8,907.27
Other Expenses	42,244.91	423,318.00	80,000.00	775.00			10,500.00			556,837.91	507,643.99	4.96	49,188.96
	49,244.91	6,326,195.00	170,000.00	775.00	0.00	0.00	35,726.00	(20,000.00)	0.00	6,561,940.91	6,503,839.72	4.96	58,096.23
<b>DEPARTMENT OF PUBLIC WORKS</b>													
Personal Services	0.00	1,864,074.00		3,909.84			46,500.00	538,000.00		1,867,983.84	1,886,084.59	(18,100.75)	0.00
Other Expenses	109,539.85	4,907,940.00		50.00	81,321.00					5,683,350.85	5,598,961.63	(15,600.68)	99,989.90
	109,539.85	6,772,014.00	0.00	3,959.84	81,321.00	0.00	46,500.00	538,000.00	0.00	7,551,334.69	7,485,046.22	(33,701.43)	99,989.90
<b>LIBRARY</b>													
Personal Services	0.00	962,964.00					58,514.00	(10,000.00)		1,011,478.00	1,005,616.14		5,861.86
Other Expenses	11,846.91	333,594.00		1,303.18			51,266.00			398,010.09	390,498.00	122.04	7,390.05
	11,846.91	1,296,558.00	0.00	1,303.18	0.00	0.00	109,780.00	(10,000.00)	0.00	1,409,488.09	1,396,114.14	122.04	13,251.91
<b>SCHOOL</b>													
Personal Services	0.00	18,679,960.00		2,921.92				46,554.25	635,900.00	19,365,336.17	19,365,336.17		0.00
Other Expenses	43,481.80	4,042,108.00		52,724.75				(46,554.25)	93,529.00	4,185,289.30	3,917,897.58		267,391.72
GLRVTHS	0.00	78,600.00			1,210.00				0.00	79,810.00	79,810.00		0.00
	43,481.80	22,800,668.00	0.00	55,646.67	1,210.00	0.00	0.00	0.00	0.00	23,630,435.47	23,363,043.75	0.00	267,391.72
<b>UNCLASSIFIED</b>													
Other Expenses	30,000.00	553,000.00			(200,000.00)	(19,368.72)			129,430.00	493,061.28			493,061.28
	30,000.00	553,000.00	0.00	0.00	(200,000.00)	(19,368.72)	0.00	0.00	129,430.00	493,061.28	0.00	0.00	493,061.28

TOWN OF ANDOVER, MASSACHUSETTS  
 RECAP OF GENERAL FUND -- BUDGET  
 FISCAL YEAR ENDED JUNE 30, 1994

	CONTINUED APPROP	APPROP (ORIGINAL)	OFFSET RECEIPTS	RECEIPTS	RESERVE FUND	COMP FUND	OTHER ACCOUNTS	INTERNAL TRANSF	OTHER (STM)	TOTAL AVAILABLE	EXPENDED	TRANS TO UNRE FD BL	RES FOR ENCUM
<b>FIXED EXPENSES</b>													
Debt Service													
Interest	0.00	2,080,373.00		243,525.62						2,323,898.62	2,246,042.39	77,856.23	0.00
Principal	0.00	3,197,700.00		108,860.00			50,000.00			3,356,550.00	3,356,550.00		0.00
Stabilization	0.00	60,000.00								60,000.00	60,000.00		0.00
Insurance	9,500.00	913,500.00		56.00				(72,000.00)		850,056.00	809,943.92	36,528.75	3,583.33
Health Insurance Fd	0.00	3,770,600.00						(300,000.00)		3,470,600.00	3,470,600.00		0.00
Unemploy Comp	0.00	90,000.00								90,000.00	90,000.00		0.00
Retirement													
Personal Services	0.00	33,640.00								33,640.00	33,640.00		0.00
Other Expenses	0.00	18,185.00								18,185.00	18,185.00		0.00
Contributory	0.00	1,676,133.00		3,194.94						1,679,327.94	1,676,133.00	3,194.94	0.00
Non-Contributory	0.00	78,000.00		9,584.82						87,584.82	83,313.48	4,271.34	0.00
Retirement Fund	0.00	457,918.00								457,918.00	457,918.00		0.00
	9,500.00	12,376,049.00	0.00	365,211.39	0.00	0.00	50,000.00	(372,000.00)	0.00	12,427,760.39	12,302,325.79	121,851.26	3,583.33
	594,041.47	56,166,422.00	652,979.00	444,477.25	0.00	0.00	309,506.00	(37,020.67)	858,869.00	58,979,264.05	57,523,979.88	90,568.81	1,364,715.36



TOWN OF ANDOVER, MASSACHUSETTS  
 DETAIL OF SPECIAL ARTICLES  
 PERIOD ENDED JUNE 30, 1994

ARTICLE NUMBER	ARTICLE TITLE	CONTINUED APPROPRIATION	APPROP	TRANSFERS WITHIN GENERAL FUND CASH RECEIPTS	BONDING	OTHER A/C	TRANS FROM OTHER	TOTAL AVAILABLE	EXPENDED	TRANSFER TO UNRESERVE	CONTINUED APPROP
<b>PUBLIC SAFETY</b>											
ART 28, 1984	POLICE COMMUNICATIONS	5,608.82						5,608.82			5,608.82
ART 21, 1989	PUBLIC SAFETY STUDY	20,000.00						20,000.00			20,000.00
ART 5A, 1992	ASSESSORS FIELD STUDY	103,652.75						103,652.75	103,652.75		
ART 11, 1992	UNPAID BILLS										
	<b>TOTAL PUBLIC SAFETY</b>	129,261.57	0.00	0.00	0.00	0.00	0.00	129,261.57	103,652.75	0.00	25,608.82
<b>PUBLIC WORKS</b>											
ART 47, 1979	STORM DRAINS	98.38						98.38	98.38		
ART 44, 1987	ELM SQUARE TRAFFIC SIGNAL	7,633.08						7,633.08			7,633.08
ART 45, 1992	WAR MEMORIAL	2,700.00						2,700.00	2,700.00		
	<b>TOTAL PUBLIC WORKS</b>	10,431.46	0.00	0.00	0.00	0.00	0.00	10,431.46	2,798.38	0.00	7,633.08
<b>LIBRARY</b>											
ART 2A, 1993	LIBRARY		42,441.00					42,441.00	20,118.45		22,322.55
ART 3A, 1993	SUPPLEMENTAL APPROP		115,000.00					115,000.00	77,124.67		37,875.33
ART 60, 1993	350TH CELEBRATION		20,000.00					20,000.00	1,036.00		18,964.00
	<b>TOTAL LIBRARY</b>	0.00	177,441.00	0.00	0.00	0.00	0.00	177,441.00	98,279.12		79,161.88
<b>PUBLIC SERVICES</b>											
ART 17, 1978	FISH BROOK IMPROVE	2,648.13						2,648.13			2,648.13
ART 52, 1983	WATER MAIN INT	2,484.59						2,484.59			2,484.59
ART 22, 1984	WATER TREAT PLANT PLANS	19.62						19.62			19.62
ART 17, 1983	WEST ANDOVER SEWER	23,669.33						23,669.33			23,669.33
ART 47, 1991	WATER CONSERVATION	1,000.00						1,000.00			1,000.00
	<b>TOTAL PUBLIC SERVICE</b>	29,821.67	0.00	0.00	0.00	0.00	0.00	29,821.67	0.00	0.00	29,821.67
	<b>TOTAL GENERAL FUND</b>	189,514.70	177,441.00	0.00	0.00	0.00	0.00	346,955.70	204,730.25	0.00	142,225.45

## TOWN OF ANDOVER, MASSACHUSETTS

## DETAIL OF SPECIAL ARTICLES

PERIOD ENDED JUNE 30, 1994

ARTICLE NUMBER	ARTICLE TITLE	CONTINUED APPROPRIATION	APPROP	TRANSFERS WITHIN GENERAL FUND			TRANS FROM OTHER	TOTAL AVAILABLE	EXPENDED	TRANSFER TO	
				CASH	BONDING	OTHER A/C				UNRESERVE	APPROP
				RECEIPTS							
CAPITAL PROJECTS											
ART 36, 1987	DRAINAGE PROJECT	669.56						669.56		0.00	
ART 17, 1986	RIVER ROAD	1,006.28						1,006.28		1,006.28	
ART 21, 1984	RIVERINA ROAD	1,297,223.00						1,297,223.00			1,297,223.00
ART 21, 1984	RIVERINA ROAD	(1,178,233.84)						(1,048,093.84)			(1,048,093.84)
ART 18, 1985	SANITARY SEWER SYSTEM	280,231.26		130,140.00				280,231.26			280,231.26
ART 16, 1985	WOOD HILL STANDPIPE	12,121.33						12,121.33			12,121.33
ART 1A, 1987	TREATMENT PLANT EXP	45,294.14						45,294.14			45,294.14
ART 15, 1985	WATER MAIN CONSTRUCTION	3,897.26						3,897.26			3,897.26
ART 26, 1985	SEWER-LOWELL STREET	72,594.71						72,594.71			72,594.71
ART 28, 1989	SEWER- WEST PARISH	45,155.11						45,155.11			45,155.11
ART 33, 1989	SEWER - NORTH	62.86						62.86			62.86
ART 46, 1990	SIGNAL DASCAMB RD	29,435.40						29,435.40	843.06		29,592.34
ART 62, 1989	CONSERVATION		5,000.00					5,000.00	4,195.00		805.00
ART 41, 1991	NORTH STREET SEWER	86,492.31						86,492.31	3,067.10		83,425.21
ART 43, 1991	STORM DRAINS	14,570.75						14,570.75	12,419.00		2,151.75
ART 31, 1989	ENGINEERING SPECS	13,500.00						13,500.00			13,500.00
ART 52, 1992	SIDEWALK IMPROVEMENTS	169,017.99						169,017.99	157,449.64		11,568.35
ART 46, 1992	WATER BETTERMENTS	441,808.36			327,000.00		(85,374.56)	683,433.80	661,065.95		22,367.85
ART 53, 1992	PUMPING STATION	181,946.84			100,000.00			281,946.84	123,234.48		158,712.36
ART 37, 1987	WATER MAINS				415,000.00			415,000.00	260,678.66		154,321.34
		1,516,793.32	0.00	130,140.00	947,000.00	0.00	(85,374.56)	2,408,558.76	1,223,622.45	0.00	1,184,936.31
CAPITAL PROJECTS--SCHOOL											
ART 55, 1992	SCHOOL PLANS	45,910.71						45,910.71	659,971.54		(614,060.83)
ART 2A, 1992	SCHOOL ARCH	6,459.53						6,459.53	792,547.92		(786,088.39)
ART 1A, 1992	SCHOOL REMODEL	133,261.01			2,175,000.00	5,020.67		2,313,281.68	1,674,518.90		638,762.78
ART 20, 1994	SCHOOL OVERRIDE				1,565,000.00			1,565,000.00			1,565,000.00
		185,631.25	0.00	0.00	3,740,000.00	5,020.67	0.00	3,930,651.92	3,127,038.36	0.00	803,613.56
		1,702,424.57	0.00	130,140.00	4,587,000.00	5,020.67	(85,374.56)	6,339,210.88	4,350,660.81	0.00	1,988,549.87
	TOTAL CAPITAL PROJ.	1,671,939.27	177,441.00	130,140.00	4,587,000.00	5,020.67	(85,374.56)	6,686,166.38	4,555,391.06	0.00	2,130,775.32

TOWN OF ANDOVER, MASS  
 RECAP OF SPECIAL REVENUE FUNDS  
 June 30, 1994

FUND/TITLE	BALANCE	INCREASES				DECREASES			TOTAL	TOTAL	BALANCE
	JULY 1, 1993	MISC	INTERNAL	RECEIPTS	BONDING	EXPEND	MISC	TRANSFERS	AVAILABLE	EXPEND	JUNE 30, 1994
<b>SCHOOL GRANTS</b>											
AIRS	3,880.98			12,381.50		11,166.86			16,262.48	11,166.86	5,095.62
READING			813.23	74,467.00		68,392.62			75,280.23	68,392.62	6,887.61
SPECIAL NEEDS				205,796.00		202,155.74			205,796.00	202,155.74	3,639.26
LIBRARY			517.82	19,596.00		20,092.71			20,113.82	20,092.71	21.11
EARLY CHILDHOOD ALLOC				16,927.00		16,628.48			16,927.00	16,628.48	298.52
MENTAL HEALTH				20,103.00		19,747.71			20,103.00	19,747.71	355.29
SMOKING CESSATION				142,059.00		80,193.89			142,059.00	80,193.89	61,865.11
DRUG FREE REVOLVING				24,252.00		21,023.25			24,252.00	21,023.25	3,228.75
COLLINS CENTER REVOLVING				44,314.00		75,540.45			109,035.60	75,540.45	33,495.15
PRE-REFERRAL STRENGTHENING	64,721.60			7,000.00		6,152.82			7,000.00	6,152.82	847.38
ANDOVER'S TRANSITION PLNG				3,000.00		10.00			3,000.00	10.00	2,990.00
PARENTS AS 766 TEAM				1,872.00		1,281.20			1,872.00	1,281.20	590.80
EISENHOWER MATH & SCI				7,046.00		7,046.00			7,046.00	7,046.00	0.00
MATH & SCI CONNECTIONS				1,500.00		1,467.60			1,500.00	1,467.60	32.40
SCIENCE COLLABOATION				3,000.00		1,803.38			3,000.00	1,803.38	1,196.62
DIGITAL				6,600.00		3,010.59			6,600.00	3,010.59	3,589.41
EARLY CHILDHOOD ADDEND				5,000.00		142.00			5,000.00	142.00	4,858.00
MENTAL HEALTH	404.46					404.46			404.46	404.46	(0.00)
SPECIAL NEEDS	3,781.56					3,781.56			3,781.56	3,781.56	(0.00)
ECIA CH2 LIBRARY	606.46		(517.82)			88.64			88.64	88.64	(0.00)
READING	4,822.18		(813.23)			4,008.95			4,008.95	4,008.95	(0.00)
EARLY CHILDHOOD ALLOC	374.54					374.54			374.54	374.54	0.00
HEALTH ED/HUMAN SERV	500.00					500.00			500.00	500.00	0.00
DRUG FREE REVOLVING	1,513.45					1,513.45			1,513.45	1,513.45	0.00
PRE REFERRAL INTERGRATION	2,269.62					2,269.62			2,269.62	2,269.62	0.00
PARENTS AS A 766 TEAM	670.25					670.25			670.25	670.25	0.00
GENETICS SCIENCE PEER PROJ	137.15					137.15			137.15	137.15	(0.00)
EISENHOWER MATH & SCIENCE	5,560.81					5,560.81			5,560.81	5,560.81	(0.00)
PER PUPIL EDUCATION AID	37,289.97			123,050.00		160,339.97			160,339.97	160,339.97	(0.00)
SCIENCE MATH INTEGRATION	157.90					157.90			157.90	157.90	(0.00)
MATH/SCIENCE CONNECTIONS	298.50					298.50			298.50	298.50	0.00
LEA	14,455.09			29,542.21		43,997.30			43,997.30	24,278.58	19,718.72
DRUG USE/ABUSE	12,107.10			300.00		12,407.10			12,407.10	2,659.78	9,747.32
STUDENT TEACHERS	2,491.15					2,491.15			2,491.15	0.00	2,491.15
SCHOOL LUNCH REVOLVING	22,375.67			692,581.74		714,957.41			714,957.41	698,242.65	26,714.76
ATHLETIC REVOLVING	39,850.54			33,457.36		73,307.90			73,307.90	50,750.78	22,557.12
ALUMNI REVOLVING				1,500.00		500.00			1,500.00	500.00	1,000.00
EARLY CHILDHOOD REVOLVING				4,390.00		3,524.88			4,390.00	3,524.88	865.12



TOWN OF ANDOVER, MASS  
RECAP OF SPECIAL REVENUE FUNDS  
June 30, 1994

FUND/TITLE	BALANCE	INCREASES			DECREASES			TOTAL	TOTAL	BALANCE
	JULY 1, 1993	MISC	INTERNAL	RECEIPTS	BONDING	AVAILABLE	EXPEND			
PARENT TO PARENT REVOL	2,140.00			5.00		2,145.00	0.00		0.00	2,145.00
BUS TRANSPORTATION	3,808.28			201,257.94		205,066.22	204,614.00		204,614.00	452.22
COMMUNITY ASK	7,942.37			2,361.15		10,303.52	2,043.72		2,043.72	8,259.80
MUSIC/FINE ARTS	2,338.79			3,933.45		6,272.24	5,444.58		5,444.58	827.66
OUTSIDE ACTIVITIES REVOLVING	10,633.41			45,809.74		56,443.15	43,038.43		43,038.43	13,404.72
COLLABORATIVE REVOLVING	1,672.26					1,672.26	0.00		0.00	1,672.26
LOST BOOK REVOLVING	4,269.29			6,935.81		11,205.10	2,057.38		2,057.38	9,147.72
METROPOLITAN LIFE REVOL	1,791.83					1,791.83	388.78		388.78	1,403.05
PHYSICAL EDUCATION REVOL	4,533.70			2,635.00		7,168.70	2,272.50		2,272.50	4,896.20
TOTAL SCHOOL	257,398.91	0.00	0.00	1,742,671.89	0.00	2,000,070.81	1,745,776.98	0.00	1,745,776.98	254,293.85
COMMUNITY DEVELOPMENT & PLANNING										
TOBACCO CONTROL PROGRAM				77,000.00		77,000.00	73,776.63		73,776.63	3,223.37
CDAG CITY NORTH	9,393.84			20,180.41	28,000.00	57,574.25	47,198.28		47,198.28	10,375.97
RIVER RD JOB 2818	37,883.00			6,307.00		43,990.00	6,149.00		6,149.00	37,842.00
LOCAL EMERG PLAN COM	950.00					950.00	0.00		0.00	950.00
STRATEGIC PLANNING	140.00					140.00	0.00		0.00	140.00
COMMUNITY GARDEN PROG	7.38					7.38	0.00		0.00	7.38
CONSERVATION GIFT	96.58			5,925.00		6,021.58	0.00		0.00	6,021.58
CD&P LEGAL HEARINGS (CH 44, S 53E 1/2)				10,544.03		10,544.03	7,990.79		7,990.79	2,553.24
FRONTAGE ROAD	3,855.66					3,855.66	0.00		0.00	3,855.66
CONSERVATION TRAIL A/C	287.70					287.70	92.85		92.85	194.85
NURSES SALARIES	2,790.00		5,000.00			7,790.00	0.00	2,000.00	2,000.00	5,790.00
PWED	53,424.51			1,296.75		54,721.26	1,894.59		1,894.59	52,826.67
WETLAND FILING FEES	14,049.50			6,842.50		20,892.00	0.00	10,500.00	10,500.00	10,392.00
RECYCLABLE BATTERY PROG	3,311.49					3,311.49	257.65		257.65	3,053.84
TOTAL CD&P	125,993.66	0.00	5,000.00	128,095.69	28,000.00	287,085.35	137,358.79	12,500.00	149,858.79	137,226.56
UNCLASSIFIED										
MASS ARTS LOTTERY	5,646.08			4,145.00		9,791.08	3,080.00		3,080.00	6,711.08
RIGHT TO KNOW	973.30					973.30	0.00		0.00	973.30
ELECTION OT GRANT	3,478.00					3,478.00	0.00		0.00	3,478.00
TREASURER COLLECTOR	500.00					500.00	0.00		0.00	500.00
JULY 4th FIREWORKS	10,120.38			12,000.00		22,120.38	10,000.00		10,000.00	12,120.38
SHED CONTRIBUTIONS	12,391.20					12,391.20	0.00		0.00	12,391.20
VETERAN'S MEMORIAL CONTRIBUTIONS	100.00			9,580.46		9,680.46	135.56		135.56	9,524.90
OLD TOWN HALL RESTORATION	1,397.89					1,397.89	0.00		0.00	1,397.89
SALE OF REAL ESTATE	18,870.00					18,870.00	0.00		0.00	18,870.00
INSURANCE REIMBURSEMENTS	13,756.37			5,545.35		19,301.72	0.00		0.00	19,301.72
TOTAL UNCLASSIFIED	67,233.22	0.00	0.00	31,250.81	0.00	98,484.03	13,215.56	0.00	13,215.56	85,268.47

TOWN OF ANDOVER, MASS  
 RECAP OF SPECIAL REVENUE FUNDS  
 June 30, 1994

FUND/TITLE	INCREASES			DECREASES			BALANCE JUNE 30, 1994
	BALANCE JULY 1, 1993	MISC	INTERNAL RECEIPTS	BONDING	AVAILABLE	TOTAL EXPEND	
COUNCIL ON AGING							
STATE GRANT COUNCIL ON AGING	670.62				670.62	670.62	0.00
EOEA FORMULA	54.06		7,564.00		7,618.06	7,618.06	0.00
COUNCIL ON AGING-REVOLVING	83,879.96		38,100.10		122,980.06	87,535.63	35,444.43
COUNCIL ON AGING-ADULT DAY	41,982.59	(2,000.00)	72,381.70		112,364.29	94,661.68	17,702.61
TOTAL COA	126,597.23	(2,000.00)	0.00	0.00	243,633.03	190,495.99	53,147.04
PUBLIC SAFETY							
PARKING METER RECEIPTS	75,255.83		73,138.31		148,394.14	85,726.00	62,668.14
HIGHWAY SAFETY GRANT			8,629.12		8,629.12	8,629.12	0.00
ALTERNATIVE SENTENCING	300.00				300.00	0.00	300.00
POLICE OFF DUTY	7,202.40		640,816.12		648,016.52	620,689.87	27,328.65
FIREMEN OFF DUTY	1,137.22		11,761.25		12,898.47	11,536.30	1,362.17
TOTAL PUBLIC SAFETY	83,995.45	0.00	734,344.80	0.00	818,240.25	726,581.29	91,658.96
DPW							
CENTRAL/STEVENS STS BRIDGE	288,537.45		433,996.15		720,533.60	280,095.23	460,438.37
CHAPTER 90 REVOLVING	533,458.20	85,374.56	(200,000.00)		1,314,974.76	487,744.72	827,230.04
TOTAL DPW	819,995.65	85,374.56	(200,000.00)	0.00	2,035,508.36	747,839.95	1,287,668.41
LIBRARY							
LIBRARY NON-RESIDENT CIRC							
TOTAL LIBRARY	0.00	0.00	0.00	0.00	30,639.60	2,928.40	27,711.20
DCS							
DCS TICKET SALES (CH 44 S 53E 1/2)	7,795.95		66,514.70		74,310.65	46,661.33	27,649.32
DCS PROGRAM FEES	0.03		313.00		313.03	0.00	313.03
DCS-GIFT	2,598.24		5,521.45		8,119.69	7,105.86	953.83
TOTAL DCS	10,394.22	0.00	72,349.15	0.00	82,743.37	53,827.19	28,916.18
GRAND TOTAL	1,491,494.34	83,374.56	(195,000.00)	28,000.00	5,596,404.80	3,449,288.13	1,965,990.67



TOWN OF ANDOVER, MASSACHUSETTS  
DEBT SCHEDULE-PRINCIPAL  
DEBT ISSUED THROUGH NOVEMBER 1, 1994  
JULY 1, 1994

ISSUE	ARTICLE	LOAN DATE	RATE	1995	1996	1997	1998	1999	2000	2001-2005	2006-2010	2011-2012	06/30/94
<b>SCHOOL DEBT</b>													
HIGH SCHOOL ROOF	ART 25, 1989	08/01/90	6.489%	38,900.00	38,900.00	38,900.00	38,900.00	38,900.00	38,800.00				233,300.00
SCHOOL COMPUTERS	ART 18, 1987	08/01/90	7.010%	50,000.00									50,000.00
ANDOVER HS ROOF	ART 25, 1989	07/01/92	4.788%	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00					25,000.00
SCHOOL COMM/PLAN	ART 55, 1992	07/01/93	3.850%	55,000.00	55,000.00	55,000.00	55,000.00						220,000.00
SCHOOL REMODEL	ART 1A, 1992	07/01/93	4.210%	240,000.00	240,000.00	240,000.00	240,000.00	240,000.00	240,000.00	980,000.00			2,400,000.00
SCHOOL REMODEL	ART 20, 1994	11/01/94	5.715%	699,000.00	699,000.00	424,000.00	422,000.00	422,000.00	422,000.00	1,900,000.00	1,959,000.00	1,000,000.00	7,449,000.00
				388,900.00	1,237,900.00	762,900.00	760,900.00	765,900.00	700,800.00	2,890,000.00	1,959,000.00	1,000,000.00	10,376,300.00
<b>WATER DEBT</b>													
WATER RESERVOIR	ART 06, 1976	12/15/76	4.800%	45,000.00									90,000.00
WATER BONDS	ART 52, 1983	07/15/84	8.000%	100,000.00	100,000.00	100,000.00	100,000.00						400,000.00
WATER MAINS	ART 37, 1987	07/15/88	6.345%	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00					100,000.00
TREATMENT PLANT	ART 1A, 1987	07/15/88	6.343%	180,000.00	155,000.00	155,000.00	155,000.00	155,000.00					800,000.00
ADVANCE REFUNDING	ART 1A, 1987	06/01/89	6.431%	232,500.00	232,500.00	232,500.00	232,500.00	232,500.00	232,500.00				1,395,000.00
ADVANCE REFUNDING	ART 1A, 1987	06/01/90	6.353%	49,250.00	54,250.00	54,250.00	54,250.00	54,250.00	54,250.00	46,750.00			367,250.00
WATER MAIN CONS	ART 37, 1987	07/01/92	5.061%	10,000.00	10,000.00	35,000.00	35,000.00	35,000.00	35,000.00	150,000.00			310,000.00
WATER MAIN CONS	ART 46, 1992	07/01/92	5.038%	55,000.00	55,000.00	180,000.00	180,000.00	180,000.00	180,000.00	620,000.00			1,450,000.00
BANCROFT PUMPING ST	ART 53, 1992	07/01/92	5.025%	40,000.00	40,000.00	50,000.00	55,000.00	55,000.00	55,000.00	165,000.00			460,000.00
ENGINEER SPECS	ART 31, 1989	07/01/92	4.959%	165,000.00	165,000.00								330,000.00
TREATMENT PLANT	ART 1A, 1987	07/01/93	3.926%	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	15,000.00				65,000.00
WATER MAIN	ART 46, 1992	07/01/93	4.136%	40,000.00	40,000.00	40,000.00	40,000.00	45,000.00	65,000.00	130,000.00			400,000.00
BANCROFT PUMPING ST	ART 53, 1992	07/01/93	4.085%	65,000.00	65,000.00	65,000.00	65,000.00	65,000.00	65,000.00	110,000.00			500,000.00
ADVANCE REFUNDING	ART 1A, 1987	11/15/93	4.686%	285,000.00	285,000.00	285,000.00		72,000.00	67,000.00	1,224,000.00	1,062,000.00		2,461,000.00
ADVANCE REFUNDING	A 15,85/16,85/1A,87	11/15/93	6.700%				326,000.00	313,000.00	313,000.00	958,000.00	220,000.00		855,000.00
ADVANCE REFUNDING	A 15,86/16,85/1A,87	11/15/93	4.358%										2,130,000.00
ADVANCE REFUNDING	ART 1A, 1987	11/15/93	4.708%							256,000.00	253,000.00		509,000.00
WATER MAIN CONS	ART 37, 1987	11/01/94	5.612%	55,000.00	55,000.00	40,000.00	40,000.00	40,000.00	40,000.00	350,000.00	415,000.00		980,000.00
WATER MAIN CONS	ART 46, 1992	11/01/94	5.585%	16,000.00	16,000.00	12,000.00	14,000.00	14,000.00	14,000.00	131,000.00	126,000.00		327,000.00
WATER MAIN	ART 53, 1994	11/01/94	5.449%	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00				200,000.00
				1,286,750.00	1,387,750.00	1,318,750.00	1,432,750.00	1,330,750.00	1,175,750.00	4,140,750.00	2,076,000.00	0.00	14,129,250.00



TOWN OF ANDOVER, MASSACHUSETTS  
DEBT SCHEDULE—PRINCIPAL  
DEBT ISSUED THROUGH NOVEMBER 1, 1994  
JULY 1, 1994

ISSUE	ARTICLE	LOAN DATE	RATE	1995	1996	1997	1998	1999	2000	2001-2005	2006-2010	2011-2012	06/30/94
<b>SEWER DEBT</b>													
WEST ANDOVER	ART 19, 1973	12/15/75	6.100%	115,000.00	115,000.00								230,000.00
DRAINAGE PROJECT	ART 38, 1987	07/15/88	6.345%	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00					125,000.00
SANITARY SEWER	ART 18, 1985	08/09/89	6.416%	34,000.00	34,000.00	34,000.00	34,000.00	34,000.00	34,000.00				204,000.00
STORM DRAINS	ART 32, 1989	07/01/92	5.031%	5,000.00	5,000.00	5,000.00	5,000.00	20,000.00	20,000.00	36,000.00			96,000.00
SEWER—NORTH STREET	ART 33, 1989	07/01/92	4.786%	5,000.00	5,000.00	5,000.00	5,000.00						20,000.00
SEWER—NORTH STREET	ART 41, 1991	07/01/92	5.028%	25,000.00	25,000.00	30,000.00	25,000.00	30,000.00	30,000.00	90,000.00			285,000.00
STORM DRAINS	ART 43, 1991	07/01/92	5.059%	15,000.00	15,000.00	15,000.00	15,000.00	60,000.00	65,000.00	130,000.00			315,000.00
ADVANCE REFUNDING	A21,84/28,85	11/15/93	6.700%	210,000.00	210,000.00	210,000.00	253,000.00	230,000.00	230,000.00	1,150,000.00	460,000.00		830,000.00
ADVANCE REFUNDING	A21,84/28,85	11/15/93	4.488%										2,323,000.00
ADVANCE REFUNDING	ART 28, 1989	11/15/93	6.353%	55,350.00	60,350.00	60,350.00	60,350.00	60,350.00	60,450.00	51,750.00			408,950.00
ADVANCE REFUNDING	ART 28, 1989	11/15/93	4.701%							191,000.00	179,000.00		370,000.00
				489,350.00	494,350.00	384,350.00	422,350.00	459,350.00	439,450.00	1,647,750.00	639,000.00	0.00	4,275,250.00
<b>STREET</b>													
RIVER RD IMPROV	ART 17, 1985	07/15/86	6.600%	111,183.00	110,536.00								221,719.00
RIVER ROAD	ART 17, 1986	07/15/86	6.599%	33,817.00	29,464.00								63,281.00
TRAF SIG/FRONT & DASH	ART 46, 1990	07/01/92	4.849%	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00				90,000.00
SIDEWALK IMPROVE	ART 52, 1992	07/01/92	4.785%	60,000.00	60,000.00	60,000.00	60,000.00						240,000.00
SIDEWALK IMPROVE	ART 52, 1992	07/01/93	3.851%	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00					100,000.00
BRIDGE REPAIRS	ART 51, 1994	11/01/94	5.213%		10,000.00	11,000.00	11,000.00	11,000.00	11,000.00	96,000.00			150,000.00
ROAD CONSTRUCTION	ART 50, 1994	11/01/94	5.244%		43,000.00	43,000.00	43,000.00	43,000.00	43,000.00	210,000.00			425,000.00
				240,000.00	288,000.00	149,000.00	149,000.00	89,000.00	63,000.00	306,000.00	0.00	0.00	1,230,000.00
<b>LAND ACQUISITION</b>													
LAND ACQUISITION	ART 47, 1976	12/15/76	4.600%	40,000.00	40,000.00								80,000.00
LAND ACQUISITION	ART 20, 1986	07/15/88	6.345%	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00					250,000.00
LAND ACQUISITION	A26,88/A21,87	08/09/89	6.416%	33,500.00	33,500.00	33,500.00	33,500.00	33,500.00	33,500.00				201,000.00
ADVANCE REFUNDING	A 21,87/28,88	11/15/93	6.356%	56,500.00	56,500.00	56,500.00	56,500.00	56,500.00	56,500.00	56,500.00			395,500.00
ADVANCE REFUNDING	A21,87/28,88	11/15/93	4.507%							226,000.00	56,000.00		282,000.00
LAND ACQUISITION	ART 54, 1994	11/01/94	5.225%		22,000.00	15,000.00	15,000.00	15,000.00	15,000.00	118,000.00			200,000.00
LAND ACQUISITION	ART 62, 1993	11/01/94	5.201%		15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	195,000.00			270,000.00
				190,000.00	217,000.00	170,000.00	170,000.00	170,000.00	120,000.00	595,500.00	56,000.00	0.00	1,678,500.00

TOWN OF ANDOVER, MASSACHUSETTS  
DEBT SCHEDULE - PRINCIPAL  
DEBT ISSUED THROUGH NOVEMBER 1, 1994  
JULY 1, 1994

ISSUE	ARTICLE	LOAN DATE	RATE	1995	1996	1997	1998	1999	2000	2001-2005	2006-2010	2011-2012	06/30/94
PUBLIC FACILITIES													
PARKING FACILITY	ART 55, 1983	07/15/84	8.000%	50,000.00	50,000.00	50,000.00							150,000.00
EJH REUSE	ART 11, 1982	07/15/84	8.000%	75,000.00									75,000.00
				125,000.00	50,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00	225,000.00
				2,720,000.00	3,675,000.00	2,835,000.00	2,905,000.00	2,755,000.00	2,505,000.00	9,550,000.00	4,730,000.00	1,000,000.00	32,675,000.00
LIBRARY LEASE		05/01/90	6.541%	435,000.00	460,000.00	490,000.00	520,000.00	555,000.00	590,000.00				3,050,000.00
LIBRARY LEASE		07/15/87	5.916%	100,000.00	100,000.00	100,000.00	100,000.00						400,000.00
TOWN HALL LEASE		07/15/85		220,000.00	235,000.00	250,000.00	275,000.00	295,000.00	155,000.00				1,430,000.00
SEMI-ANNUAL				17,700.00	17,700.00	17,700.00	17,700.00	17,700.00	8,850.00				97,350.00
OLD TOWN HALL LEASE		12/15/89	7.363%	135,000.00	145,000.00	160,000.00	170,000.00	185,000.00	195,000.00	1,255,000.00			2,245,000.00
TOTAL LEASE LIABILITY				907,700.00	957,700.00	1,017,700.00	1,082,700.00	1,052,700.00	948,850.00	1,255,000.00	0.00	0.00	7,222,350.00
SPECIAL LEGISLATION													
MRI CH 14, ACTS OF 1993				70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	65,000.00				415,000.00
				70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	65,000.00	0.00	0.00	0.00	415,000.00
GRAND TOTAL BY YEAR BY YEAR				3,697,700.00	4,702,700.00	3,922,700.00	4,057,700.00	3,877,700.00	3,518,850.00	10,805,000.00	4,730,000.00	1,000,000.00	40,312,350.00



TOWN OF ANDOVER, MASSACHUSETTS  
DEBT SCHEDULE - INTEREST  
DEBT ISSUED THROUGH NOVEMBER 1, 1994  
JULY 1, 1994

ISSUE	LOAN ARTICLE	DATE	RATE	1995	1996	1997	1998	1999	2000	2001-2005	2006-2010	2011-2012	06/30/94
SCHOOL DEBT													
ANDOVER HS ROOF	ART 25, 1989	08/01/90	6.463%	13,433.55	11,041.20	8,619.69	6,178.71	3,718.28	1,241.60				44,233.02
SCHOOL COMPUTERS	ART 18, 1987	08/01/90	7.010%	1,525.00									1,525.00
ANDOVER HS ROOF	ART 25, 1989	07/01/92	4.786%	1,195.00	925.00	705.00	475.00	240.00					3,540.00
SCHOOL COMM/PLAN	ART 55, 1992	07/01/93	3.850%	9,295.00	5,885.00	3,960.00	2,035.00						21,175.00
SCHOOL PLANNING	ART 1A, 1992	07/01/93	4.210%	102,240.00	87,360.00	78,980.00	70,560.00	61,880.00	52,320.00	107,760.00			580,880.00
SCHOOL REMODEL	ART 20, 1994	11/01/94	5.715%	213,376.50	397,535.50	354,538.00	327,570.50	304,096.75	283,524.25	1,125,365.00	593,787.00	61,000.00	3,680,793.50
				341,065.05	502,746.70	446,782.89	406,819.21	369,735.03	337,065.85	1,233,125.00	593,787.00	61,000.00	4,292,140.52
WATER DEBT													
WATER RESERVOIR	ART 08, 1976	12/15/76	4.600%	3,105.00	1,036.00								4,140.00
WATER BONDS	ART 52, 1983	07/15/84	8.000%	28,875.00	20,626.00	12,375.00	4,125.00						66,000.00
WATER MAINS	ART 37, 1987	07/15/88	6.345%	5,755.00	4,506.00	3,240.00	1,950.00	650.00					16,100.00
TREATMENT PLANT	ART 1A, 1987	07/15/89	6.343%	45,382.50	34,913.75	25,110.00	15,112.50	5,037.50					125,556.25
ADVANCE REFUNDING	ART 1A, 1987	08/09/89	6.431%	82,072.50	67,192.50	52,312.50	37,432.50	22,552.50	7,556.25				289,116.75
ADVANCE REFUNDING	ART 1A, 1987	08/01/90	6.353%	21,806.27	18,422.39	15,045.33	11,641.14	8,209.82	4,751.38	1,507.69			81,184.02
WATER MAIN CONST	ART 37, 1987	07/01/92	5.061%	15,480.00	14,950.00	14,510.00	12,900.00	11,255.00	9,575.00	15,750.00			94,430.00
WATER MAIN CONST	ART 46, 1992	07/01/92	5.036%	72,105.00	69,135.00	66,715.00	58,435.00	49,975.00	41,335.00	64,560.00			422,260.00
BANCROFT PUMPING ST	ART 53, 1992	07/01/92	5.025%	22,802.50	20,642.50	18,882.50	16,582.50	13,997.50	11,357.50	17,325.00			121,590.00
ENGINEERING SPECS	ART 31, 1989	07/01/92	4.959%	16,170.00	7,260.00								23,430.00
TREATMENT PLANT	ART 1A, 1987	07/01/93	3.926%	2,695.00	2,075.00	1,725.00	1,375.00	1,005.00	615.00				9,490.00
WATER MAIN	ART 46, 1992	07/01/93	4.136%	16,895.00	14,365.00	12,965.00	11,585.00	10,105.00	8,350.00	11,715.00			85,990.00
BANCROFT PUMPING ST	ART 53, 1992	07/01/93	4.065%	20,970.00	16,940.00	14,665.00	12,390.00	9,985.00	7,450.00	9,275.00			91,675.00
ADVANCE REFUNDING	ART 1A, 1987	11/15/93	4.686%	139,193.75	111,355.00	111,355.00	110,635.00	108,475.00	105,695.00	388,238.00	131,010.50		1,205,957.25
WATER IMPROVEMENTS	A 15,85/16,85/1A11/15/93		6.700%	47,737.50	28,642.50	9,547.50							85,927.50
ADVANCE REFUNDING	ART 1A, 1987	11/15/93	4.356%	111,388.75	89,111.00	89,111.00	82,591.00	69,811.00	57,291.00	129,466.50	10,505.00		639,275.25
ADVANCE REFUNDING	ART 1A, 1987	11/15/93	4.706%	29,251.25	23,401.00	23,401.00	23,401.00	23,401.00	23,401.00	94,887.00	24,778.50		265,921.75
WATER MAIN CONS	ART 37, 1987	11/01/94	5.612%	27,434.00	53,080.50	49,993.00	47,443.00	45,218.00	43,268.00	167,102.50	63,899.52		497,438.52
WATER MAIN CONS	ART 46, 1992	11/01/94	5.565%	9,077.63	17,635.26	16,725.26	15,897.76	15,119.01	14,436.51	54,116.17	17,563.52		160,573.12
WATER MAIN	ART 53, 1994	11/01/94	5.449%	5,800.00	10,300.00	7,700.00	3,200.00	1,950.00	2,925.00	975.00			32,850.00
				723,776.65	625,636.40	545,388.09	466,696.40	396,746.33	338,006.64	954,919.86	247,757.04	0.00	4,298,907.41



TOWN OF ANDOVER, MASSACHUSETTS  
DEBT SCHEDULE-INTEREST  
DEBT ISSUED THROUGH NOVEMBER 1, 1994  
JULY 1, 1994

ISSUE	ARTICLE	LOAN DATE	RATE	1995	1996	1997	1998	1999	2000	2001-2005	2006-2010	2011-2012	06/30/94
<b>SEWER DEBT</b>													
SEWER-WEST ANDOVER	ART 19, 1973	12/15/75	6.100%	10,522.50	3,705.00								14,227.50
DRAINAGE PROJECT	ART 36, 1987	07/15/88	6.345%	7,193.75	5,631.25	4,050.00	2,437.50	812.50					20,125.00
SANITARY SEWER	ART 18, 1985	09/09/89	6.416%	12,002.00	9,826.00	7,650.00	5,474.00	3,298.00	1,105.00				39,355.00
STORM DRAINS	ART 32, 1989	07/01/92	5.031%	4,735.00	4,465.00	4,245.00	4,015.00	3,780.00	2,820.00	3,405.00			27,465.00
SEWER-NORTH STREET	ART 33, 1989	07/01/92	4.765%	955.00	885.00	465.00	235.00						2,340.00
SEWER-NORTH STREET	ART 41, 1991	07/01/92	5.026%	12,640.00	11,290.00	10,190.00	8,910.00	7,635.00	6,195.00	9,450.00			66,210.00
STORM DRAINS	ART 43, 1991	07/01/92	5.059%	15,782.50	14,972.50	14,312.50	13,622.50	12,917.50	10,037.50	13,920.00			95,565.00
ADVANCE REFUNDING	A21,84/26,85	11/15/93	6.700%	35,175.00	21,105.00	7,035.00							63,315.00
ADVANCE REFUNDING	A21,84/26,85	11/15/93	4.466%	124,775.00	99,820.00	99,820.00	94,760.00	85,100.00	75,900.00	235,175.00	21,965.00		837,315.00
ADVANCE REFUNDING	ART 26, 1989	09/01/90	6.353%	24,042.72	20,483.69	16,726.90	12,939.94	9,122.80	5,272.28	1,668.94			90,257.27
ADVANCE REFUNDING	ART 26, 1989	11/15/93	4.701%	21,216.25	16,973.00	16,973.00	16,973.00	16,973.00	16,973.00	67,813.00	17,562.50		191,456.75
				269,039.72	208,826.44	181,467.40	159,266.94	139,636.80	118,302.78	331,431.94	39,527.50	0.00	1,447,631.52

<b>STREET</b>													
RIVER RD IMPROV	ART 17, 1985	7/15/86	6.605%	11,130.55	3,702.96								14,833.51
RIVER ROAD	ART 17, 1986	7/15/86	6.596%	3,106.95	987.04								4,093.99
TRAFFIC SIG/Front&DASC	ART 46, 1990	07/01/92	4.849%	4,335.00	3,525.00	2,865.00	2,175.00	1,470.00	750.00				15,120.00
SIDEWALK IMPROVE	ART 52, 1992	07/01/92	4.765%	11,460.00	8,220.00	5,580.00	2,820.00						28,060.00
SIDEWALK IMPROVE	ART 52, 1992	07/01/93	3.851%	4,160.00	2,920.00	2,220.00	1,520.00	790.00					11,600.00
BRIDGE REPAIRS	ART 51, 1994	11/01/94	5.213%	4,033.75	7,742.50	7,060.00	6,358.75	5,746.88	5,210.63	12,446.27			48,596.78
ROAD CONSTRUCTION	ART 50, 1994	11/01/94	5.244%	11,642.50	21,887.50	19,092.50	16,351.25	13,959.38	11,863.13	26,328.75	1,128.75		122,253.76
				49,869.75	48,985.00	36,817.50	29,225.00	21,956.26	17,923.76	38,775.02	1,128.75	0.00	244,580.04

<b>LAND ACQUISITION</b>													
LAND ACQUISITION	ART 47, 1976	12/15/76	4.600%	2,760.00	920.00								3,680.00
LAND ACQUISITION	ART 20, 1986	07/15/88	6.345%	14,387.50	11,262.50	8,100.00	4,875.00	1,625.00					40,250.00
LAND ACQUISITION	A26,86/21,87	09/09/89	6.416%	11,825.50	9,661.50	7,537.50	5,393.50	3,249.50	1,089.75				38,776.25
ADVANCE REFUNDING	A21,87/26,88	09/01/90	6.356%	23,165.01	19,690.26	16,173.13	12,627.75	9,054.13	5,452.26	1,822.13			87,984.67
ADVANCE REFUNDING	A21,87/26,88	11/15/93	4.507%	15,575.00	12,460.00	12,460.00	12,460.00	12,460.00	12,460.00	42,798.00	1,316.00		121,969.00
LAND ACQUISITION	ART 54, 1994	11/01/94	5.225%	5,439.38	10,163.76	8,961.26	8,005.01	7,170.63	6,439.38	15,264.42			61,443.84
LAND ACQUISITION	ART 62, 1993	11/01/94	5.201%	7,198.25	13,905.00	12,930.00	11,973.75	11,139.38	10,408.13	25,496.27			93,048.78
				80,348.64	78,063.02	66,161.89	55,335.01	44,636.64	35,948.52	85,380.82	1,316.00	0.00	447,172.54

TOWN OF ANDOVER, MASSACHUSETTS  
DEBT SCHEDULE-INTEREST  
DEBT ISSUED THROUGH NOVEMBER 1, 1994  
JULY 1, 1994

ISSUE	ARTICLE	LOAN DATE	RATE	1995	1996	1997	1998	1999	2000	2001-2005	2006-2010	2011-2012	06/30/94
MUNICIPAL FACILITIES													
PARKING FACILITY	ART 55, 1983	07/15/84	8.000%	10,312.50	6,187.50	2,062.50							18,562.50
E.H REUSE	ART 11, 1982	07/15/84	8.000%	3,093.75									3,093.75
				13,406.25	6,187.50	2,062.50	0.00	0.00	0.00	0.00	0.00	0.00	21,656.25
TOTAL BONDED DEBT INTEREST				1,477,505.06	1,470,585.06	1,278,630.06	1,117,342.56	972,775.06	847,067.55	2,643,632.64	883,516.29	21,000.00	10,759,094.28
LIBRARY LEASE		05/01/90	6.654%	189,450.00	160,580.00	129,460.00	95,870.00	59,580.00	20,355.00				655,295.00
LIBRARY LEASE		07/15/87	5.916%	20,750.00	14,850.00	9,925.00	2,975.00						47,500.00
TOWN HALL LEASE INT.				107,525.00	90,947.50	72,775.00	52,651.25	30,362.25	6,238.75				360,489.75
OLD TOWN HALL LEASE		12/15/89	7.363%	159,092.50	149,920.00	139,775.00	128,635.00	116,472.50	103,362.50	256,217.50			1,053,475.00
				476,817.50	416,297.50	350,935.00	280,131.25	206,404.75	129,956.25	256,217.50	0.00	0.00	2,116,759.75
SPECIAL LEGISLATION													
MRI- CH 14, ACTS OF 1993				17,225.00	12,866.00	10,436.00	7,985.00	5,395.00	2,665.00				58,590.00
				17,225.00	12,866.00	10,436.00	7,985.00	5,395.00	2,665.00	0.00	0.00	0.00	58,590.00
GRAND TOTAL BY YEAR				1,971,547.56	1,899,747.56	1,640,060.06	1,405,458.81	1,184,574.81	979,688.80	2,899,850.14	883,516.29	61,000.00	12,925,444.03





TOWN OF ANDOVER, MASSACHUSETTS  
EXPENDITURES FOR AGENCY AND MISCELLANEOUS ACCOUNTS  
YEAR ENDED JUNE 30, 1994

EMPLOYEES PAYROLL DEDUCTIONS	7,787,563.42
TRUST AND AGENCY ACCOUNTS	395,810.07

REFUNDS

GROUP 1

MOTOR VEHICLE REFUNDS	27,725.72
WATER RATES AND SERVICES	10,894.36
SEWER CHARGES	7,274.78
OTHER DEPARTMENTAL REVENUES	1,539.00
SPECIAL ASSESSMENTS	314.70
FINES AND FORFEITS	60.00

GROUP II

DMM FACILITIES RENTAL	1,120.00
DEPARTMENT OF COMMUNITY SERVICES	11,845.84

GROUP III

REAL ESTATE REFUND	758,517.56
PERSONAL PROPERTY REFUNDS	1,925.22

821,217.18

REVOLVING/GRANTS

3,449,288.13

MISCELLANEOUS

PETTY CASH	1,525.00
TEMPORARY BORROWING	3,122,124.00
TAILINGS	142.71
TAX TITLE EXPENSES	16,378.28
GUARENTEE DEPOSITS	13,377.00
STATE & COUNTY ASSESSMENTS	1,078,004.18
INVESTMENT MATURITIES	19,728,737.05
	23,960,288.22

36,414,167.02

TOWN OF ANDOVER, MASSACHUSETTS  
ANALYSIS OF LONG TERM DEBT AUTHORIZED  
January 1, 1995

ARTICLE	PROJECT NAME	AUTHORIZATION
ART 18, 1985	SEWER SYSTEM IMPROVEMENTS	1,160,000.00
ART 46, 1992	WATER MAIN CONSTRUCTION	443,000.00
ART 2A, 1992	SCHOOL CONST/RECONST	400,000.00
ART 46, 1993	WATER PUMP STATION PUMP REPAIR	150,000.00
ART 62, 1993	CONSERVATION	730,000.00
ART 4A, 1993	HIGH SCHOOL PLANT/PLAY FIELDS	500,000.00
ART 20-1, 1994	SCHOOL CONSTRUCTION *OVERRIDE	29,552,000.00
ART 20-2, 1994	SCHOOL MEDIA *OVERRIDE	2,000,000.00
ART 21, 1994	SCHOOL PLANNING	1,000,000.00
		<u>35,935,000.00</u>

# WATER AND SEWER ANNUAL REPORT

FY94

SEWER

FY94

WATER

## BUDGETARY BASIS- TAX RECAPITULATION

FY 1994 BUDGET AMOUNT	2,081,000	4,820,000
FY 1994 COLLECTIONS (Detail below)	2,122,877	4,836,242
SURPLUS/(DEFICIT)	41,877	16,242

## CASH BASIS

### REVENUES

Rate Collections	1,986,639	4,658,174
Water Service Lines		29,903
Water Connection Fee		63,966
Water Testing Fees		5,550
Liens Added To Taxes	43,610	64,094
Betterment Assessments	65,628	9,040
Committed Interest	27,000	5,515
Refunds	0	0
TOTAL REVENUES	2,122,877	4,836,242

### EXPENDITURES

#### Direct Costs:

Personal services	147,198	797,691
Ordinary Maint.	69,453	1,025,678
Sewer Assessment	647,782	0
TOTAL DIRECT COSTS	864,433	1,823,369

#### Indirect Costs:

Vehicle Maint.	22,179	66,538
DPW Admin.	12,659	60,483
Gen Admin. and Fin.	20,566	123,398
Maint. Admin	3,393	8,482
Motor Vehicle Ins.	5,999	17,996
Comprehensive/Liability Ins.	6,822	78,447
Workmen's Comp.	16,081	55,069
Retirement	45,384	158,843
Health Ins.	17,944	76,932
Engineering	23,331	38,066
TOTAL INDIRECT COSTS	174,358	684,254

#### Debt Service:

Loan Interest	303,720	783,078
Loan Principal	484,350	1,188,000
BAN Interest/Issue expense	27,843	50,291
TOTAL DEBT SERVICE	815,913	2,021,369

### TOTAL EXPENDITURES

	1,854,704	4,528,992
SURPLUS/(DEFICIT)	268,173	307,250



ANNUAL TOWN MEETING - APRIL 11, 12, 13, 1994

<u>WARRANT ART. NO.</u>	<u>DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>APPR. BY ATTY. GEN</u>
1	Election		
2	Election of Officers not required by ballot		
3	Town Budget transfers	Approved	
4	Salaries of elected officials	Approved	
5	Grant program authorization	Approved	
6	Road Contracts	Approved	
7	Free cash	Approved	
8	Unexpended appropriations	Withdrawn	
9	Chapter 90 road easements	Approved	
10	Unpaid bills	Withdrawn	
11	Town Report	Approved	
12	The Budget	Approved	
13	Vocational High School Grant - Statute Acceptance	Approved	
14	Property Tax exemptions	Approved	
15	Rescinding of bond authorizations	Approved	
16	Community Services Revolving Account - Statute Acceptance	Approved	
17	Community Development & Planning revolving account - Statute Acceptance	Approved	
18	Enterprise Fund - Water Statute Acceptance	Approved	
19	Enterprise Fund - Sewer Statute Acceptance	Approved	
20	School Construction & Computer Network	Approved	
21	School Building - Architectural Fees	Approved	
22	Portion of Alderbrook Road Eminent Domain	Defeated	
23	Site Plan review Zoning Bylaw	Defeated	
24	Special Education Funds - FY94 Budget	Approved	
25	Town Meeting warrant	Defeated	
26	Temporary Signs - Zoning Bylaw	Approved	June 7, 1994
27	Banner Approval Zoning Bylaw	Approved	June 7, 1994
28	Land gift - River Road	Withdrawn	

ANNUAL TOWN MEETING - APRIL 11, 12, 13, 1994

29	Sunday Sale of alcoholic beverages Statute Acceptance	Approved	June 7, 1994
30	Free Cash	Defeated	
31	Teachers early retirement - Statute Acceptance	Approval	
32	Street Acceptance - Nollet Drive	Not Laid Out	
33	Street Acceptance Cobblestone Lane	Approved	
34	Street Acceptance Portion of Windemere Drive	Not Laid out	
35	Street Acceptance Robinswood Way	Not Laid Out	
36	Street Acceptance Doyle Circle	Approved	
37	Street Acceptance Dairy Lane	Approved	
38	Street Acceptance Pauline Drive	Approved	
39	Street Acceptance Harper Circle	Approved	
40	Pedestrian Regulations Town Bylaw	Defeated	
41	Licensing Authority/Taxes Town Bylaw	Approved	June 7, 1994
42	Procedures on alarms and false alarms	Withdrawn	
43	Convenience Stores Zoning Bylaw	Defeated	
44	Convenience Stores Zoning Bylaw	Defeated	
45	Disposal of Canine waste Town Bylaw	Approved	June 7, 1994
46	New growth limit	Defeated	
47	Record Board of Selectmen meetings	Defeated	
48	Town Meeting Reconsideration Town Bylaw	Defeated	
49	Record Finance Committee meetings	Defeated	
50	Road Repair	Approved	
51	Bridge Repair	Approval	
52	Smoking and sale of tobacco Town Bylaw	Approval	June 7, 1994
53	Water Main construction	Approval	
54	Land Acquisition - Pearson Street	Approval	

ANNUAL TOWN MEETING - APRIL 11, 12, 13, 1994

55	Land Acquisition - Moraine Street	Withdrawn	
56	Ratify expenditure from Conservation Fund - Article 24, 1985 Annual Town Meeting	Approved	
57	Change of dog licensing renewal dates Town Bylaw	Approved	June 7, 1994
58	Local Education Fund Contribution	Withdrawn	
59	Rezone SC District	Approved	June 7, 1994
60	Right of Way width	Defeated	
61	Elimination of affidavit for site plan - Zoning Bylaw	Approved	June 7, 1994
62	Management Audit	Defeated	
63	Land swap - Genetics Institute	Approved	
64	Town Meeting - Closure	Defeated	
65	Sewer line construction - River Road	Defeated	
66	Dog license fees	Approved	June 7, 1994
67	Land Acquisition - South Main Street Town Bylaw	Withdrawn	



ADJOURNED ANNUAL TOWN MEETINGAPRIL 11,12,13, 1994ANNUAL TOWN MEETING - MARCH 28, 1994

Agreeably to a Warrant signed by the Selectmen on March 7, 1994 the Inhabitants of said Town who are qualified to vote in Elections and Town Affairs to meet and assemble at the designated polling place. All eight precincts: Precincts One, Two, Three, Four, Five, Six, Seven, Eight, are to vote at the Dunn Gymnasium, Andover High School, Shawsheen Road, in said Andover, on

**MONDAY, THE TWENTY-EIGHTH DAY OF MARCH, 1994**

at eight o'clock A.M. to eight o'clock P.M. to act upon the following articles:

Pursuant to the foregoing Warrant, I subscriber, one of the Constables of the Town of Andover, have notified the Inhabitants of said Town to meet at the time and place and for the purposes stated in said Warrant, by posting a true and attested copy of the same on the Town Hall, on each school house and in no less than five other public places where bill and notices are usually posted and by publication in the Andover Townsman. Said Warrants have been posted and published fourteen days.

Ronald F. Ford  
Constable

ARTICLE 1. Took up Article One and proceeded to vote Town Offices. The ballot boxes were found to be empty and registered 0000. The polls were opened at eight o'clock A.M. and closed at eight o'clock P.M.

The total number of ballots cast was 2,832, viz:

Prec. 1 -346	Prec. 2 -365	Prec. 3 -333	Prec. 4 -435
Prec. 5 -437	Prec. 6 -327	Prec. 7 -274	Prec. 8 -315

<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	MODERATOR FOR ONE YEAR	
271	278	242	316	302	238	204	220	James D. Doherty	2071
56	69	75	93	108	67	50	74	John Doyle	592
19	18	16	26	27	22	19	21	Blanks	168
								1 All Others	1

<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	SELECTMEN - TWO FOR THREE YEARS	
220	257	230	289	265	214	175	215	James M. Barenboim	1865
251	267	248	303	321	235	201	233	Larry L. Larsen	2059
221	206	187	278	286	205	167	181	Blanks	1731
		1		2		5	1	All Others	9

ADJOURNED ANNUAL TOWN MEETING

APRIL 11, 12, 13, 1994

<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<b>SCHOOL COMMITTEE - TWO FOR THREE YEARS</b>	
152	190	152	186	178	162	102	141	Susan T. Dalton	1263
149	130	127	156	155	131	115	116	Susan E. Jenkins	1079
101	93	82	105	67	83	71	74	David A. Birnbach	676
85	67	87	88	91	49	63	103	William Josephson	633
116	161	136	222	284	159	129	137	Lloyd J. Willey	1344
89	89	82	113	99	70	68	59	Blanks	669

<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<b>GR. LAW. REG. VOC. TECH H.S. DISTRICT COMM ONE FOR THREE YEARS</b>	
257	270	255	302	311	227	192	241	Joseph Gleason	2055
89	95	78	133	126	100	82	74	Blanks	777

<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<b>ANDOVER HOUSING AUTHORITY</b>	
233	261	246	303	283	213	179	204	James A. Cuticchia	1922
79	59	55	70	83	54	50	59	Rolande A. Werner	509
34	45	32	62	71	60	45	51	Blanks	400
							1	All Others	1

<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<b>TRUSTEES OF PUNCHARD FREE SCHOOL FIVE FOR THREE YEARS</b>	
208	198	206	209	209	166	143	183	Earl G. Efinger	1522
207	199	205	246	233	188	150	187	Donna C. Ellsworth	1615
205	192	207	212	214	172	147	192	Robert A. Finlayson	1541
217	212	225	234	232	183	155	191	Joan M. Lewis	1649
208	190	201	204	213	177	153	189	John R. Petty	1535
685	834	621	1070	1084	749	622	633	Blanks	6298

After the final action on the preceding Article One, the said meeting shall stand adjourned by virtue of Chapter 39, Section 20 of the Massachusetts General Laws, to April 11, 1994, at 7:00 P.M., at the Dunn Gymnasium, Andover High School, Shawsheen Road, in said Andover.

ADJOURNED ANNUAL TOWN MEETINGAPRIL 11, 1994

The check lists were used at the entrance and showed 1692 voters admitted to the meeting.

The meeting was called to order by James D. Doherty, Moderator at 7:00 P.M.

The opening prayer was offered by Rev. Paul N. Pantelis, Sts. Constantine & Helen Church.

Salute to the flag was led by Gerald Silverman, Chairman, Board of Selectman.

Unanimous consent was voted to admit 30 non-voters to the meeting and allow non-voters to be escorted to the non voting section thereafter.

The Moderator announced there would be no smoking or food in the Collins Center.

Upon motion made and duly seconded, it was VOTED by unanimous consent to dispense with the reading of the Warrant and return of service of the Constable.

Upon motion made and duly seconded, it was VOTED by unanimous consent that the Moderator refer to the articles by number and subject matter.

**ARTICLE 1.** To elect a Moderator for one year, two Selectmen for three years, two members of the School Committee for three years, one member of the Andover Housing Authority for five years, one member of the Greater Lawrence Regional Vocational Technical High School District Committee for three years, and five members of the Trustees of the Punchard Free School for three years.

All the candidates above were voted for on one ballot on March 28nd.

The polls were open from 8:00 A.M. to 8:00 P. M.

Town Clerk, Randall L. Hanson declared the successful candidates to be as follows:

James D. Doherty	Moderator for One Year
James M. Barenboim	Selectman for Three Years
Larry L. Larsen	
Susan T. Dalton	School Committee for Three Years
Lloyd J. Willey	
Joseph Gleason	Gr. Law. Reg. Voc. Tech. H.S. District Committee for Three years
James A. Cuticchia	Andover Housing Authority for Five Years

**ARTICLE 2.** To elect all other officers not required by law to be elected by ballot.

Upon Motion made and duly seconded it was voted that Virginia H. Cole be elected Trustee of the Cornell Fund for three years by a Majority vote.



ADJOURNED ANNUAL TOWN MEETINGAPRIL 11, 1994

**ARTICLE 3.** To see if the Town will vote to transfer from amounts previously appropriated at the April 12, 1993 Annual Town Meeting as authorized by Massachusetts General Laws, Chapter 44, Section 33B.

Upon motion made and duly seconded it was VOTED by a MAJORITY vote that the sum of \$538,000 be transferred from the following accounts:

General Government - Personal Services	\$ 81,000
Municipal Maintenance - Personal Services	87,000
Public Safety - Personal Services	20,000
Library - Personal Services	10,000
Health Insurance	300,000
Insurance Expenses	40,000

and be appropriated to::

Public Works - Other Expenses	\$538,000
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Finance Committee Report:	Approval
Selectmen Report:	Approval

**ARTICLE 4.** To establish the salaries of the elected officers for the ensuing year.

Upon motion made and duly seconded it was VOTED by a MAJORITY vote that the salaries of the elected Town Officers be established as follows:

Town Moderator -	\$125.00 for each Annual Town Meeting and \$30.00 for each Special Town Meeting except when it falls within the Annual Town Meeting.
Selectmen -	Chairman - \$1,500.00 Members - \$1,200.00
School Committee -	Chairman - \$1,500.00 Members - \$1,200.00

Finance Committee Report:	Approval
Selectmen Report:	Approval

**ARTICLE 5.** To see if the Town will vote to authorize the Board of Selectmen and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Andover by the Commonwealth of Massachusetts or the U. S. Government under any State or Federal grant program.

Upon motion made and duly seconded it was VOTED to approve Article 5 as printed in the Warrant by a MAJORITY vote.

Finance Committee Report:	Approval
Selectmen Report:	Approval

ADJOURNED ANNUAL TOWN MEETINGAPRIL 11, 1994

**ARTICLE 6.** To see if the Town will vote to authorize the Town Manager to enter into a contract with the Massachusetts Highway Department Commissioners, the County Commissioners and/or either of them for the construction and maintenance of public highways in the Town of Andover for the ensuing year.

Upon motion made and duly seconded it was VOTED to approve Article 6 as printed in the Warrant by a MAJORITY vote.

Finance Committee Report:      Approval  
Selectmen Report:              Approval

**ARTICLE 7.** To see what amount the Town will vote to permit the Assessors to use in free cash to reduce the Fiscal Year 1995 tax rate and to effect appropriations voted at the 1994 Annual Town Meeting.

Upon motion made and duly seconded it was VOTED that the Town permit the Assessors to use \$300,000 in free cash to reduce the Fiscal Year 1995 tax rate and to effect appropriations voted at the 1994 Annual Town Meeting.

Finance Committee Report:      Approval  
Selectmen Report:              Approval

**ARTICLE 8.** To see what disposition shall be made of unexpended appropriations and free cash in the treasury.

Article 8 was **WITHDRAWN**

**ARTICLE 9.** To see if the Town will vote to authorize the Town to acquire any necessary easements by gift, by purchase or by right of eminent domain for Chapter 90 Highway Construction.

Upon motion made and duly seconded it was VOTED to approve Article 9 as printed in the Warrant.

VOTE:              Unanimous                      A 2/3 vote required

Finance Committee Report:      Approval  
Selectmen Report:              Approval

**ARTICLE 10.** To see if the Town will vote to transfer from available funds a sum not to exceed \$10,000 to pay unpaid bills for which obligation was incurred in prior Fiscal Years.

Article 10 was **WITHDRAWN**

**ARTICLE 11.** To act upon the report of the Town officers.

Upon motion made and duly seconded it was VOTED to approve Article 11 as printed in the Warrant by a MAJORITY vote.

**ARTICLE 12.** To see if the Town will vote to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the Fiscal Year beginning July 1, 1994, and ending June 30, 1995.

Upon motion made and duly seconded it was VOTED by a MAJORITY vote to raise and appropriate the following sums of money:

ADJOURNED ANNUAL TOWN MEETINGAPRIL 11, 1994GENERAL GOVERNMENT

1	PERSONAL SERVICES	Including \$224,293 in department receipts, and \$10,000 in Wetland filing fees	\$2,171,147.00
2	OTHER EXPENSES	Including \$156,645 in department receipts and \$500 in Wetland filing fees	1,026,845.00
		Total Appropriated	3,197,992.00

MUNICIPAL MAINTENANCE

3	PERSONAL SERVICES	Including \$53,925 from rental income and \$35,000 from Cemetery interest income and \$20,000 from sale of lots	1,736,170.00
4	OTHER EXPENSES	Including \$43,357 from rental income	1,963,603.00
		Total Appropriated	3,699,773.00

PUBLIC SAFETY

5	PERSONAL SERVICES	Including \$100,000 from ambulance receipts and \$25,226 from parking meter receipts	6,310,937.00
6	OTHER EXPENSES	Including \$80,000 for from ambulance receipts and \$10,500 from parking meter receipts	503,110.00
		Total Appropriated	6,814,047.00

PUBLIC WORKS

7	PERSONAL SERVICES		1,973,711.00
8	OTHER EXPENSES	Including \$46,500 in department receipts	5,162,361.00
		Total Appropriated	7,136,072.00

LIBRARY

9	PERSONAL SERVICES	Including \$60,317 from Merrimack Valley Library Consortium	1,121,186.00
10	OTHER EXPENSES	Including \$21,266 from State Library Aid and \$30,600 from Merrimack Valley Library Consortium	471,784.00
		Total Appropriated	1,592,970.00



ADJOURNED ANNUAL TOWN MEETINGAPRIL 11, 1994UNCLASSIFIED

11	COMPENSATION FUND	503,000.00
12	RESERVE FUND	200,000.00

A motion was made and duly seconded to amend the UNCLASSIFIED section of the budget # 12, RESERVE FUND from \$210,000.00 to \$200,000.00.

The amendment was APPROVED by a Majority vote.

Total Appropriated	703,000.00
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ANDOVER PUBLIC SCHOOLS

13	PERSONAL SERVICES	19,937,119.00
14	OTHER EXPENSES	4,484,923.00

Total Appropriated	24,422,042.00
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GREATER LAWRENCE TECHNICAL HIGH SCHOOL

15	Total Appropriated	123,382.00
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FIXED

16	INTEREST EXPENSE	1,917,549.00
17	BOND REDEMPTION	3,697,700.00
18	STABILIZATION FUND	60,000.00
19	INSURANCE EXPENSES	925,500.00
20	UNEMPLOYMENT COMPENSATION	16,000.00
21	RETIREMENT - PERSONAL SERVICES	35,374.00
22	RETIREMENT - OTHER EXPENSES	48,385.00
23	CONTRIBUTORY RETIREMENT	2,255,752.00
24	NON-CONTRIBUTORY RETIREMENT	78,000.00
25	HEALTH INSURANCE FUND	3,500,000.00

Including \$50,000 from  
parking meter receipts for  
bond redemption

Total Appropriated	12,534,260.00
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TOTAL BUDGET APPROPRIATION	\$60,223,538.00
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Finance Committee Report: Approval  
Selectmen Report: Approval

SPECIAL ARTICLES - FREE CASH

Article 7	Free Cash For FY 95 Budget	\$ 300,000.00
Article 24	FY 94 School Special Education	<u>39,300.00</u>
	TOTAL	339,300.00

ADJOURNED ANNUAL TOWN MEETINGAPRIL 11, 1994SPECIAL ARTICLES - TRANSFER OF FUNDS

	Transfer from:	
Article 3	General Government - Personal Services	\$81,000
	Municipal Maintenance - Personal Services	87,000
	Public Safety - Personal Services	20,000
	Library - Personal Services	10,000
	Health Insurance	300,000
	Insurance Expenses	<u>40,000</u>
	<b>TOTAL</b>	<b>538,000</b>

and be appropriated to:  
Public Works - Other Expenses \$538,000

RESCIND BOND AUTHORIZATIONS

Article 15	Article 1A, 1987 Special Town Meeting Water Treatment Plant	\$ 721.47
	Article 33, 1989 Annual Town Meeting North Street Sewer	
55,000.00		
	Article 25, 1989 Annual Town Meeting High School Roof	<u>120,000.00</u>
	<b>TOTAL</b>	<b>175,721.47</b>

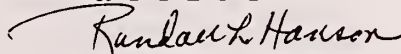
SPECIAL ARTICLES - BORROWING

*Article 20-1	School Building Program	\$38,500,000.00
*Article 20-2	School Technology Program	2,000,000.00
Article 21	School Architectural Fees	1,000,000.00
Article 50	Road Repair	425,000.00
Article 51	Bridge Repair	150,000.00
Article 53	Water Main Engineering	200,000.00
Article 54	Pearson Street Acquisition	<u>200,000.00</u>
	<b>TOTAL</b>	<b>42,475,000.00</b>

\* Subject to Referendum Ballot Election  
held May 17, 1994

A true record

A T T E S T

  
Randall L. Hanson  
Town Clerk

ARTICLE 13. To see if the Town will vote to approve the acceptance by the Greater Lawrence Regional Vocational Technical High School District of (1) Chapter 70A of the General Laws relating to an Equal Educational Opportunity Grant.

Upon motion made and duly seconded it was VOTED to approve Article 13 as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval  
Selectmen's Report: Approval

ADJOURNED ANNUAL TOWN MEETINGAPRIL 11, 1994

**ARTICLE 14.** To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 to allow an additional property tax exemption for Fiscal Year 1995 for those persons who qualify for property tax exemptions under Massachusetts General Laws Chapter 59, Section 5.

Upon motion made and duly seconded it was VOTED to approve Article 14 as printed in the Warrant by a Majority vote.

Finance Committee Report:      Approval  
Selectmen's Report:              Approval

**ARTICLE 15.** To see if the Town will vote to rescind unissued bond authorizations from prior Town Meetings or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to rescind the following unissued bond authorizations:

Article 1A, 1987 Special Town Meeting	
Water Treatment Plant	\$ 721.47
Article 33, 1989 Annual Town Meeting	
North Street Sewer	55,000.00
Article 25, 1989 Annual Town Meeting	
High School Roof	120,000.00

VOTE: Unanimous                      A 2/3 vote required

Finance Committee Report:      Approval  
Selectmen Report:                Approval

**ARTICLE 16.** To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53E½ for the purpose of establishing a Community Services revolving account for ticket sales, related trip expenses and youth activities for Fiscal Year 1995; such expenses to be funded by revenues collected from these activities, and to authorize the Town Manager to make expenditures in an amount not to exceed \$100,000 for FY-1995, or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 16 as printed in the Warrant by a Majority vote.

Finance Committee Report:      Approval  
Selectmen's Report:              Approval

**ARTICLE 17.** To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53E½ for the purpose of establishing a Community Development and Planning revolving account for expenses charged for advertising or legal hearings and/or legal notices associated with permit applications and for expenses charged for health clinic fees for the Building, Health, Conservation and Planning divisions of said department for Fiscal Year 1995; such expenses to be funded by fees collected from applicants and clinic participants, and to authorize the Town Manager to make expenditures in an amount not to exceed \$15,000 for Fiscal Year 1995 or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 17 as printed in the Warrant by a Majority vote.

Finance Committee Report:      Approval  
Selectmen's Report:              Approval



ADJOURNED ANNUAL TOWN MEETINGAPRIL 11, 1994

**ARTICLE 18.** To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53F½ for the purpose of establishing an enterprise fund for the Town's Department of Public Works Water Division operations or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 18 as printed in the Warrant by a Majority vote.

Finance Committee Report:      Approval  
Selectmen's Report:              Approval

**ARTICLE 19.** To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53F½ for the purpose of establishing an enterprise fund for the Town's Department of Public Works Sewer Division operations or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 19 as printed in the Warrant by a Majority vote.

Finance Committee Report:      Approval  
Selectmen's Report:              Approval

**ARTICLE 20.** To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$40,500,000, or any other sum, for remodeling, reconstructing, or making extraordinary repairs to Andover High School, the South Elementary School, the Sanborn Elementary School, and for constructing, equipping and furnishing additions to those schools, including outside work and other costs incidental and related to the projects, and for completing the installation of wiring, computer networks and other technology systems at Bancroft Elementary School, West Elementary School, Shawsheen School, Doherty Middle School, West Middle School and the Central Administration Office, and for costs incidental and related thereto, provided that any authorized borrowing hereunder shall be contingent on passage of a vote at a Town election to exempt the amounts required to pay any authorized bonds or notes from the provisions of Proposition 2½, or take any other action related thereto.

Upon motion made and duly seconded Article 20 was moved as printed in the Warrant in the amount of \$40,500,000.

An amendment to Article 20 was moved and seconded by the School Committee:

**AMENDMENT A:** that the sum of \$38,500,000 be hereby appropriated for remodeling, reconstructing, or making extraordinary repairs to Andover High School, the South Elementary School and the Sanborn Elementary School, and for constructing, equipping, and furnishing additions to those schools, including outside work and other costs incidental and related to these projects, and for equipment and other costs related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Selectman, is authorized to borrow not exceeding \$38,500,000 under and pursuant to Chapter 44 Section 7 (3) and (3A), of the General Laws, as amended and supplemented, or any other enabling authority, which may include Chapter 645 of the Acts of 1948, as amended, and to issue bonds or notes of the Town therefor; provided, however, that this appropriation and authorization to borrow shall be contingent upon passage of a vote at a Town election to exempt the amounts required to pay the bonds or notes authorized hereby from the provisions of Proposition 2 1/2.

ADJOURNED ANNUAL TOWN MEETINGAPRIL 11, 1994

and

**AMENDMENT B:** that the sum of \$2,000,000 be hereby appropriated for completing the installation of wiring, computer networks, and other technology systems at Bancroft Elementary School, West Elementary School, Shawsheen School, Doherty Middle School, West Middle School, and the Central Administration Office, including equipment and other costs related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow not exceeding \$2,000,000 under and pursuant to Chapter 44 Section 7 (3) and (3A), of the General Laws, as amended and supplemented, or any other enabling authority, which may include Chapter 645 of the Acts of 1948, as amended, and to issue bonds or notes of the Town therefor; provided, however, that this appropriation and authorization to borrow shall be contingent upon passage of a vote at a Town election to exempt the amounts required to pay the bonds or notes authorized hereby from the provisions of Proposition 2 1/2.

It was VOTED to accept Amendment A by a MAJORITY vote.

A motion was made to move the question.  
The motion to move the question passed.

VOTE: YES: 1537 NO: 16 A 2/3 vote required

A motion was made for a secret ballot. The motion was defeated when the count was waived by the originator of the motion.

A motion was made and duly seconded to amend the amendment by decreasing the sum of \$38,500,000 by \$800,000 to \$37,700,000.

The motion was DEFEATED by a Majority vote.

Upon motion made and duly seconded it was VOTED that the sum of \$38,500,000 be hereby appropriated for remodeling, reconstructing, or making extraordinary repairs to Andover High School, the South Elementary School and the Sanborn Elementary School, and for constructing, equipping, and furnishing additions to those schools, including outside work and other costs incidental and related to these projects, and for equipment and other costs related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Selectman, is authorized to borrow not exceeding \$38,500,000 under and pursuant to Chapter 44 Section 7 (3) and (3A), of the General Laws, as amended and supplemented, or any other enabling authority, which may include Chapter 645 of the Acts of 1948, as amended, and to issue bonds or notes of the Town therefor; provided, however, that this appropriation and authorization to borrow shall be contingent upon passage of a vote at a Town election to exempt the amounts required to pay the bonds or notes authorized hereby from the provisions of Proposition 2 1/2.

VOTE: YES: 1291 NO: 247 A 2/3 vote required

It was VOTED to accept Amendment B by a MAJORITY vote.

Upon motion made and duly seconded it was VOTED that the sum of \$2,000,000 be hereby appropriated for completing the installation of wiring, computer networks, and other technology systems at Bancroft Elementary School, West Elementary School, Shawsheen School, Doherty Middle School, West Middle School, and the Central Administration Office, including equipment and other costs related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow not exceeding \$2,000,000 under and pursuant to Chapter 44 Section 7 (3) and (3A), of the General Laws, as amended and supplemented, or any other enabling authority, which may include Chapter 645 of the Acts of 1948, as amended, and to issue bonds or notes of the Town



ADJOURNED ANNUAL TOWN MEETINGAPRIL 11, 1994

therefor; provided, however, that this appropriation and authorization to borrow shall be contingent upon passage of a vote at a Town election to exempt the amounts required to pay the bonds or notes authorized hereby from the provisions of Proposition 2 1/2.

VOTE: YES: 1087 NO: 157 A 2/3 vote required

Finance Committee Report: Approval  
 Selectmen Report: Approval  
 Planning Board Report: Approval  
 School Committee Report: Approval

**ARTICLE 21.** To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$1,000,000 for architectural and engineering services and related costs for remodeling, reconstructing, or making extraordinary repairs to Andover High School, the South Elementary School, the Sanborn Elementary School, and for constructing, equipping and furnishing additions to those schools, including outside work and other costs incidental and related thereto or take any other action related thereto.

Upon Motion made and duly seconded it was VOTED that the sum of \$1,000,000 be hereby appropriated for architectural and engineering services and related costs for remodeling, reconstructing or making extraordinary repairs and for constructing, equipping and furnishing additions to Andover High School, the South Elementary School and the Sanborn Elementary School, including outside work and other costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow not exceeding \$1,000,000 under and pursuant to Chapter 44, Section 7 (21) and (22), of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: YES: 1143 NO: 66 A 2/3 vote required

Finance Committee Report: Approval  
 Selectmen Report: Approval  
 Planning Board Report: Approval  
 School Committee Report: Approval

Upon motion made and duly seconded it was VOTED by a MAJORITY vote to adjourn at 10:45 P.M. until 7:00 P.M. on Tuesday, April 12, 1994 at the Collins Center, Andover High School, Shawsheen Road.

ADJOURNED ANNUAL TOWN MEETING - APRIL 12, 1994

The check lists were used at the entrance and showed 640 voters were admitted to the meeting.

The meeting was called to order by James D. Doherty, Moderator, at 7:00 P.M..

Unanimous consent was voted to admit 31 non-voters to the meeting and to escort non-voters to the non-voter section thereafter.



ADJOURNED ANNUAL TOWN MEETINGAPRIL 12, 1994

**ARTICLE 22.** To see if the Town will vote to authorize the Board of Selectmen to acquire or take by eminent domain the fee in the remaining portion of Alderbrook Road beginning at the end of the currently accepted way and running in a northwesterly direction approximately 360 feet as measured along the centerline from Countryside Way to Sunset Rock Road, and being more fully depicted on Land Court Plan Number 38858A, as well as on other plans approved by the Town of Andover, and to accept the layout of said remaining portion of Alderbrook Road; and to award no damages for said taking; or take any other action related thereto.

Upon motion made and duly seconded Article 22 was moved as printed in the Warrant.

A motion was made to close debate and passed by a unanimous vote.

Article 22 was **DEFEATED**

VOTE:            Yes: 189            NO: 277            A 2/3 vote required

Board of Selectmen Report:    No Report  
Planning Board Report:        Approval

**ARTICLE 23.** To see if the Town will vote to amend the Andover Zoning By-law by deleting Section VI.Q.2.b. in its entirety and inserting a new Section VI.Q.2.b. as follows:

"b. Construction of a new building or enlargement of an existing building as described under Section VI.Q.2. of less than two thousand (2,000) square feet of gross floor area which would not require buffering or screening, or which would not require new parking areas or additional parking spaces, or new access to a public or private way, subject, however, to the following:

1. Ten (10) copies of a plan showing all applicable items described under Section VI.Q.4. shall be submitted to the Planning Department;
2. The Planning Department shall upon receipt of the plan forward copies to the Departments of Building, Health, Conservation, Public Works, Fire, and Police for their review and comment, and may conduct an interdepartmental review of the proposal;
3. Following review of the plan the Planning Department shall forward a Site Plan Letter of Approval to the Inspector of Buildings which shall contain any comments or recommendations which have been received from other Town Departments, or shall forward a letter to the applicant noting any deficiencies or additional information that may be needed."

or take any other action related thereto.

Upon motion made and duly seconded it was moved to approve Article 23 as printed in the Warrant.

Moderator declared the motion lost.

Article 23 was **DEFEATED**

VOTE:            YES: 21            NO: Moderator declared motion lost

A 2/3 vote required

Board of Selectmen Report:    Disapproval  
Planning Board Report:        Approval

ADJOURNED ANNUAL TOWN MEETINGAPRIL 12, 1994

**ARTICLE 24.** To see if the Town will vote to permit the Andover School Committee to use \$175,000 in free cash to meet unanticipated costs, associated with special education placements, not contained in the FY-1994 School Department budget.

Upon motion made and duly seconded it was VOTED that the Town appropriate from available funds the sum of \$39,000 to the School Department for costs associated with special education expenses not contained in the FY1994 School Department budget by a MAJORITY vote.

Finance Committee Report:	Approval
Selectmen Report:	Approval
School Committee Report:	Approval

**ARTICLE 25.** To see if the Town will vote to require that, henceforth, the Selectmen shall provide each voter of the Town of Andover with an official copy of the Warrant for any annual or special Town Meeting, to be used for the conduct of the business of such Town Meeting, and stating the time and place of holding the meeting and the subjects to be acted upon thereat, in compliance with Massachusetts General Laws, Chapter 39, Section 10; such document to be devoid of editorial comment, recommendations and statements of approval or disapproval of any kind.

On petition of John Doyle and others.

Article 25 was **DEFEATED**

**ARTICLE 26.** To see if the Town will vote to amend Article VIII of the Andover Zoning By-law by adding a new subsection VI.B.2.f(3) and (4) as follows:

"(3) Temporary signs pertaining to a candidate or ballot question appearing on the ballot of an election duly called in the Town of Andover shall require no sign permit and shall be allowed in all zoning districts. Such signs permitted by this Bylaw:

- (a) shall only be permitted on private property;
- (b) shall not exceed six (6) square feet in area per sign and shall not exceed in aggregate twenty-four (24) square feet in area per lot;
- (c) shall not be higher than three (3) feet above ground level;
- (d) shall be stationary and shall not be illuminated;
- (e) shall be erected no sooner than thirty (30) days prior to the date of the election and shall be removed within three (3) days after the election.

- (4) Unless otherwise specified in this Bylaw, temporary signs pertaining to other non-commercial issues shall require no sign permit and shall be allowed in all zoning districts. Such signs shall be subject to the limitations set forth in subsection (3) (a)-(d) above."

or take any other action related thereto.

Upon Motion made and duly seconded it was VOTED to approve Article 26 as printed in the Warrant.

VOTE:            YES: 451            NO: 21            A 2/3 vote required

Selectmen's Report:	Approval
Planning Board Report:	Approval



ADJOURNED ANNUAL TOWN MEETINGAPRIL 12, 1994

**ARTICLE 27.** To see if the Town will vote to amend Article VIII, Section VI.B.2.d. of the Andover Zoning By-law, by deleting the following subsection in its entirety:

"(6) No pennants, streamers, advertising flags, spinners, or similar devices shall be permitted, except as allowed by the Board of Selectmen."

or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 27 be as printed in the Warrant.

VOTE: YES: 433 NO: 25 A 2/3 vote required

Selectmen's Report: Approval

Planning Board Report: Approval

**ARTICLE 28.** To see if the Town will vote to authorize the Board of Selectmen to accept as a gift from John and Julia Tomzak to the Town of Andover the land and improvements at 28 River Road, Andover, containing approximately 10,525 square feet and as shown on Assessors map 127-23, subject to an approved waiver by the Department of Revenue of all outstanding real estate taxes and interest thereon or take any other action related thereto.

Article 28 was **WITHDRAWN**

**ARTICLE 29.** To see if the Town will vote to accept the provisions of General Laws Chapter 138, Section 33B to allow the Board of Selectmen, as the local licensing authority, to authorize licensees to sell alcoholic beverages between the hours of eleven a.m. and twelve noon on Sundays, the last Monday in May and on Christmas Day or on the day following when Christmas Day occurs on Sunday or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 29 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval

**ARTICLE 30.** To see if the Town will vote to require the Assessors to use \$600,000 from Free Cash to reduce the fiscal year 1995 tax rate.

On petition of Dennis A. Teves and others.

Article 30 was **DEFEATED**

Finance Committee Report

Disapproval

Selectmen's Report

Disapproval

**ARTICLE 31.** To see if the Town will vote to accept the provisions of Section 83 of Chapter 71 of the Acts of 1993, as amended, known as the "Education Reform Act of 1993", to provide for an Early Retirement Incentive Program for the members of the Massachusetts Teachers Retirement System employed by the Andover Public Schools with said program to include a five-year additional credit for age, service or a combination thereof and a limit of twenty-two (22) on the number of eligible employees or take any other action relative thereto.

A motion was made and duly seconded to approve Article 31 as printed in the Warrant.

An amendment was moved and seconded to change the five-year additional credit for age to three years.



ADJOURNED ANNUAL TOWN MEETINGAPRIL 12, 1994

The amendment was **DEFEATED** by a Majority vote

The original motion was taken up and it was **VOTED** to approve Article 31 as printed in the Warrant by a Majority vote.

Finance Committee Report:	Approval
Selectmen's Report:	Approval
School Committee Report:	Approval

**ARTICLE 32.** To see if the Town will vote to accept and name as a public way, Nollet Drive as shown on a plan approved by the Andover Planning Board and entitled "Cedars Edge Definitive Subdivision Plan of Land in Andover, Mass." Date: October 20, 1989 Rev. November 16, 1989, which plan is recorded with the Essex North District Registry of Deeds as Plan Number 11722.

On petition of Barbara Maren and others.

Article 32 was <b>WITHDRAWN</b>	<b>Not Laid out</b>
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**ARTICLE 33.** To see if the Town will vote to accept and name as a public way, Cobblestone Lane as shown on a plan approved by the Andover Planning Board and entitled "Subdivision and Acceptance Plan Cobblestone Lane, Andover, Mass.", dated April 1986, which plan is recorded with Essex North District Registry of Deeds as Plan Number 11163.

On petition of Elizabeth Murphy and others.

Upon motion made and duly seconded it was **VOTED** to approve Article 33 as published in the Warrant by a Majority vote.

Planning Board Report:	Approval
Selectmen Report:	Approval

**ARTICLE 34.** To petition the Town of Andover to vote to accept and name as a public way, a portion of Windemere Drive running from Cricket Circle to Robinswood Way as shown on a plan entitled "Definitive Subdivision" Plan of Land "Sunnyside Acres", Andover, Mass. Owner: Theodore Realty Trust, Engineer: Kaminski-Gelinas Assoc. Inc., Scale 1" = 40', Date: January 27, 1983", and said plan is filed with North Essex Registry of Deeds as Plan No. 9142.

See also an original Subdivision Plan entitled "Definitive Plan Sunnyside Acres, Andover, Mass. Owner: Theodore Realty Trust, Engineer: Emmons, Fleming & Bienvenu, Inc., Scale 1" = 40', Date: September 20, 1973", and said plan is filed with North Essex Registry of Deeds as Plan No. 7129.

On petition of John P. Ford and others.

Article 34 was <b>WITHDRAWN</b>	<b>NOT LAID OUT</b>
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**ARTICLE 35.** To petition the Town of Andover to vote to accept and name as a public way, Robinswood Way as shown on a plan entitled "Definitive Subdivision" Plan of Land "Sunnyside Acres", Andover, Mass. Owner: Theodore Realty Trust, Engineer: Kaminski-Gelinas Assoc. Inc., Scale 1" = 40', Date: January 27, 1983", and said plan is filed with North Essex Registry of Deeds as Plan No. 9142.

See also an original Subdivision Plan entitled "Definitive Plan Sunnyside Acres, Andover, Mass. Owner: Theodore Realty Trust, Engineer: Emmons, Fleming & Bienvenu, Inc., Scale 1" = 40', Date: September 20, 1973", and said plan is filed with North Essex Registry of Deeds as Plan No. 7129.

On petition of John P. Ford and others.

Article 35 was <b>WITHDRAWN</b>	<b>NOT LAID OUT</b>
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ADJOURNED ANNUAL TOWN MEETINGAPRIL 12, 1994

**ARTICLE 36.** To see if the Town will vote to accept and name as a public way, Doyle Circle as shown on a plan entitled "Definitive Subdivision Plan 'Doyle Circle', Andover, Mass.", dated June 12, 1986 and recorded with the Essex North District Registry of Deeds as Plan Number 10449.

On petition of Linda A. O'Connell and others.

Upon motion made and duly seconded it was VOTED to approve Article 36 as printed in the Warrant by a Majority vote.

Planning Board Report:                   Approval  
Selectmen Report:                       Approval

**ARTICLE 37.** To see if the Town will lay out, name, and accept as a public way, Dairy Lane as shown on a plan entitled "Dairy Lane, prepared by Riverside Engineering Services, Inc., and dated October 5, 1988", the same being on record in the North Essex Registry of Deeds as Plan Number 11654.

On petition of Robert F. Kelley and others.

Upon motion made and duly seconded it was VOTED to approve Article 37 as printed in the Warrant by a Majority vote.

Planning Board Report:                   Approval  
Selectmen Report:                       Approval

**ARTICLE 38.** To determine if the Town will accept and name Pauline Drive as shown on a Plan entitled "Street Acceptance As-Built Plan of Land 'Irongate II' Andover, Massachusetts", Scale 1" = 40', dated May 28, 1993, prepared by Dana F. Perkins, Inc., Consulting Engineers & Land Surveyors.

On petition of Reginald L. Marden and others.

Upon motion made and duly seconded it was VOTED to approve Article 38 as printed in the Warrant by a Majority vote.

Planning Board Report:                   Approval  
Selectmen Report:                       Approval

**ARTICLE 39.** To see if the Town will vote to accept and name as a public way, Harper Circle as shown on a plan approved by the Andover Planning Board and entitled "Subdivision Plan of Land in Andover, Harper Circle, January 6, 1983" and recorded with Essex North District Registry of Deeds as Plan Number 9103."

On petition of Barbara Maren and others.

Upon motion made and duly seconded it was VOTED to approve Article 39 as printed in the Warrant by a Majority vote.

Planning Board Report:                   Approval  
Selectmen Report:                       Approval

**ARTICLE 40.** To see if the Town will vote to amend the General By-laws by adding a new section entitled "Pedestrian Regulations" as follows:

- a) Definition: As used in this section, the term "Pedestrian" is defined as any person using a public street in the Town by means of foot, including any walker, power walker, race walker, jogger, runner, in-line skater or skier, for the express purpose of recreation or exercise.



ADJOURNED ANNUAL TOWN MEETINGAPRIL 12, 1994

- b) Pedestrians shall travel facing oncoming traffic.
- c) Pedestrians shall not travel more than two abreast. Pedestrians shall travel in single file where conditions warrant.
- d) Between the hours of one-half hour after sunset and one-half hour before sunrise, pedestrians shall wear vests or similar garments containing a minimum of ten square inches of reflective material on both the front and rear.
- e) Violations: Violations under this section shall be non-criminal and be punished by a fine of twenty-five dollars (\$25.00) for the first offense and fifty dollars (\$50.00) for a second or subsequent offense.

or take any other action related thereto.

Upon motion made and duly seconded it was moved to approved Article 40 as printed in the Warrant.

An amendment to Article 40 was approved by a MAJORITY vote to amend section (d) to exempt casual walkers in areas where there are no sidewalks from the requirement of wearing reflective clothing.

A second amendment to Article 40 Section (b) was approved by a MAJORITY vote as follows: Except when traveling with the traffic on a one-way street, pedestrians shall travel facing oncoming traffic.

Article 40 was **DEFEATED**

**ARTICLE 41.** To see if the Town will vote to accept Chapter 408, of the Acts of 1993 and to amend Article XII, Section 32(b) of the General By-laws by striking out the first sentence and inserting the following sentence:

"The licensing authority may deny, revoke or suspend any license or permit, including renewals and transfers of any party whose name appears on said list furnished to the licensing authority from the tax collector or with respect to any activity, event or other matter which is the subject of such license or permit and which activity, event or matter is carried out or exercised or is to be carried out or exercised on or about real estate owned by any party whose name appears on said list furnished to the licensing authority from the tax collector; provided, however, that written notice is given to the party and the tax collector, as required by applicable provisions of law, and the party is given a hearing, to be held not earlier than fourteen days after said notice."

and take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 41 as printed in the Warrant by a Majority vote.

Finance Committee Report:	Approval
Selectmen's Report:	Approval

**ARTICLE 42.** To see if the Town will vote to amend the General By-laws by deleting Article XII, Section 24.(g), (h), and (i) in their entirety and inserting the following:

"(g) Signaling devices and indicator devices:

- (1) Every alarm equipment supplier who wants to connect automatic protection devices to the Town of Andover Police or Fire Department Central Dispatch console shall furnish the Police or Fire Chief with a current list of



ADJOURNED ANNUAL TOWN MEETINGAPRIL 12, 1994

such installations showing the following:

- a. Name, residence address, and telephone number of owner or lessee.
- b. Address or place where device is installed and telephone number at that location.
- c. Name and telephone number of two (2) other persons at different locations who are authorized to respond to an emergency at any time, day and night, and open the place where the device is installed and be able to reset, or terminate such device if found to be defective. It shall be the responsibility of the alarm system user to keep this information up to date.
- d. All premises shall have their legal street numbers clearly visible from the street as per existing Town by-laws, prior to connection of the alarm systems to Central Dispatch console.

(2) Alarm system installation:

- a. Any current or future alarm user may contract with an alarm company of their choice for the purchase, lease, installation and servicing of an alarm system on their premises.
- b. No alarm system shall be connected to the Central Dispatch Console without prior written approval of the Chief.
  1. This approval shall include municipal connection, direct wire and dial up devices.
- c. The only types of systems which will be allowed to connect to the Central Dispatch Console will be systems which utilize telephone dialer transmitters or connection via Municipal Fire Alarm circuit, or such other type deemed compatible with the Central Dispatch console.
  1. Existing telephone dialers using voice-type tape recorders are allowed. Such alarm systems are to use the special alarm telephone number set up for this purpose. No alarm equipment shall utilize the primary reporting numbers for the Andover Public Safety Center.
- d. Actual connection to the Central Dispatch console will be made by the Town's designated Alarm Contractor or Fire Alarm Division Personnel. Alarm users will be required to pay the Alarm Contractor for this service as set forth in a contract by the Contractor and the Alarm user.
- e. The supplier will contact the Town's designated alarm contractor ten (10) days in advance of connection to the Town Central Dispatch Console.
- f. The Town accepts no liability whatsoever for conditions which prevent proper reception from the user's premises.

(3) Telephone lines will be ordered by the Town designated alarm contractor.

(h) Operational requirements if connected to an outside audible or visual alarm:

ADJOURNED ANNUAL TOWN MEETINGAPRIL 12, 1994

1. The length of time for outside alarm activation shall not exceed fifteen (15) minutes.
  2. All alarm systems which use an audible bell, horn or siren shall be equipped with an automatic shut-off device, which will deactivate the alarm system within the specified time in paragraph (1) of this section. All alarm users with an audible bell, horn or siren must comply with this section within ninety (90) days of the effective date of this by-law.
- (i) Fines and cancellation of service:
1. The following shall not count as false alarms:
    - a. Town power failure,
    - b. Telephone company repair,
    - c. Results of a major storm,
    - d. Thirty-day new installation,
    - e. Break activation, fire or smoke activation.
  2. All alarm users must notify the Police Department in advance of any testing of equipment. Failure to notify the Police Department in advance of testing equipment shall constitute a false alarm, and be subject to the assessment schedule contained herein.
  3. If an automatic protection device is activated with exception of the above paragraph (1), the owner shall be allowed up to three (3) false alarms per year. After the third false alarm, the owner will be charged fifteen dollars (\$15.00) for each additional alarm up to a total of six (6). After the sixth false alarm, each succeeding false alarm shall be charged at a rate of fifty dollars (\$50.00). The person(s) responsible for the alarm shall be billed on a quarterly basis and notified that if the cumulative number of false alarms may suspend response to any further alarms until the situation has been corrected, or at the discretion of the alarm owner each successive false alarm after the notification of disconnect will be assessed at seventy-five dollars (\$75.00) per false alarm. Written notification must be provided to the Police Department within 24 hours of the receipt of the Notice of Disconnect in order to avoid the suspension of response to further alarms and to accept the additional fee for each successive alarm until the situation can be rectified by the alarm user. Notice of Disconnect will be served in hand or by certified mail. Once the alarm problem has been repaired and documentation of such repair has been provided to the Police Department and payment has been received for the false alarms responded to, then the department will resume response to alarms received. Billing for false alarms will be done on a quarterly basis and accumulated false alarms done on a yearly basis from July 1 through June 30 of each year. Persons with outstanding balances on alarm fees after 90 days of being billed will be subject to a twenty-five dollar (\$25.00) processing fee as well as notification of disconnect until the balance is paid in full.

ADJOURNED ANNUAL TOWN MEETINGAPRIL 12, 1994

4. Failure to comply with Section 1, paragraph a, b, c, d or subsection (h) paragraph 1, 2 or Section (i) paragraph 2 shall be punishable by a fine of twenty-five dollars (\$25.00).
5. A hearing may be requested before the termination from the Town Central Dispatch Console, or the special trunkline within five (5) days of official notification of such termination either by the Town or Town designated Alarm Contractor.

## j. Exceptions:

The provisions of this by-law shall not apply to alarm devices owned or controlled by the Town of Andover, nor to alarms installed in motor vehicles.

## k. Liability of Town limited:

The Town shall take every reasonable precaution to assure that alarm and prerecorded messages received by the Town Public Safety Central Dispatch are given appropriate attention and are acted upon expeditiously. The Town shall not be liable for any defects in operation of automatic protection devices and signal line systems, for any failure or neglect to respond appropriately upon receipt of an alarm from such a source. In the event that the Town finds it necessary to disconnect an automatic protection device or signalling device, the Town shall incur no liability by such action.

Cross reference - Fire Prevention Code, Article X." or take any other action related thereto.

Article 42 was **WITHDRAWN**

**ARTICLE 43.** To see if the Town will vote to amend Article VIII of the Andover Zoning By-law, by adding a new subsection IV.B.11B as follows:

- "11B. As described in 11A above, however, such establishment: (a) shall not exceed a gross floor area of 2,000 square feet for retail use, and (b) may be located in a gasoline service station building, or as a convenience store in a separate building, limited to only one building on a parcel. There shall be only one convenience store per one (1) mile radius, including convenience stores referred to in subsection 11A above, measured from the location of the proposed convenience store.

ZONING DISTRICTS

11B.	SRA	SRB	SRC	APT	SC	OP	GB	MU	IG	IA	ID
	N	N	N	N	BA	N	N	N	BA	BA	BA"

or take any other action related thereto.

Article 43 was **DEFEATED**

VOTE: YES: 5 NO: Planning Board conceded defeat -  
A 2/3 vote required

Planning Board Report: Approval  
Selectmen Report: Disapproval



ADJOURNED ANNUAL TOWN MEETINGAPRIL 12, 1994

**ARTICLE 44.** To see if the Town will vote to amend Article VIII of the Andover Zoning By-law as follows:

1. Add to the "Table of Use Regulations" the following new use inserted below Section IV.B.11A:

"11B. As in 11A above, but said establishment shall be subordinate and customarily incidental to the principal use, a gasoline service station, and shall be located in the same building. Said accessory use shall be limited to occupying less than 1500 sq.ft. of gross floor area and there shall be no more than one establishment per one mile radius."

2. Allow in the following zoning districts by Special Permit: LS, ID, and IA.

On petition of Michael F. Mimno and others.

Article 44 was DEFEATED

VOTE: YES: 132 NO: 259 A 2/3 vote required

Planning Board Report: Disapproval  
Board of Selectman Report: Approval

**ARTICLE 45.** To see if the Town will vote to amend Article XII, Section 11 of the General By-laws by adding the following subsection:

"(o) Removal and Disposal of Canine Waste

- (1) It shall be the duty of each person who owns, possesses or controls a dog to remove and dispose of any feces left by his/her dog on any sidewalk, street or other public area in the Town. It shall further be the duty of each person who owns, possesses or controls a dog to remove and dispose of any feces left by his/her dog on any private property neither owned nor occupied by said person.
- (2) No person who owns, possesses or controls such dog shall appear with such dog on any sidewalk, street, park or other public area without the means of removal of any feces left by such dog. Furthermore, no person who owns, possesses or controls such dog shall appear with such dog on any private property neither owned nor occupied by said person without the means of removal of any feces left by said dog.
- (3) For the purposes of this regulation, the means of removal shall be any tool, implement, or other device carried for the purpose of picking up and containing such feces, unexposed to said person or the public. Disposal shall be accomplished by transporting such feces to a place suitable and regularly reserved for the disposal of canine feces, or as otherwise designated as appropriate by the Board of Health.
- (4) Enforcement of this section may, in the first instance, be pursued through the provisions of Section 21D of Chapter 40 of the General Laws, which provides for a non-criminal disposition. The enforcing persons shall be any police officer of the Town, or any Animal Control Officer of the Town.

ADJOURNED ANNUAL TOWN MEETINGAPRIL 12, 1994

- (5) This regulation shall not apply to a dog accompanying any handicapped person who, by reason of his/her handicap, is physically unable to comply with the requirements of this By-law, or to any individual who utilizes a guide dog.
- (6) The provisions of this section are severable; and if any of the provisions of this section shall be held unconstitutional or otherwise invalid by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions."

or take any other action related thereto.

Upon motion made and duly seconded Article 45 was moved as printed in the Warrant.

An amendment to ARTICLE 45 was moved and seconded to add at the end of the first sentence of subparagraph (1) the following: except land under the control of the Conservation Commission.

The amendment was **DEFEATED** by a Majority vote.

The original motion was moved and it was **VOTED** the Article 45 be approved as printed in the Warrant by a Majority vote.

VOTE:            YES: 249            NO: 224

Selectmen's Report:            Approval

**ARTICLE 46.** To see if the Town will vote to direct the Andover Board of Selectmen and Town Manager, henceforth, to use no more than 50% of the allowable new growth under the Proposition 2½ formula to be used to determine the levy limit.

On petition of Dennis A. Teves and others.

Article 46 was **DEFEATED**

Finance Committee Report:            Disapproval  
Selectmen Report:            Disapproval

**ARTICLE 47.** To see if the Town will vote to raise by taxation and appropriate a sum not to exceed \$4,000 for the first year's operation, and to require that, henceforth, all meetings of the Board of Selectmen of the Town of Andover shall be recorded officially in their entirety by means of a tape recorder or by other means of sonic reproduction, from the resulting recordings of which transcripts shall be made, such recordings and transcripts to be preserved in perpetuity, and copies of both the recordings and the transcripts shall be made available to the public as soon as possible, at no greater than actual cost.

On petition of John Doyle and others.

Article 47 was **DEFEATED**

Finance Committee Report:            Disapproval  
Selectmen Report:            Disapproval

ADJOURNED ANNUAL TOWN MEETINGAPRIL 12, 1994

**ARTICLE 48.** To see if the Town will vote to adopt the following bylaw for the regulation of the proceedings at all annual and special Town Meetings of the Town of Andover:

Any member of the Town Meeting who speaks to a subject under consideration, shall be given, if he or she so requests, the privilege of yielding the floor temporarily for the purpose of allowing any other Town Meeting member or members in the room to pose questions or to present points of view pertaining to the subject under consideration, while retaining the floor to respond to such questions and points of view.

On petition of John Doyle and others.

Article 48 was **DEFEATED**

Selectmen Report: Disapproval

**ARTICLE 49.** To see if the Town will vote to raise by taxation and appropriate a sum not to exceed \$4,000 for the first year's operation, and to require that, henceforth, all meetings of the Finance Committee of the Town of Andover shall be recorded officially in their entirety by means of a tape recorder or by other means of sonic reproduction, from the resulting recordings of which transcripts shall be made, such recordings and transcripts to be preserved in perpetuity, and copies of both the recordings and the transcripts shall be made available to the public as soon as possible, at no greater than actual cost.

On petition of John Doyle and others.

Article 49 was **DEFEATED**

Finance Committee Report: Disapproval  
Selectmen Report: Disapproval

Upon motion made and duly seconded, it was voted to adjourn at 10:20 P.M. until Wednesday, April 13, 1994 at 7:00 P.M. at the Dunn Gymnasium, Shawsheen Road, Andover High School.

ADJOURNED ANNUAL TOWN MEETING - APRIL 13, 1994

The checklists were used at the entrance and showed that 397 voters were admitted to the meeting.

The meeting was called to order by James D. Doherty, Moderator, at 7:04 P.M..

Unanimous consent was voted to admit 33 non-voters to the meeting and to escort non-voters to the non-voting section thereafter.

**ARTICLE 50.** To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$425,000, or any other sum, to supplement funds received from the Commonwealth for highway purposes, for constructing or reconstructing public ways with permanent pavement, including costs incidental or related thereto, or take any other action related thereto.

Upon motion made and duly seconded that the sum of \$425,000 be hereby appropriated to supplement funds received from the Commonwealth for highway purposes for constructing or reconstructing public ways with permanent pavement, including costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow not exceeding \$425,000 under and pursuant to Chapter 44, Section 7(5), of the General Laws, as amended and



ADJOURNED ANNUAL TOWN MEETINGAPRIL 13, 1994

supplemented, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: YES: 237 NO: 2 A 2/3 vote required

Finance Committee Report: Approval  
Selectmen's Report: Approval  
Planning Board Report: Approval

**ARTICLE 51.** To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$150,000, or any other sum, for constructing or reconstructing bridges including costs incidental or related thereto, or take any other action related thereto.

Upon motion made and duly seconded it was voted that the sum of \$150,000 be hereby appropriated for constructing or reconstructing bridges, including costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow not exceeding \$150,000 under and pursuant to Chapter 44, 7(4), of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: YES: 277 NO: 0 A 2/3 vote required

Finance Committee Report: Approval  
Selectmen's Report: Approval  
Planning Board Report: Approval

**ARTICLE 52.** To see if the Town will vote to enact the following General By-Law:

**BY-LAW AFFECTING SMOKING AND THE SALE, VENDING AND  
DISTRIBUTION OF TOBACCO IN ANDOVER**

**SECTION 1. RATIONALE/PURPOSE**

There exists conclusive evidence that tobacco smoke causes cancer, respiratory diseases, cardiovascular disease, negative birth outcomes, as well as, irritations to the eyes, nose, and throat. Both smokers and those exposed to second hand smoke are at risk. It is the opinion of the Board of Health that nonsmokers should not be involuntarily exposed to tobacco smoke.

More than 90% of all smokers begin smoking before the age of eighteen (the legal age to purchase cigarettes in the Commonwealth) and an estimated 3,000 minors begin smoking every day in the United States. There is therefore, an important health need to reduce easy access to tobacco products by youths through strict enforcement of the state law prohibiting sales to minors, M.G.L., Chapter 270, Section 6.

**SECTION 2. DEFINITIONS**

- A. **BAR:** means an establishment which is primarily dedicated to the serving of alcoholic beverages and in which the service of food is only incidental to the consumption of such beverages. This does not include the lounge or bar service areas of a food service establishment.
- B. **DESIGNATED SMOKING AREA:** means the area, designated by the proprietor, manager, owner or other person(s) of authority, in which smoking is permitted. Such areas shall be designated so as to minimize exposure of non-smoking patrons and/or employees.

ADJOURNED ANNUAL TOWN MEETINGAPRIL 13, 1994

- C. **EMPLOYEE:** means any individual who performs services for an employer in return for wages or profit.
- D. **EMPLOYER:** means any individual, partnership, association, corporation, trust, or other organized group of individuals, including the Town of Andover or any agency thereof, which regularly uses the services of one (1) or more employees.
- E. **ENCLOSED:** means a space bounded by walls with a door and under a roof.
- F. **FREE-STANDING DISPLAY:** means any display of cigarettes or tobacco products which is not attached to or on top of a check-out counter, or where distribution of the tobacco products is not directly controlled by an employee.
- G. **FOOD SERVICE ESTABLISHMENT:** means any place in which food is prepared for service with or without charge including but not limited to any restaurant, coffee shop, cafeteria, workplace cafeteria, luncheonette, short-order cafe, pizza shop, donut shop, grille, tea room, sandwich shop, bar, tavern, or lounge.
- H. **INDOOR SPORTS ARENA:** means any sports pavilion, gymnasium, health spa, boxing arena, swimming pool, roller or ice rink, bowling alley, or other similar place where members of the general public assemble to engage in physical exercise, participate in athletic competition or witness sports events.
- I. **LOUNGE/BAR SERVICE:** means any area in a food service establishment where alcoholic beverages are served or prepared
- J. **MINOR:** means person under eighteen years of age.
- K. **MUNICIPAL BUILDING:** For the purpose of this by-law, Municipal Building means the Town Offices, Library, Police/Fire Station, Schools and School Administration Building, Water Treatment Plant, Department of Public Works, all Municipal Maintenance Buildings, and any and all facilities owned and operated by the Town.
- L. **NONSMOKING AREA:** means any area that is designated and posted by the proprietor, owner, or person in charge as a place where smoking by patrons, employees or others is prohibited.
- M. **PUBLIC PLACE:** means an enclosed, indoor area when open to and used by the general public, including but not limited to the following: licensed childcare locations, educational facilities, elevators accessible to the public, clinics and nursing homes, inns, hotel and motels lobbies, stairwells, halls, entranceways, public restrooms, libraries, municipal buildings, museums, retail food establishments, indoor sports arenas, theaters, auditoriums, public transit facilities, and any rooms or halls when used for public meetings. A room or hall used for a private social function in which the sponsor of the private function and not the owner or proprietor has control over the seating arrangements shall not be construed as a public place.
- N. **RESTAURANT:** means any establishment serving food for consumption on the premises which maintains tables for the use of its customers. This includes cafeterias in the workplace.
- O. **RETAIL FOOD ESTABLISHMENT:** means any establishment commonly known as a supermarket, grocery store or convenience store in which the primary activity is the sale of food items to the public for off-premise consumption.
- P. **RETAIL STORE:** means any establishment selling goods, articles or personal services to the public.



ADJOURNED ANNUAL TOWN MEETINGAPRIL 13, 1994

- Q. SEATING CAPACITY: means the capacity designated on the occupancy permit.
- R. SMOKING: means the lighting of any cigar, cigarette, pipe or other tobacco product.
- S. TOBACCO: means cigarettes, chewing tobacco, snuff or tobacco in any of its forms.
- T. TOBACCO VENDING MACHINES: means a device which dispenses tobacco products by self-service or by remote control.
- U. WORKPLACE: means any area within a structure or portion thereof in which one (1) or more employees perform services for their employer. It also includes employee lounges, restrooms, conference rooms, hallways, stairways, and entranceways.

SECTION 3. PROHIBITION ON SMOKING IN PUBLIC PLACES1. MUNICIPAL BUILDINGS

- A. Smoking and the use of other tobacco products shall not be permitted in any Municipal building in the Town of Andover.

2. RESTAURANTS

- A. Smoking shall not be permitted in any restaurant in the Town of Andover. This shall also include the lounge/bar service area in a food service establishment.
- B. Each restaurant shall conspicuously post signs to indicate that it is a non-smoking establishment. The proprietor, manager, or person in charge shall ask patrons who may be smoking to refrain from smoking.

3. RETAIL STORES

- A. The prohibition on smoking in public places shall apply to retail stores doing business with the general public. Smoking areas may be designated in portions of said stores not open to the public and in stores whose business is exclusively dedicated to the sale of tobacco products.

4. OTHER PUBLIC PLACES

- A. No person shall smoke in any public place as defined in section 2(M) except that smoking shall be permitted in specifically designated smoking areas as provided in 4(B). Hallways, elevators, entranceways, stairways, restrooms, and waiting areas may not be designated as smoking areas. No place governed by this by-law shall be designated as a smoking area in its entirety. Nothing in this section shall be construed as to require the creation of a smoking area.
- B. Smoking areas may be designated in museums, clinics, health care facilities, nursing homes, long-term care facilities, auditoriums, indoor sporting arenas, hotel and motel lobbies, private schools and theaters provided that comparable nonsmoking areas of sufficient size and capacity are available. Physical barriers and a separate ventilation system shall be used to segregate smoking areas from nonsmoking areas. Hallways, elevators, entranceways, stairwells, restrooms, and waiting areas in



ADJOURNED ANNUAL TOWN MEETINGAPRIL 13, 1994

all the above facilities may not be designated as smoking areas. Areas designated as smoking areas must be conspicuously marked.

5. EXCLUSIONS

The provisions of this by-law shall not apply to:

- A. Bars, as defined in section 2(A).
- B. Private residences, including private and personal property.
- C. Hotel and motel rooms rented to guests that have been designated as smoking rooms.
- D. Stores exclusively dedicated to the sale of tobacco products.
- E. Hotel and motel conference/meeting rooms and private assembly rooms while these places are being used for private functions.
- F. Private or semiprivate rooms of nursing homes and long-term care facilities, occupied by one (1) or more patients, all of whom are smokers who have requested in writing on the facility admission form to be placed in rooms designated as smoking rooms. These rooms are to be situated in a manner which will effectively make use of the ventilation system so as to provide ambient air quality equal to the ambient air quality in non-smoking areas. Designated smoking areas will be terminated upon failure of the ventilation system in that area.

6. IMPLEMENTATION

The proprietor(s) or other person(s) in charge of a place covered by this by-law shall prevent smoking in non-smoking areas by:

- A. Conspicuously posting a notice or sign at each entrance to the public place indicating smoking is prohibited therein except in specifically designated smoking areas. In addition, conspicuously posting "SMOKING" and "NO SMOKING" signs, or the international "NO SMOKING" symbol, in every area where smoking is permitted or prohibited by this by-law.
- B. Arranging seating so that physical barriers, ventilation systems and available space are utilized to eliminate the presence of smoking by-products in the nonsmoking area. Nonsmoking areas are to be situated near the ventilation system of the facility. The heating, ventilation and air conditioning system, (HVAC), shall be installed so that no return air from smoking areas may enter the unit.
- C. Requiring patrons who may be smoking in a non-smoking area either to refrain from smoking or move to a smoking area.
- D. Using any other means which may be appropriate and reasonable to enforce this by-law.

ADJOURNED ANNUAL TOWN MEETINGAPRIL 13, 1994SECTION 4. RETAIL SALE OF TOBACCO PRODUCTS

1. No person, firm, corporation, establishment, or agency shall sell cigarettes, chewing tobacco products or other tobacco products in the Town of Andover unless their purchase is controlled by an employee of the establishment. Free-standing displays of cigarettes, chewing tobacco or other tobacco products from which individual packages or cartons may be selected by the customer shall not be permitted.
2. In conformance with Massachusetts General Law Chapter 270, Section 6, no person shall sell cigarettes, chewing tobacco, snuff or tobacco products in any of its forms to any person under the age of eighteen (18) years old, or not being his/her parent or guardian, give cigarettes, snuff or tobacco products in any of its forms to any person under the age of eighteen (18) years.
3. In conformance with Massachusetts General Law Chapter 270, Section 7, a copy of Massachusetts General Laws Chapter 270, Section 6 shall be posted conspicuously by the owner or other person in charge thereof in the shop or other place to sell cigarettes at retail. The notice to be posted shall be that notice provided by the Massachusetts Department of Public Health. Such notice shall be at least 48 square inches and shall be posted at all cash registers where tobacco products may be purchased. They shall be posted in such a manner so that it may be readily seen by a person standing at or approaching the cash register. Such notice shall directly face the purchaser and shall not be obstructed from view or placed at a height of not less than four (4) feet or greater than nine (9) feet from the floor.
4. Store owners, managers, or other person in charge where cigarettes, chewing tobacco and other tobacco products are sold shall conspicuously post and maintain signs that proof of age is required to purchase cigarettes or tobacco products. At a minimum signs shall be posted at every cash register.
5. All employees selling cigarettes, chewing tobacco or other tobacco products in any form will positively establish the purchaser's age as eighteen (18) years or older, unless the seller has some other conclusive basis for determining the buyer is over the age of eighteen (18). No employee shall sell cigarettes or other tobacco products to a person under eighteen (18) years of age who has a note from an adult requesting such sale.
6. No person, firm, corporation, establishment, or agency selling cigarettes, chewing tobacco, or other tobacco products in any of its forms in the Town of Andover shall allow anyone to sell tobacco products until the employee has read the by-law and the State Laws pertaining to the sale of tobacco products and has signed a affidavit, supplied by the Board of Health to be kept on file at the establishment. The employee's signature will verify that all the applicable State and local regulations have been read and understood. This file must be retained for the length of each individual's employment and must be made available for inspection upon request by the Board of Health or it's agent(s).
7. Sale or distribution of tobacco products in any form other than an original factory-wrapped package is prohibited.



ADJOURNED ANNUAL TOWN MEETINGAPRIL 13, 1994SECTION 5. TOBACCO VENDING MACHINES

No person, firm, corporation, establishment or agency shall install or maintain a vending machine to distribute or sell tobacco products in the Town of Andover unless the vending machine is located in a bar, and the vending machine is located not closer than thirty (30) feet from any entrance or exit. All vending machines allowed under this section shall display a conspicuous sign stating that it is illegal for minors to purchase cigarettes and other tobacco products.

SECTION 6. VARIANCE

1. The Board of Health may vary the application of any provision of this by-law with respect to any particular case when the Board of Health finds the enforcement thereof would do manifest injustice and an equal or greater degree of environmental protection can be afforded by granting of the variance; provided, that the decision of the Board of Health is not in conflict with the spirit of this by-law.
2. Every request for a variance shall be made in writing and shall state the specific variance sought and the reasons thereof. Notice of a variance request must be published in a local newspaper at least two weeks before the scheduled date of the public hearing.
3. Any variance granted must be in writing with a copy available to the public at all reasonable business hours in the office of the Town Clerk and in the office of the Board of Health. Any variance granted must be posted on the premise in a prominent location for the duration that the variance is in effect.

SECTION 7. PENALTIES/ENFORCEMENT

1. Any person who violates any section of this bylaw may be subject to the following fines and penalties:
  - A. Fifty dollar (\$50.00) fine for first offense.
  - B. One hundred (\$100.00) fine for second offense and every offense thereafter.
  - C. Suspension of any license issued by the Board of Health. Such suspension shall not exceed a period of seven (7) days.
  - D. Removal of vending machine.
2. Violations of this by-law and penalties listed in Section 7(1) may be enforced as provided for in M.G.L. Chapter 40, Section 21D (Non-Criminal Disposition). The designated enforcement officer of this by-law shall be the agents of the Board of Health.
3. In addition to the remedies provided by Section 7(1) and 7(2), the Board of Health may apply for injunctive relief to enforce the provisions of this by-law in any court of competent jurisdiction.
4. Any person aggrieved by the willful failure or refusal to comply with restrictions in any municipal building may complain in writing to the Board of Health. The Board of Health, or its agent, shall respond in writing within twenty (20) working days to the complainant citing the results of its investigation into the complaint and any action taken to enforce the provisions of this by-law.



ADJOURNED ANNUAL TOWN MEETINGAPRIL 13, 1994

5. Compliance monitoring of this by-law and its requirements may be enforced through periodic inspections or other legal means.

SECTION 8. SEVERABILITY

1. Each provision of this by-law is construed as separate to the extent that if any section, item, sentence, clause, or phrase is determined to be invalid for any reason, the remainder of this by-law shall continue in full force and effect.

SECTION 9. EFFECTIVE DATE

The provisions of this by-law will become effective thirty (30) days from the date of approval by the Office of the Attorney General of the Commonwealth of Massachusetts.

or take any other action related thereto.

Upon motion made and duly seconded Article 52 was moved as printed in the Warrant.

An amendment to was moved and seconded to replace parts of Section 3 and all of Section 5 in Article 52 of the Warrant with the following:

SECTION 3. Prohibition on Smoking in Public Places

## 1. MUNICIPAL BUILDING

- A. Smoking and other tobacco products shall not be permitted in any Municipal building in the Town of Andover except in designated areas.

## 2. RESTAURANTS

- A. Smoking shall not be permitted in any restaurant in the Town of Andover. This shall also include the lounge/bar service area in a food service establishment, except in designated smoking areas.
- B. Each restaurant shall conspicuously post signs to indicate that it has a non-smoking area. The proprietor, manager, or person in charge shall ask patrons who may be smoking to refrain from smoking except in designated areas.

SECTION 5. Tobacco Vending Machines

No person, firm, corporation, establishment or agency shall install or maintain a vending machine to distribute or sell tobacco products in the Town of Andover unless the vending machine is located in a bar, restaurant, inn or hotel, and the vending machine is located not closer than thirty (30) feet from any entrance or exit. All vending machines allowed under this section shall display a conspicuous sign stating that it is illegal for minors to purchase cigarettes and other tobacco products.

The amendment was DEFEATED by a Majority vote.

The original motion was moved and it was VOTED that Article 52 be approved as printed in the Warrant by a Majority vote.

VOTE: YES: 279 NO: 86

Selectmen's Report: Disapproval  
Board of Health Report: Approval

ADJOURNED ANNUAL TOWN MEETINGAPRIL 13, 1994

**ARTICLE 53.** To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing, or by any combination of the foregoing and appropriate a sum not to exceed \$200,000 for the purpose of engineering services for plans and specifications associated with the construction and reconstructing of water mains or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that the sum of \$200,000 be hereby appropriated for engineering services for plans and specifications associated with the construction and reconstruction of water mains, and that to raise this appropriation, the Treasurer, with the approval of the Selectman, is authorized to borrow not exceeding \$200,000 under and pursuant to Chapter 44, Section 7(22), of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: YES: 282 NO: 1 A 2/3 vote required

Finance Committee Report;	Approval
Selectmen's Report:	Approval
Planning Board Report:	Approval

**ARTICLE 54.** To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$200,000, or any other sum, for the acquisition by purchase or taking by eminent domain of land and improvements thereon at 27-29 Pearson Street (Map 38, Lot 6) within the Town for municipal purposes, including costs incidental and related thereto, or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that the sum of \$200,000 be hereby appropriated for the acquisition by purchase or taking by eminent domain of the land and improvements thereon at 27-29 Pearson Street (Map 38, Lot 6) within the Town for municipal purposes, including site clearance and other costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow not exceeding \$200,000 under and pursuant to Chapter 44, Section 7(3), of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: YES: 209 NO: 43 A 2/3 vote required

Finance Committee Report;	Approval
Selectmen's Report:	Approval
Planning Board Report:	Approval

**ARTICLE 55.** To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$78,279, or any other sum, for the acquisition by purchase or taking by eminent domain of land and improvements thereon or any part thereof at 19 Moraine Street (Map 72, Lot 27) within the Town for school purposes, including costs incidental and related thereto, or take any other action related thereto.

Article 55 was **WITHDRAWN**

Mr. Steve Boudreau of 19 Moraine Street spoke of the dangers that are increasing on Moraine Street and expressed his hope that the elected officials of the Town would take this into account in the planning of the Andover High School building program.



ADJOURNED ANNUAL TOWN MEETINGAPRIL 13, 1994

**ARTICLE 56.** To see if the Town will vote to ratify the expenditure of \$295,000 from the Conservation Fund for the acquisition by eminent domain, for conservation purposes described in Massachusetts General Laws, Chapter 40, Section 8C, which acquisition was previously approved by vote under Article 24 of the 1985 Annual Town Meeting, the land acquired by Order of Taking recorded with the Essex North District Registry of Deeds at Book 2219, Page 339 on June 19, 1986 and described as follows:

Parcel 4 of Assessor's Map 170, 38 acres more or less;  
 Parcel 2 of Assessor's Map 146, 20 acres more or less,  
 located in the Valley of Fish Brook West of Route I-93;

or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 56 as printed in the Warrant by a UNANIMOUS vote.

Finance Committee Report;      Approval  
 Selectmen's Report:              Approval

**ARTICLE 57.** To see if the Town will vote to amend Article XII, Section 11. (a) Definitions, of the General By-laws by inserting the following:

"License Period: The time between January 1 and the following December 31, both dates inclusive."

or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that Article 57 be approved as printed in the Warrant by a Majority vote.

Selectmen's Report:              Approval

**ARTICLE 58.** To see if the Town will vote to accept the provisions of Section 26 of Chapter 71 of the Acts of 1993 amending Section 3C of Chapter 60 of the General Laws, relative to the design and designation of a place on its motor vehicle excise tax bills, municipal tax bills, or other forms as may be deemed appropriate by the Town Manager, whereby the taxpayers of Andover can voluntarily check off, donate and pledge an amount not less than one dollar or such other designated amounts which shall increase the amount otherwise due, and to establish a town educational fund, the purpose of which shall be to provide supplemental educational funding for local educational needs.

Article 58 was **WITHDRAWN**

**ARTICLE 59.** To see if the Town will vote to amend Article VIII of the Andover Zoning By-law as follows:

(1) By amending Section III.A.2 "Business Districts", by deleting the words "SC-Shopping Center" and replacing with the words "LS-Limited Service", and

(2) That the zoning of the following parcels of land in the Town of Andover is hereby changed from a Shopping Center District to a Limited Service District, which shall be shown on the Zoning Map of Andover:

Assessor's Map 151, Lots 14A, 15, 18, 19, 20, 21, 22, 23; and Assessor's Map 152, Lot 18.

(3) By amending Section V.A., Table of Dimensional Requirements, by deleting the line beginning with the words "Shopping Center" and replacing with a new line to read as follows:



## ADJOURNED ANNUAL TOWN MEETING

APRIL 13, 1994

## A. Table of Dimensional Requirements

NOTE: The numbers in parenthesis on the various headings of this table refer to corresponding paragraphs in Subsection B, Exceptions and special requirements, of § V, Dimensional requirements.

District	(1) Minimum Lot Dimensions		(2), (3) Minimum Yard Depth			(4) Maximum Height		Maximum Coverage Including Accessory Building (percent)
	Area (square feet)	Frontage (feet)	Front (feet)	Side (feet)	Rear (feet)	Feet	Stories	
Limited Service	--	--	30	50	50	40	3	30***

\*\*\* Number of stories may be increased and lot coverage decreased correspondingly if site conditions warrant. The gross floor area of the resulting building shall not exceed that allowed by right to meet the standards of the Andover Zoning Bylaw and Chapter 131, Section 40 (Wetland Protection Act).

(4) By amending subsection VI.B.3.d by adding the words "and Limited Service Districts (LS)" after the words "General Business Districts (GB)", and

(5) By deleting subsection VI.B.3.b. in its entirety and renumbering subsections VI.B.3.c through g as subsections VI.B.3.b through f, and

(6) By deleting from subsection VI.C.1 the words "In Shopping Center Districts and Office Park" and replacing with the words "In the Office Park Districts", and

(7) By amending Section VI.C to add a new subsection VI.C.4 to read as follows:

"4. In the Limited Service District, landscape screening shall be provided and maintained as required in subsection VI.C.2 of this Bylaw. Parking areas shall be enclosed (except for access points) by a landscaped buffer not less than twelve (12) feet wide, planted with shade trees. Each parking area shall have interior landscaping areas, primarily planted with trees, equivalent in size to five (5) per cent of that parking area's total pavement area."

(8) By amending Section IV.B., Table of Use Regulations, by deleting the column entitled SC and inserting a new column entitled LS, the amended Table to read as follows:

or take any other action related thereto.

## ZONING BY-LAW

Table of Use Regulations  
§ IV, Subsection B  
Town of Andover

## KEY:

Y = Permitted use.  
DA = By special permit acted on by Board of Appeals.  
PB = By special permit acted on by Planning Board.  
DS = By special permit acted on by Board of Selectmen.

v==Delete

v==New Line

Residential Uses	Residence					Business				Industrial		
	SRA	SRB	SRC	APT	SC	LS	OP	GB	MU	IG	IA	ID
1. Detached one-family dwelling	Y	Y	Y	Y	N	Y	N	Y	Y	Y	N	N
1A. Cluster development (see § VI.D.)	N	PB	PB	N	N	PB	N	N	N	N	N	N
2. Boarding or lodging house which shall mean a dwelling in which meals are served, other than on a transient basis, for compensation, or rooms are let to persons not members of the family resident therein (see "family," § II.7)	DA	DA	N	N	N	N	N	Y	N	N	N	N
3. Multiple dwellings:												
a. Conversion of a one-family or a two- or more family dwelling subject to the provisions of § VI.O.1 of this bylaw	DA	DA	N	N	N	N	N	N	BA	N	N	N
b. Multiple-dwelling subject to the provisions of § VI.O.2 and § V.A of this bylaw	N	N	N	DA	N	N	N	N	N	N	N	N
c. Planned Development--Multifamily or Mixed Use subject to the provisions of § VI.O.3 of this bylaw (Amended 4-6-1988 ATM, Art. 62)	N	N	N	N	N	N	N	PB	PB	N	N	N
d. Conversion of an existing structure of 50,000 square feet gross floor area or more to multifamily use, subject to the provisions of § VI.O.4 of this bylaw (Amended 4-12-1988 ATM, Art. 101)	DA	DA	N	N	N	N	N	N	N	N	N	N
e. New multifamily dwelling construction subject to the provisions of § VI.O.5 of this bylaw (Amended 4-3-1985 ATM, Art. 69)	PB	PB	PB	N	N	N	N	N	N	N	N	N
Miscellaneous Main Uses												
4. Religious or educational uses exempt from zoning prohibition by § 3, Chapter 40A, MGL if otherwise in compliance with this bylaw; municipal facility voted at a town meeting; any use or facility for conservation of natural resources, for the preservation of historic sites, or for park or recreational purposes, and held for public use by a private nonprofit organization	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
5. Hospital or sanitarium, rest, convalescent or nursing home	DA	BA	DA	N	N	N	DA	Y	N	N	N	N
6. Philanthropic or charitable institution	BA	DA	DA	N	N	BA	DA	DA	N	N	N	N

ANDOVER CODE

v==Delete  
<==New Line

227

	Residence				Business					Industrial		
	SRA	SIRB	SRC	APT	SC	LS	OP	GB	MU	IG	IA	IB
7. Outdoor recreation club or camp operated in whole or in part as a commercial enterprise, provided that the site therefor shall contain at least 50 acres, that buildings structures, paved areas, other than driveways, and other intensively developed portions of the site shall be set back at least 100 feet from every street and property line and that any commercial activities, other than participation in indoor recreation, shall be clearly incidental to the principal outdoor recreation uses	BA	BA	BA	N	N	N	N	N	N	N	BA	BA
8. Private club not conducted for profit	BA	BA	BA	N	N	N	N	Y	N	N	N	N
<b>Business and Commercial Uses</b>												
9. Establishment for personal or consumer services	N	N	N	N	BA	N	N	Y	Y	Y	BA	N
10. Banking establishment	N	N	N	N	BA	BA	N	Y	Y	BA	BA	BA
11. Establishment for the retail sale of merchandise, or for the sale of such merchandise other than at retail if incidental to the operation of a retail establishment, including processing and/or assembly of merchandise when clearly accessory to the sale of such merchandise on the premises	N	N	N	N	BA	N	N	Y	Y	Y	N	N
11A. Convenience store, which shall mean commercial establishment whose principal purpose is to serve a variety of day-to-day domestic or personal consumption needs, including but not limited to the sale of all or one of the following items: household goods, meat or food products, bakery goods, newspapers, periodicals, pharmaceuticals, dairy products and beverages. This does not include the sale of alcoholic beverages. Such establishment: (a) not to exceed a usable floor area of 3,500 square feet for retail use, (b) having extended hours of operation, and (c) having a high turnover of customers per hour. [Amended 4-12-1988 A1M, Art. 95]	N	N	N	N	N	N	N	BA	BA	N	N	N
12. Trade, professional or other school conducted as a gainful business	N	N	N	N	N	BA	BA	Y	N	N	BA	BA
13. Health care office or clinic for examination and treatment of persons as outpatients	N	N	N	N	BA	BA	BA	Y	Y	Y	N	N
14. Funeral home	N	N	N	N	N	N	N	Y	N	Y	N	N
15. Self-service laundry or dry-cleaning operation	N	N	N	N	BA	N	N	BA	BA	BA	N	N
<b>16. Restaurants:</b>												
a. An establishment where the principal activity is the service or sale of food or drink for consumption on premises	N	N	N	N	BA	BA	N	Y	BA	Y	BA	BA
b. An establishment whose primary business is the sale of food or drink for consumption on or off premises which is: (1) Primarily intended for immediate consumption rather than for use as an ingredient or component of meals; and (2) Available upon a short waiting time; and (3) Packaged or presented in such a manner that it can readily be consumed outside the premises where it is purchased	N	N	N	N	N	N	N	BA	N	BA	N	N



## ZONING BY-LAW

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	Residence					Business				Industrial		
	SRA	SRB	SRC	APT	SC	LS	OF	GH	MU	IG	IA	II
e. An establishment which provides service or sale of food or drink to customers while in their vehicles	N	N	N	N	N	N	N	N	N	N	N	N
17. Shop for custom work involving the manufacture of articles to be sold on the premises	N	N	N	N	N	N	N	Y	Y	Y	N	N
18. Commercial establishment involving the assembly of people for indoor recreation or amusement for purposes of dining, drinking or dancing; musical or theatrical entertainment; or sporting events or athletic activities	N	N	N	N	BA	BA	N	Y	N	Y	N	N
19. Business, professional or administrative office	N	N	N	N	BA	BA	BA	Y	Y	Y	Y	Y
20. Motel or hotel	N	N	N	N	BA	BA	N	Y	N	N	BA	BA
21. Commercial parking lot or parking garage, provided that such operation when conducted in the open shall be screened from adjacent residential uses by a wall or evergreen hedge at least 5 feet high.	N	N	N	N	BA	N	N	Y	BA	Y	N	N
22. Establishment for sale or rental of automobiles	N	N	N	N	N	N	N	Y	N	Y	N	N
23. Gasoline service station, provided that no major automobile repairs involving body work are made on the premises	N	N	N	N	BA	BA	N	BA	BA	BA	N	N
24. Repair garage or body shop for motorized vehicles	N	N	N	N	N	N	N	BA	BA	BA	N	N
25. Car washing facility containing more than 2 stalls provided that all operations are conducted within an enclosed building; and subject to the limitations in § V.B.9.	N	N	N	N	N	N	N	BA	N	BA	N	N
26. Building supply and fuel establishment, contractor's yard and similar wholesale storage warehousing, or service uses	N	N	N	N	N	N	N	N	N	Y	BA	N
Manufacturing and Industrial Uses												
27. Laboratory for research and development work, or establishment engaged in manufacture or other industrial work, including fabrication assembly, warehousing and uses accessory thereto. See also restrictions covered in other applicable portions of the bylaw	N	N	N	N	N	N	N	N	N	Y	Y	N
28. As in Paragraph 27 above, provided that all activities including the storage of goods, materials, products, equipment and nonregistered motor vehicles shall be conducted within enclosed structures. See also restrictions covered in other applicable portions of the bylaw	N	N	N	N	N	N	N	N	N	Y	Y	Y
29. Offensive industrial operations, including the following: (a) Abattoir, stockyard, or establishment for the reduction of offal, garbage or animal matter (b) Incinerator (except as operated by the town) (c) Manufacture or storage of explosives or fireworks (d) Manufacture of cement or lime	N	N	N	N	N	N	N	N	N	N	N	N

## ANDOVER CODE

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	Residence						Business			Industrial		
	SRA	SRII	SRC	AJT	SC	LS	OB	GB	MU	IG	IA	ID
(e) Junk- or scrap yard, which shall mean a lot used for the storage of any worn-out, cast-off or discarded material ready for destruction or collected for salvage or conversion in some use												
(f) Truck terminal or intermediate transfer facility												
(g) Any use which creates a hazard to safety and health in the community or danger of fire or explosion or which creates dust, smoke, odor, fumes, gas, vapor, fly ash, sewage, refuse, noise or vibration, any of which are perceptible under normal conditions at any property line												
<b>Other Main Uses</b>												
30. Agriculture, horticulture, floriculture on lot of more than 5 acres. See § VI.G.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
31. Agricultural or crop land, including the raising of livestock on lots of 5 acres or less, provided that the above shall not be construed to permit the operation of piggeries, poultry farms or establishments raising animals primarily for the sale of their fur. See § VI.G.	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA
32. Public transportation station or terminal excluding airports	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA
33. Transformer station, substation, pumping station, telephone exchange, telephone or radio repeater or other similar utility installation, provided that in any residential district no public business office, storage yard, storage buildings or motor maintenance installation may be operated in connection therewith	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA
34A. General removal of earth materials subject to the provisions of § VI.E.1.1	N	N	N	N	N	N	N	N	N	N	BS	BS
34B. Removal or regrading incidental to subdivision development subject to the provisions of § VI.E.1.2.(a), (b), (c)	PB	PB	PB	PB	PB	PB	PB	PB	PB	PB	PB	PB
34C. Removal or regrading incidental to construction subject to the provisions of § VI.E.1.2.(d)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
34D. Miscellaneous removal of earth materials incidental to improvement subject to the provisions of § VI.E.1.3	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
34E. Miscellaneous regrading subject to the provisions of § VI.E.1.4	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS
35. Cemetery	BA	BA	BA	N	N	N	N	BA	N	N	N	N
<b>Accessory Uses</b>												
36. Any accessory use, other than those hereinafter specifically mentioned, customarily incidental to a permitted principal use, provided that such accessory use for residences in any district shall not be detrimental to the neighborhood in which it is located, by reason of noise, odor, dust, or other nuisance, traffic generation or hazard	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

## ZONING BY-LAW

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	Residence				SC	Business				Industrial		
	SRA	SRD	SRC	APT		JS	DP	GB	MU	IG	IA	ID
37. A child-care facility or program providing day care to more than 6 children, as defined in MGL Ch. 40A, § 3, and licensed by the Commonwealth of Massachusetts under the provisions of Chapter 28A, subject to the provisions of § VI.S. [Amended 4-15-1987 ATM, Art. 69; 4-14-1992 ATM, Art. 40]	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
38. Use of a room or rooms in a dwelling or accessory building by permanent residents for the practice of a customary home occupation, provided that such practice does not involve (a) sale of articles not produced on the premises; (b) exterior storage or display; (c) alteration of the residential character of the premises; (d) noise, heat, vibration or other objectionable effects discernible at the property line; or (e) the employment of more than 1 person not a member of the resident family. The following are some of the occupations excluded from this definition: Beautician, barber, real estate salesman, dancing or musical instructor to more than 1 person at a time	Y	Y	Y	N	N	N	N	Y	Y	Y	Y	N
38A. Use of a room or rooms in a detached one-family dwelling or accessory building as a dwelling by relatives (by reason of birth or marriage) where there is a need by reason of illness, disability or age requiring extended care or supervision of the relative. This use shall be subject to reasonable conditions and the requirement for renewable time periods not exceeding 5 years.	BA	BA	BA	N	BA	BA	N	BA	BA	BA	BA	BA
39. Office in a dwelling for the practice of a resident physician, lawyer or dentist, provided that not more than 3 persons not members of the resident family are regularly employed therein in a technical capacity, and that such use occupies not more than 33 1/3% of the total floor area of the dwelling	Y	Y	Y	N	N	N	N	Y	Y	Y	Y	Y
40. Tennis or similar court or swimming pool, provided that any swimming pool shall be enclosed by a fence or wall, with safety gate, at least 5 feet high, which may be the wall or fence of an aboveground pool if equipment with removable ladders	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
41. Roadside stand for the sale of the produce primarily from land of the owner, provided that such stand shall be set back at least 30 feet from the way	BA	BA	BA	BA	BA	BA	N	BA	BA	BA	BA	BA
42. The keeping or boarding of horses, ponies, cows or other large domestic animals:												
A. Solely as pets or for private noncommercial use, provided: 1. That there is a minimum lot size of 2 acres for the first such animal; 2. That there is a minimum of 1 additional acre for each additional animal up to a maximum of 6 animals; 3. That any relevant Board of Health regulations are met;	Y	Y	Y	N	N	N	N	N	N	Y	Y	Y



## ANDOVER CODE

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	Residence						Business			Industrial		
	SRA	SRI	SRC	APT	SC	LS	OF	GB	MU	IG	LA	ID
4. That any structure for housing such animals which is larger than 6 x 7 feet is located at least 50 feet from any property line; 5. That fencing adequate to restrain such animals is installed and is no closer than 5 feet to the property line												
D. Keeping or boarding more than 6 such animals regardless of ownership; or charging of fees for riding, training, lessons, breeding or other uses of the premises; subject to the provisions of § VI.G.	BA	BA	BA	N	N	N	N	N	N	BA	BA	BA
43. Uses clearly accessory and incidental to the permitted commercial, manufacturing or industrial uses, including but not limited to customer and employer parking, retail trade or service operations, athletic and restaurant facilities for employees, garage for storage or repair of company-owned motor vehicles, showrooms	BA	BA	BA	BA	Y	Y	N	Y	Y	Y	Y	Y
43A. Heliports, provided that it does not unreasonably increase noise or air pollution in any residential zoned land or near any noise-sensitive use such as, but not limited to, hospitals, rest homes, clinics, health care offices, educational facilities, and further provided that the heliport design has been reviewed by the Federal Aviation Administration and Massachusetts Aeronautics Commission	N	N	N	N	BA	BA	BA	BA	N	BA	BA	BA
43B. The temporary and seasonal placement of tables and chairs outside a permitted commercial structure for the convenience of patrons and other shoppers, as a use incidental and accessory to a permitted food or retail sales establishment where the principal activity is the service or sale of food for consumption on or off the premises, or the retail sale of merchandise. Outdoor table and chairs shall not be located within a parking lot or a public right-of-way and shall not interfere with pedestrian access or access for emergency purposes. (Added 4-13-1992 ATH, Art. 35)	N	N	N	N	BA	BA	N	BA	BA	BA	N	N
44. Advertising signs or devices subject to the requirements of § VI.B. of this bylaw	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
45. The parking or keeping of a truck or commercial-type vehicle on property used for residential purposes, provided that the same: (a) Does not exceed three-fourths-ton capacity, manufacturer's rating, (b) Is used as a means of transport to and from the resident's place of business, (c) Is parked or kept in a closed garage, and (d) Is not loaded with flammable, noxious, or dangerous material	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

## ZONING BY-LAW

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	Residence						Business			Industrial		
	SRA	SRB	SRC	AFT	SC	LS	OP	GB	MU	IG	IA	ID
46. With dwellings in all districts, the parking or keeping of commercial-type vehicles or equipment other than those allowed in Paragraph 45 above, provided that such parking will not, under the circumstances, be detrimental to the neighborhood; and provided further that such use may be permitted subject to conditions deemed necessary to safeguard the neighborhood, including limitations of time, number of vehicles, weight or capacity of vehicles	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA
47A. The parking or keeping of equipment or vehicles, or the maintenance of temporary buildings on construction sites for a period not to exceed 1 year, provided that a permit has been issued by the Building Inspector	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
47B. The use of a mobile home as a temporary dwelling on the site of a single-family residence which has been destroyed or rendered uninhabitable by fire or other catastrophe; provided that a temporary permit for a period not to exceed 6 months is issued by the Building Inspector with the approval of the Director of Health and the Town Manager. If reconstruction of the original dwelling is not completed in 6 months, such permit may be removed for an additional 6 months on concurrence of the above 3 persons, but in no event may such mobile home remain on the site in excess of 1 year	Y	Y	Y	N	N	N	N	Y	Y	Y	Y	Y
48. Accessory scientific uses (See § VI.J)	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA
49. Towers for securing wind-energy conversion systems designated to service the principal use subject to the provisions of § VI.M, Towers for wind-energy conversion systems	BA	BA	BA	N	BA	N	N	N	N	N	BA	BA
50. [Amended 4-12-1988 A1M, Art. 93] Communications Structure, which shall be subject to the provisions of § VI.N of this bylaw:												
(a) Tower for securing amateur communication antenna(s) designed to service the principal use	BA	BA	BA	N	BA	BA	N	N	N	N	BA	BA
(b) Dish antenna, which is a device incorporating a reflective surface that is bar configured or is solid or open mesh in the shape of a shallow dish, cone, horn or cornucopia. Such device shall be used to transmit and/or receive radio or electromagnetic waves between terrestrially and/or orbitally based uses	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA
51. Family day-care home in a private residence where a resident of the premises provides day care on a regular basis for 6 or fewer children, licensed by the Commonwealth of Massachusetts under the provisions of MGL Ch. 28A, as amended. Family day-care home shall not mean a private residence used for an informal cooperative arrangement among neighbors, friends or relatives, or the occasional care of children with or without compensation [Amended 4-6-1988 A1M, Art. 66]	Y	Y	Y	BA	Y	Y	Y	Y	Y	Y	Y	Y

## ANDOVER CODE

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	Residence					Business				Industrial		
	SRA	SRB	SRC	APF	SC	LS	OP	GB	NU	IG	IA	ID
52. The temporary use of residential premises for sale of crafts subject to a permit issued by the Inspector of Buildings for up to two consecutive days only and limited to two permits per calendar year for any given premises [Added 9-30-1991 ATM, Art. 5]	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
53. Storage of 1 unregistered vehicle or of 1 vehicle not in condition for travel, subject to the provisions of § VI.T [Added 4-13-1992 ATM, Art. 37]	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y



ADJOURNED ANNUAL TOWN MEETINGAPRIL 13, 1994

Upon motion made and duly seconded it was VOTED to approve Article 59 as printed in the Warrant.

VOTE: YES: 224 NO: 27 A 2/3 vote required

Selectmen's Report: Approval  
Planning Board Report: Approval

**ARTICLE 60.** To see if the Town will vote to require that, henceforth, the Selectman shall lay out no street in the Town of Andover constructed within the boundaries of a right-of-way less than fifty feet in width.

On petition of John Doyle and others.

Article 60 was **DEFEATED**

Selectmen's Report: Disapproval  
Planning Board Report: Disapproval

**ARTICLE 61.** To see if the Town will vote to amend Article VIII, Section VIII.A. of the Andover Zoning By-law, by deleting the following subsection in its entirety:

"6. The Building Inspector shall have power to certify that a particular lot or a particular structure is a legal preexisting nonconforming lot or nonconforming structure within the meaning of the Zoning Act and of the Andover Zoning Bylaw, as from time-to-time amended, whenever he receives a written request from the owner thereof, or his representative, for such a certification for the following purposes:

- a. A sale of the lot or structure;
- b. Financing of improvements upon the lot or of improvements, repairs, or renovations on or within a structure on the lot;
- c. A mortgage upon the lot or structure;
- d. Administration of estates;

In exercising this power, the Building Inspector shall adopt, and may from time-to-time amend, such forms of application for such certification and for his certification as he deems reasonable to this provision. The fee for the issuance of the certification shall be set by the Selectmen."

or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 61 as printed in the Warrant.

VOTE: YES: 230 NO: 2 A 2/3 vote required

Selectmen's Report: Approval  
Planning Board Report: Approval

**ARTICLE 62.** To see if the Town will vote to transfer from available funds or raise by taxation a sum not to exceed \$100,000 for the purpose of beginning the process of conducting an independent outside management audit of all departments of the Town of Andover; to identify ways to increase efficiency in the delivery of services and reduce the cost of operations.

On petition of Dennis A. Teves and others.

ADJOURNED ANNUAL TOWN MEETINGAPRIL 13, 1994

Upon motion made and duly seconded it was moved that the Town vote to transfer from available funds the sum of \$100,000 for the purpose of beginning the process of conducting an independent outside management audit of all departments of the Town of Andover, to identify ways to increase efficiency in the delivery of service and reduce the cost of operations. In the first year the departments to be audited will be the Department of Municipal Maintenance and the Department of Public Works.

Article 62 was **DEFEATED**

Finance Committee Report:	Disapproval
Selectmen Report:	Disapproval

**ARTICLE 63.** To see if the Town will vote to transfer the care, custody, management and control of a parcel of land hereinafter described, and the improvements, if any thereon, held by the Board of Selectmen and/or the Department of Public Works to the Board of Selectmen, for the purpose of conveyance of said land to Genetics Institute, Inc., in exchange for the conveyance of certain land by Genetics Institute, Inc. to the Town for conservation purposes pursuant to Massachusetts General Laws Chapter 40, Section 8C and to authorize the Town Manager and the Board of Selectmen to petition the General Court for special legislation authorizing said conveyances:

## Land to be conveyed by the Town:

A certain parcel of land in the Town of Andover, Essex County, Massachusetts, being shown as Lot A on a plan entitled, "Plan of Land in Andover, Massachusetts," prepared for the Town of Andover, scale: 1" = 40', dated January 12, 1994 by Martinage Engineering Associates, Inc., Civil-Environmental Engineers & Land Surveyors, 131 Main Street, Reading, MA, and containing .990 acres, more or less. Said Lot A is to be conveyed subject to the rights of others, if any, in the existing brook which crosses the premises as shown on said plan and subject to such further restrictions as the Selectmen deem advisable in the interest of the Town of Andover.

## Land to be conveyed to the Town:

A certain parcel of land in the Town of Andover, Essex County, Massachusetts, being shown as Lot Y on a plan entitled, "Plan of Land in Andover, Massachusetts," prepared for Genetics Institute, scale: 1" = 40', dated January 11, 1994 by Martinage Engineering Associates, Inc., Civil-Environmental Engineers & Land Surveyors, 131 Main Street, Reading, MA, and containing 1.112 acres, more or less. Said Lot Y is to be conveyed subject to: (1) all easements and encumbrances of record; (2) an easement in favor of Genetics Institute, Inc., its successors and assigns, for drainage and slope purposes; and (3) such further restrictions and reservations as the Selectmen deem advisable in the interest of the Town of Andover; or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 63 as printed in the Warrant by a UNANIMOUS vote.

Planning Board Report:	Approval
Selectmen Report:	Approval

ADJOURNED ANNUAL TOWN MEETINGAPRIL 13, 1994

**ARTICLE 64.** To see if the Town will vote to adopt the following bylaw for the regulation of the proceedings at all annual and special Town Meetings of the Town of Andover:

Closure shall require a motion from the floor and a two-thirds vote, and shall not be permitted until at least three voters in favor of a subject and three voters opposed to it have been given the opportunity to obtain the floor and speak.

On petition of John Doyle and others.

Article 64 was **DEFEATED**

**ARTICLE 65.** To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum not to exceed \$1,000,000 for the installation of a sanitary sewer line in River Road from North Street to the Lawrence townline and to authorize the Town to acquire the necessary easements by gift, by purchase, or by seizure by right of eminent domain. Betterments are to be assessed.

On petition of Blanche Fortuna and others.

Upon motion made and duly seconded it was moved that the sum of \$1,000,000 be hereby appropriated for the installation of a sanitary sewer line in River Road from North Street to the Lawrence town line, including costs incidental and related thereto, that the Selectmen be authorized to acquire any necessary easements by gift, by purchase or taking by eminent domain, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow not exceeding \$1,000,000 under and pursuant to Chapter 44, Section 7(1), of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the Town therefor and that betterments shall be assessed.

Article 65 was **DEFEATED**

VOTE: YES: 35 NO: 161 A 2/3 vote required

Finance Committee Report:	Disapproval
Selectmen Report:	Disapproval
Planning Board Report:	Approval

**ARTICLE 66.** To see if the Town will vote to amend Article XII, Section 11.(n)(1) of the General By-laws by deleting the first sentence in its entirety and inserting the following:

"The fees for all dog licenses shall be \$8.00."

and by deleting May 1 in the second sentence and inserting the following:

"March 1."

or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 66 as printed in the Warrant by a Majority vote.

Finance Committee Report:	Approval
Selectmen's Report:	Approval



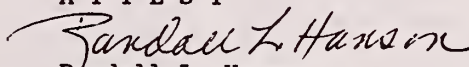
ADJOURNED ANNUAL TOWN MEETINGAPRIL 13, 1994

ARTICLE 67. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$500,000, or any other sum, for the acquisition by purchase or taking by eminent domain of land and improvements thereon at 400 South Main Street (Map 62, Lots 31 & 31A) within the Town for municipal purposes, including costs incidental and related thereto, or take any other action related thereto.

Article 67 was **WITHDRAWN**

Upon motion made by Town Counsel, Thomas Urbelis, and duly seconded it was voted by a Majority vote to dissolve the Annual Town Meeting at 10:30 P.M.

A T T E S T

  
Randall L. Hanson  
Town Clerk

**SPECIAL TOWN ELECTION****MAY 17, 1994****SPECIAL TOWN ELECTION - MAY 17 1994**

Agreeably to a Warrant signed by the Selectmen on April 12, 1994 the Inhabitants of said Town who are qualified to vote in Elections and Town Affairs to meet and assemble at the designated polling place. All eight precincts: Precincts One, Two, Three, Four, Five, Six, Seven, Eight, are to vote at the Dunn Gymnasium, Andover High School, Shawsheen Road, in said Andover, on

**TUESDAY, THE SEVENTEENTH DAY OF MAY, 1994**

at eight o'clock A.M. to eight o'clock P.M. to act upon the following Questions:

Pursuant to the foregoing Warrant, I subscriber, one of the Constables of the Town of Andover, have notified the Inhabitants of said Town to meet at the time and place and for the purposes stated in said Warrant, by posting a true and attested copy of the same on the Town Hall, on each school house and in no less than five other public places where bill and notices are usually posted and by publication in the Andover Townsman. Said Warrants have been posted and published fourteen days.

John F. Manning  
Constable

The total number of ballots cast was 7765, viz:

Prec. 1 - 841	Prec. 2 - 892	Prec. 3 - 844	Prec. 4 - 1031
Prec. 5 - 1108	Prec. 6 - 1050	Prec. 7 - 1041	Prec. 8 - 958

<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>		QUESTION 1	
490	337	431	536	662	604	632	513	YES		4205
348	548	412	494	446	443	408	444	NO		3543
3	7	1	1	0	3	1	1	Blanks		17

<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>		QUESTION 2	
450	315	395	514	616	538	573	469	YES		3870
386	567	443	515	492	507	466	486	NO		3862
5	10	6	2	0	5	2	3	Blanks		33

\*\*\*Recount held June 6, 1994 on question 2 (see next page).

RECOUNT OF SPECIAL ELECTION QUESTION 2JUNE 6, 1994**QUESTION 1**

Shall the Town of Andover be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to remodel, reconstruct or make extraordinary repairs to Andover High School, the South Elementary School and Sanborn Elementary School, and to construct, equip and furnish additions to those schools, including outside work and other costs incidental and related to the projects?

**QUESTION 2**

Shall the Town of Andover be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bonds issued in order to complete the installation of wiring, computer networks, and other technology systems at Bancroft Elementary School, West Elementary School, Shawsheen School, Doherty Middle School, West Middle School, and the Central Administration office, including equipment and other costs related thereto?

RECOUNT: JUNE 6, 1994

RECOUNT OF QUESTION 2 OF MAY 17, 1994 SPECIAL ELECTION ON PETITION OF WILLIAM CODERRE OF 37 STINSON ROAD, ANDOVER MA.

The recount was held on Monday, June 6, 1994 at the Town House on Main Street at 9:30 A.M.

The final count of Question 2 was as follows:

0

The total number of ballots cast was 7765, viz:

Prec. 1 - 841	Prec. 2 - 892	Prec. 3 - 844	Prec. 4 -1031
Prec. 5 -1108	Prec. 6 -1050	Prec. 7 -1041	Prec. 8 - 958

<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	QUESTION 2	
450	315	395	514	616	538	573	469	YES	3870
386	567	444	515	492	508	466	486	NO	3864
5	10	5	2	0	4	2	3	Blanks	31



STATE PRIMARY, SEPTEMBER 20, 1994  
REPUBLICAN PARTY TOTAL: 2185

1	2	3	4	5	6	7	8	SENATOR IN CONGRESS	TOTAL
29	29	37	20	37	24	34	27	John R. Lakian	237
245	252	243	240	212	210	208	308	W. Mitt Romney	1918
6	4	6	4	2	1	2	5	Blanks	30
GOVERNOR									
265	268	263	245	235	224	225	324	William F. Weld	2049
0	0	0	0	0	0	1	0	George A. Bachrach	1
0	0	0	0	0	0	0	1	William E. Lingard	1
15	17	23	19	16	11	18	15	Blanks	134
LIEUTENANT GOVERNOR									
243	257	253	228	224	220	219	301	Argeo Paul Cellucci	1945
37	28	33	36	27	15	25	39	Blanks	240
ATTORNEY GENERAL									
160	192	178	173	138	153	163	223	Janis M. Berry	1380
70	54	60	51	62	48	58	70	Guy A. Carbone	473
0	0	0	0	0	0	0	1	Mark B. Johnson	1
50	39	48	40	51	34	23	46	Blanks	331
SECRETARY OF STATE									
107	132	123	100	95	86	91	134	Arthur E. Chase	868
123	114	119	111	99	107	115	148	Peter V. Forman	936
0	0	0	0	0	0	0	1	David B. Soule	1
50	39	44	53	57	42	38	57	Blanks	380
TREASURER									
233	237	235	219	206	207	206	304	Joseph Daniel Malone	1847
0	0	0	0	0	0	1	0	Jonathan Jenkins	1
47	48	51	45	45	28	37	36	Blanks	337
AUDITOR									
161	147	155	129	109	123	130	191	Forester A. "Tim" Clark, Jr.	1145
44	57	59	55	58	54	53	75	Earle B. Stroll	455
75	81	72	80	84	58	61	74	Blanks	585
REPRESENTATIVE IN CONGRESS									
189	193	195	174	168	165	174	259	David E. Coleman	1517
91	92	91	90	83	70	70	81	Blanks	668
COUNCILLOR									
182	183	193	163	155	160	172	242	John Michael Walsh	1450
98	102	93	101	96	75	72	98	Blanks	735
SENATOR IN GENERAL COURT									
207	200	215	188	174	178	193	263	Maria Marasco	1618
0	0	2	0	0	0	0	0	Carl F. Grygiel	2
73	85	69	76	77	57	51	77	Blanks	565
REPRESENTATIVE IN GENERAL COURT									
225	236	234	227		206	211	307	Seventeenth Essex District	
55	49	52	37		29	33	33	Gary M. Coon	1646
								Blanks	288
REPRESENTATIVE IN GENERAL COURT									
				158				Eighteenth Middlesex District	
				93				Roy F. Nagle	158
								Blanks	93
DISTRICT ATTORNEY									
280	285	286	264	251	235	244	340	Blanks	2185
CLERK OF COURTS									
0	0	0	0	0	0	0	1	Bruce Shook	1
280	285	286	264	251	235	244	339	Blanks	2184

REPUBLICAN STATE PRIMARY  
SEPTEMBER 20, 1994

0	0	0	0	0	0	0	1	REGISTER OF DEEDS	
280	285	286	264	251	235	244	339	Henry Petrillo	1
								Blanks	2184
								COUNTY COMMISSIONER	
92	79	88	81	69	65	67	96	Charles J. Chisholm	637
45	51	53	42	59	37	46	61	Barton K. Hye	394
83	86	84	64	64	76	79	102	Frederick H. "Ted" Tarr	638
60	69	61	77	59	57	52	81	Blanks	516

STATE PRIMARY, SEPTEMBER 20, 1994  
DEMOCRATIC PARTY TOTAL: 2107

1	2	3	4	5	6	7	8	SENATOR IN CONGRESS	TOTAL
304	224	243	185	137	144	152	202	Edward M. Kennedy	1591
0	0	0	0	1	0	0	0	W. Mitt Romney	1
67	74	62	78	67	74	35	58	Blanks	515
GOVERNOR									
102	64	74	67	59	65	44	69	George A. Bachrach	544
69	53	51	51	35	37	36	39	Michael J. Barrett	371
141	142	142	100	78	79	84	122	Mark Roosevelt	888
0	0	0	0	0	0	0	1	Tom Hajj	1
0	0	0	0	1	0	0	0	William F. Weld	1
59	39	38	45	32	37	23	29	Blanks	302
LIEUTENANT GOVERNOR									
101	97	97	82	44	62	70	76	Marc D. Dralsen	629
154	114	131	93	99	76	73	104	Robert K. Massle	844
116	87	77	88	62	80	44	80	Blanks	634
ATTORNEY GENERAL									
295	239	253	207	163	155	143	219	L. Scott Harshbarger	1674
76	59	52	56	42	63	44	41	Blanks	433
SECRETARY OF STATE									
176	150	147	121	93	101	79	112	William Francis Gavin	979
110	83	96	81	60	63	73	86	Augusto F. Grace	652
85	65	62	61	52	54	35	62	Blanks	476
TREASURER									
227	185	204	163	123	131	127	166	Shannon P. O'Brien	1326
144	113	101	100	82	87	60	94	Blanks	781
AUDITOR									
231	189	199	167	127	139	118	169	A. Joseph DeNucci	1339
140	109	106	96	78	79	69	91	Blanks	768
REPRESENTATIVE IN CONGRESS									
277	205	234	191	146	158	140	194	Martin T. Meehan	1545
52	44	38	34	40	35	20	44	Thomas J. Quinn	307
42	49	33	38	19	25	27	22	Blanks	255
COUNCILLOR									
34	39	27	27	17	19	25	31	Edward J. Carroll	219
12	8	10	7	5	12	6	13	Paul Dellos	73
183	138	161	126	110	104	95	133	Patricia A. Dowling	1050
142	113	107	103	73	83	61	83	Blanks	765
SENATOR IN GENERAL COURT									
288	199	237	180	148	137	141	206	John D. O'Brien, Jr.	1536
7	6	5	6	2	10	3	8	Edward J. Bishop, Jr.	47
36	45	22	35	29	44	21	24	Frank J. Gorman	256
40	48	41	42	26	27	22	22	Blanks	268
REPRESENTATIVE IN GENERAL COURT									
Seventeenth Essex District									
0	1	0	0		0	0	0	Robert E. Engel	1
0	0	0	0		1	0	0	Barry Finegold	1
0	0	0	0		0	1	0	Peter McCarthy	1
371	297	305	263		217	186	260	Blanks	1899
REPRESENTATIVE IN GENERAL COURT									
Eighteenth Middlesex District									
				88				Edward A. LeLacheur	88
				67				Leo "Buckles" Nolan	67
				50				Blanks	50
DISTRICT ATTORNEY									
267	215	231	198	148	142	133	192	Kevin M. Burke	1526
104	83	74	65	57	76	54	68	Blanks	581



DEMOCRATIC STATE PRIMARY  
SEPTEMBER 20, 1994

								CLERK OF COURTS	
234	200	203	164	130	137	119	170	James Dennis Leary	1357
137	98	102	99	75	81	68	90	Blanks	750
								REGISTER OF DEEDS	
253	210	212	181	143	146	128	180	Thomas J. Burke	1453
118	88	93	82	62	72	59	80	Blanks	654
								COUNTY COMMISSIONER	
49	45	39	32	29	34	32	26	Christopher T. Casey	286
47	51	45	35	32	32	24	35	Christle (Chris) Ciampa, Jr.	301
122	110	122	99	71	72	57	83	Ronald Francis Ford	736
18	11	13	14	14	19	16	25	Anibal "Tex" Teixeira	130
135	81	86	83	59	61	58	91	Blanks	654

STATE ELECTION - NOVEMBER 8, 1994

STATE ELECTION - NOVEMBER 8, 1994

The total number of ballots cast was 13,954, viz

Prec. 1 - 1643   Prec. 2 - 1736   Prec. 3 - 1638   Prec. 4 - 1748  
Prec. 5 - 1883   Prec. 6 - 1787   Prec. 7 - 1665   Prec. 8 - 1854

1	2	3	4	5	6	7	8	U.S. SENATOR	TOTAL
841	812	814	749	764	765	759	761	Edward M. Kennedy	6265
770	891	789	973	1091	997	881	1054	W. Mitt Romney	7446
8	9	10	3	8	9	3	15	Lauraleigh Dozier	65
1	1	1	3	0	1	2	2	William A. Ferguson	11
23	23	24	20	20	15	20	22	BLANKS	167

GOVERNOR/LIEUTENANT GOVERNOR

1220	1333	1240	1419	1551	1467	1320	1476	Weld and Celluci	11026
377	354	356	295	307	285	312	340	Roosevelt and Massle	2626
9	7	15	7	7	10	6	12	Cook and Crawford	73
0	1	1	0	1	1	1	1	Rebello and Giske	6
0	0	0	0	0	0	0	1	All Others	1
37	41	26	27	17	24	26	24	BLANKS	222

ATTORNEY GENERAL

1022	1033	1008	1026	1057	1013	985	1030	L. Scott Harshbarger	8174
446	550	498	580	682	641	558	696	Janis M. Berry	4651
175	153	132	142	144	133	122	128	BLANKS	1129

SECRETARY OF STATE

666	789	684	794	878	863	789	950	Arthur E. Chase	6413
670	657	669	663	678	647	633	623	William Francis Galvin	5240
46	38	60	40	53	43	40	53	Peter C. Everett	373
261	252	225	251	274	234	203	228	BLANKS	1928

TREASURER

1103	1209	1094	1256	1396	1334	1202	1371	Joseph Daniel Malone	9965
413	389	428	360	362	345	377	360	Shannon Patricia O'Brien	3034
20	23	29	22	27	17	22	24	Susan B. Poulin	184
17	30	26	17	24	22	13	24	Thomas P. Tierney	173
90	85	61	93	74	69	51	75	BLANKS	598

STATE ELECTION - NOVEMBER 8, 1994

1	2	3	4	5	6	7	8	AUDITOR	
907	933	945	935	967	958	908	910	A. Joseph DeNucci	7463
520	589	511	603	689	646	605	738	Forrester A. "Tim" Clark, Jr.	4901
34	49	33	32	40	33	34	45	Geoff M. Wei	300
182	165	149	178	187	150	118	161	BLANKS	1290
REPRESENTATIVE IN CONGRESS									
1070	1074	1044	1074	1131	1041	1028	1040	Martin T. Meehan	8502
465	557	505	572	653	656	562	687	David E. Coleman	4657
108	105	89	102	99	90	75	127	BLANKS	795
COUNCILLOR									
876	869	893	872	922	861	842	839	Patricia A. Dowling	6974
549	648	552	642	715	724	633	784	John Michael Walsh	5247
218	219	193	234	246	202	190	231	BLANKS	1733
SENATOR IN GENERAL COURT									
932	898	892	845	856	862	805	820	John D. O'Brien	6910
610	776	666	814	918	861	798	943	Maria Marasco	6386
101	62	80	89	109	64	62	91	BLANKS	658
REPRESENTATIVE IN GENERAL COURT Seventeenth Essex District									
1206	1361	1247	1381		1450	1324	1499	Gary M. Coon	9468
437	375	391	367		337	341	355	BLANKS	2603
REPRESENTATIVE IN GENERAL COURT Eighteenth Middlesex District									
				686				Edward A. LeLacheur	686
				901				Roy F. Nagle	901
				296				BLANKS	296
DISTRICT ATTORNEY									
1110	1193	1188	1164	1229	1228	1131	1219	Kevin M. Burke	9462
0	0	0	0	0	0	0	3	All Others	3
533	543	450	584	654	559	534	632	BLANKS	4489



STATE ELECTION - NOVEMBER 8, 1994

1	2	3	4	5	6	7	8	CLERK OF COURTS	
929	979	966	950	1154	1012	989	1034	James Dennis Leary	8013
0	0	0	0	0	0	0	2	All Others	2
714	757	672	798	729	775	676	818	BLANKS	5939

REGISTER OF DEEDS

948	1012	1010	996	1201	1045	964	1033	Thomas J. Burke	8209
0	0	0	0	0	0	0	2	All Others	2
695	724	628	752	682	742	701	819	BLANKS	5743

COUNTY COMMISSIONER

623	656	653	600	576	598	575	535	Christopher T. Casey	4816
627	760	646	748	884	825	751	913	Frederick H. "Ted" Tarr	6154
83	56	71	62	54	78	84	89	Bryan R. Dellollo	577
310	264	268	338	369	286	255	317	BLANKS	2407

QUESTION 1

565	607	582	509	633	605	605	633	Yes	4739
992	1021	975	1169	1177	1107	1006	1159	No	8606
86	108	81	70	73	75	54	62	BLANKS	609

QUESTION 2

1081	1030	1034	1110	1246	1138	1119	1230	Yes	8988
495	627	551	587	580	585	526	574	No	4525
67	79	53	51	57	64	20	50	BLANKS	441

QUESTION 3

817	896	841	917	1016	907	882	994	Yes	7270
676	675	641	692	702	728	656	716	No	5486
150	165	156	139	165	152	127	144	BLANKS	1198

QUESTION 4

836	933	848	984	1104	1034	934	1072	Yes	7745
717	686	704	683	702	660	680	707	No	5539
90	117	86	81	77	93	51	75	BLANKS	670

STATE ELECTION - NOVEMBER 8, 1994

1	2	3	4	5	6	7	8	QUESTION 5	
991	1081	940	1113	1291	1155	1054	1153	Yes	8778
602	593	650	585	548	584	592	667	No	4821
50	62	48	50	44	48	19	34	BLANKS	355
QUESTION 6									
441	431	437	286	324	332	328	333	Yes	2912
1146	1235	1143	1398	1507	1410	1304	1476	No	10619
56	70	58	64	52	45	33	45	BLANKS	423
QUESTION 7									
411	396	415	280	310	302	306	313	Yes	2733
1162	1245	1156	1402	1517	1434	1316	1491	No	10723
70	95	67	66	56	51	43	50	BLANKS	498
QUESTION 8									
1142	1230	1211	1282	1432	1330	1247	1374	Yes	10248
406	393	350	392	361	374	357	407	No	3040
95	113	77	74	90	83	61	73	BLANKS	666
QUESTION 9									
845	899	886	1027	1123	1022	991	1059	Yes	7852
691	705	661	642	640	668	601	699	No	5307
107	132	91	79	120	97	73	96	BLANKS	795

#### QUESTION #1     REGULATING SPENDING ON BALLOT QUESTION CAMPAIGNS

This proposed law would limit the way in which business and certain nonprofit corporations could contribute to and spend money on campaigns involving an initiative, referendum or other question submitted to the voters at a state or local election. The proposed law would require ballot committees organized to support or oppose any question submitted to the voters to disclose promptly certain contributions made late in the campaign; would establish procedures that business and certain nonprofit corporations would have to follow in order to spend money on ballot question campaigns; and would establish voluntary spending limits for ballot committees.

The proposed law would require a ballot committee to report to the state Office of Campaign and Political Finance, within one business day of receipt, the name, address, occupation and employer of any person or organization making a contribution of \$1,000 or more, if the contribution was made before the date of the election but after the closing date of the last official campaign contribution report.

Under the proposed law, business and certain nonprofit corporations would be prohibited from making contributions or expenditures to support or oppose a ballot question, but would be permitted to create and solicit contributions to a separate fund to be used to support or oppose a ballot question. A separate fund would be required for each ballot question on which the corporation intended to solicit contributions. The corporation would be required to report all amounts spent to establish and administer the fund to the Office of Campaign and Political Finance, and to a city or town if the fund were established to influence the vote on a local ballot question.

Contributions to the separate fund could be solicited only from members or stockholders, officer and directors, and employees at a policy making, managerial or professional level. Coercion, job discrimination and financial reprisals as methods of soliciting contributions would be prohibited. Nonprofit corporations that are formed for the purpose of promoting political ideas, do not engage in business activities, have no shareholders, and do not have business corporations as members or accept more than one percent of their revenues from such corporations would be exempt from these provisions. A business organization that violated these requirements could be fined up to \$50,000, and any director or agent of a business organization who violates or authorizes the violation of these requirements could be fined up to \$10,000 and/or imprisoned for up to one year.

The proposed law would establish voluntary spending limits for ballot committees at \$1,000,000 in the year of an election, and \$250,000 in the years immediately before and after an election. Ballot committees agreeing to observe these voluntary limits would be permitted to announce their compliance on advertisements and campaign materials. Ballot committees that agreed to observe the spending limits and later exceeded the limits could be fined up to \$10,000.

The proposed law states that if any of its provisions were declared invalid, the other provisions would remain in effect.

#### QUESTION #2     SEAT BELT LAW

This law requires drivers and passengers in certain motor vehicles on public ways to wear properly adjusted and fastened safety belts. The law applies to persons driving or riding in private passenger motor vehicles or riding in vanpool vehicles or trucks under 18,000 pounds. It also applies to employees of cities, towns, counties, and districts. The law does not apply



STATE ELECTION NOVEMBER 1994 cont:

to: (1) children under twelve years old who are required by another state law to use safety belts or other child passenger restraints; (2) vehicles manufactured before July 1, 1966; (3) persons certified by a physician as physically unable to use safety belts; (4) U.S. Postal Service rural carriers while performing their duties; (5) persons involved in operating taxies, liveries, tractors, trucks of 18,000 pounds or more, buses; or (6) passengers in authorized emergency vehicles.

The law is enforced by law enforcement agencies only when a driver has been stopped for a motor vehicle violation or some other offense. A driver and each passenger 16 years old or older may be fined \$25 for not using a safety belt when required. A driver may also be fined \$25 for each passenger between 12 and 16 years old who is not using a safety belt when required. A person who receives a citation for violating the law may challenge it using the same procedure that applies to most other automobile law violations. A violation is not considered a moving violation for motor vehicle insurance surcharge purposes.

The law directs the state Registrar of Motor Vehicles to require police officers, when reporting automobile accidents, to record whether safety belts were used. The law directs the Governor's Highway Safety Bureau to (1) conduct a public information and education program on motor vehicle occupant protection; (2) evaluate and report to the Legislature, by June 1, 1995, on the effectiveness of and degree of compliance with the law; and (3) make annual surveys of safety belt use.

The law requires the state Commissioner of Insurance to evaluate, report, and make recommendations to the Legislature concerning the effectiveness of the law and the frequency of bodily injury claims during the law's first year of operation. The Commissioner must also require at least a 5% reduction in bodily injury insurance premiums if the observed safety belt use rate among all vehicle occupants is 50% or more after the law's first year of operation. The Commissioner is required to take into account the annual safety belt use survey results in future decisions setting bodily injury premiums, and the Commissioner must further reduce those premiums if the safety belt use rate in Massachusetts exceeds the national average.

The law provides that failure to wear a properly fastened safety belt may not be considered as contributory negligence or used as evidence in any civil lawsuit. It also states that no insurance company may either (1) deny coverage to a person who failed to wear a safety belt during an accident that lead to bodily injury, or (2) refuse to issue a motor vehicle liability policy based on a violation of this law.

QUESTION #3 CHANGING THE LAW REGARDING STUDENT FEES

This law eliminates one of the two ways in which students may authorize fees to be assessed on tuition bills at state-operated colleges and universities to support nonpartisan student organizations that attempt to influence state legislation.

The law applies to community and state colleges and the University of Massachusetts. The law takes the place of previous law that allowed a student body, by a majority vote in an official student body referendum, to authorize a "waivable fee," or (state colleges and the University) an "optional fee," to be collected for such nonpartisan student organizations. Under this law, the boards of trustees at community and state colleges and the University are prohibited from collecting waivable fees and may only collect optional fees for such organizations.

STATE ELECTION NOVEMBER 1994 cont.:

A "waivable fee" is collected when authorized by a majority of those students voting in an official student body referendum. A waivable fee is an amount payable on a tuition bill, appearing as a separately assessed item and accompanied by a statement that the fee is not a charge required to be paid by the student but rather that the student may deduct the charge from the total amount due. The tuition bill also explains the nature of the fee and states that the fee appears on the bill at the request of the student body and does not necessarily reflect the endorsement of the board of trustees.

An "optional fee" is collected when authorized by a majority of those students voting in an official student body referendum. An optional fee is an amount payable on a tuition bill, appearing as a separately assessed item and accompanied by a statement that the fee is not a charge required to be paid by the student but rather that the student may add the charge to the total amount due. The tuition bill also explains the nature of the fee and states that the fee appears on the bill at the request of the student body and does not necessarily reflect the endorsement of the board of trustees.

QUESTION #4 TERM LIMITS

This proposed law would prevent the name of a person from being printed on a state primary or general election ballot as a candidate for one of a number of specified state and federal public offices, if the person had already served a certain number of consecutive terms in that office within a fixed period preceding the end of the then-current term of office. If such a person were still elected by write-in vote to one of the state offices (except the office of Governor), the person would serve without a salary, and in some of the state offices, without payment for certain expenses.

Under the proposed law, the name of a person could not be printed on a primary or general election ballot as a candidate for the office of Governor, Lieutenant Governor, Secretary of State, State Treasurer, State Auditor, or State Attorney General, if the person had served two consecutive terms (eight years) in that office in the eleven years prior to the end of the then-current term of office. The name of a person could not be printed on a primary or general election ballot as a candidate for the office of Governor's Councillor, State Representative, State Senator, or United States Representative from Massachusetts, if the person had served four consecutive terms (eight years) in that office in the nine years prior to the end of the then-current term of office. The name of a person could not be printed on a primary or general election ballot as a candidate for the office of United States Senator from Massachusetts, if the person had served two consecutive terms (twelve years) in that office in the seventeen years prior to the end of the then-current term of office. The proposed law would not prevent any voter from casting a write-in vote for any person as a candidate for any office.

If a person made ineligible by the proposed law to have his or her name printed on the ballot as a candidate for the office of Lieutenant Governor, Secretary of State, State Treasurer, State Auditor, State Attorney General, Governor's Councillor, State Representative or State Senator were still elected to that office by write-in vote, the person would serve without a salary. If such a person were elected to the office of Lieutenant Governor, Governor's Councillor, State Representative or State Senator, the person would also serve without payment for certain expenses.



STATE ELECTION NOVEMBER 1994 cont:

The current terms of the persons serving as Governor, Lieutenant Governor, Governor's Councillor, State Representative, State Senator, United States Representative from Massachusetts, and United States Senator from Massachusetts, would not be counted for purposes of the proposed law. The terms of the persons elected in 1990 to the office of Secretary of State, State Treasurer, State Auditor, or State Attorney General would be counted.

Any person who served more than half of a term in an office would be treated as having served a full term in that office. Any person who resigned from an office would be treated as having served a full term.

The proposed law states that if any of its provisions were found invalid, the other provisions would remain in effect.

QUESTION #5    OPENING OF RETAIL STORES ON SUNDAY MORNING AND CERTAIN HOLIDAYS

This proposed law would allow retail stores to open at any time on Sundays and on the legal holidays of Memorial Day, July Fourth, and Labor Day. It would not affect current restrictions on the sale of alcoholic beverages on Sundays and these holidays. Stores opening under the proposed law would be required to make Sunday and holiday work voluntary and would be required to pay most employees at least one and one-half times their regular rate.

QUESTION #6    GRADUATED INCOME TAX

This proposed constitutional amendment would require Massachusetts income tax rates to be graduated, in order to distribute the burden of the tax fairly and equitably. The proposed amendment would require the rates for taxpayers in higher income brackets to be higher than the rates for taxpayers in lower income brackets. The proposed amendment would also allow the state Legislature to grant reasonable exemptions and abatements and establish the number and range of tax brackets. The proposed amendment would eliminate from the Massachusetts Constitution the present requirement that income taxes must be levied at a uniform rate throughout the state upon incomes derived from the same class of property.

QUESTION #7    PERSONAL INCOME TAX CHANGES

This proposed law would change the state personal income tax laws if a proposed amendment to the Massachusetts Constitution requiring income tax rates to be graduated is approved at the 1994 state election. This proposed law would (1) set graduated income tax rates to replace the existing tax rate structure, (2) change exemptions and deductions relating to dependents, child care expenses, head of household status and personal exemptions, (3) establish a property tax and water rate credit of up to \$200 for taxpayers below certain income levels, (4) increase the maximum income levels for no-tax status and the limited income credit, (5) establish a "capital formation incentive" to replace the existing capital gains exclusion, and (6) provide that taxpayers will not pay more Massachusetts income tax for 1995 than they would have paid under 1992 law, if their 1995 adjusted gross income is below certain levels (for instance, \$60,000 for single filers and \$100,000 for married couples filing jointly)



STATE ELECTION NOVEMBER 1994 cont:

(1) PROPOSED GRADUATED INCOME TAX RATES WOULD:

- Set the following state tax rates for all Massachusetts taxable income (after subtracting applicable deductions and exemptions):

<u>Tax Rate</u>	<u>Single</u>	<u>Married Filing Jointly</u>	<u>Married Filing Separately</u>	<u>Head of Household</u>
5.5%	up to \$50,200	up to \$81,000	up to \$40,500	up to \$60,100
8.8%	over \$50,200 up to \$90,000	over \$81,000 up to \$150,000	over \$40,500 up to \$75,000	over \$60,100 up to \$120,000
9.8%	over \$90,000	over \$150,000	over \$75,000	over \$120,000

A taxpayer whose total taxable income exceeded the upper limit for the 5.5% or 8.8% income bracket would still be taxed at the lower rate for income within that bracket. For example, a single person with \$100,000 in taxable income would be taxed at 5.5% on \$50,200 of that income, at 8.8% on the next \$39,800, and at 9.8% on the remaining \$10,000 of that income. The income brackets would be increased annually, starting in 1996, to account for changes in the cost of living.

- Eliminate the existing division of Massachusetts income into Part A income (generally, dividends, capital gains, and certain interest), currently taxed at 12 percent, and Part B income (all other income), currently taxed at 5.95 percent.
- Create a "head of household" filing status for single persons who have dependents and who file federal returns as heads of households.
- Prevent any gain from the sale of a taxpayer's principal residence from being taxed by the state at a rate higher than 6%.
- Provide that non-residents would pay tax on their Massachusetts income based on the income rate brackets applicable to their total income (including Massachusetts and other income).

(2) PROPOSED CHANGES IN EXEMPTIONS, DEDUCTIONS AND CREDITS WOULD:

Replace the child and dependent care expense deduction with a child and dependent care tax credit equal to 60% of the federal child and dependent care tax credit.

- Increase the existing exemption for each claimed dependent from \$1,000 to \$2,000.
- Allow heads of households a personal exemption of \$3,400, plus \$2,200 if blind and \$700 if 65 years of age or over.
- Reduce personal exemptions gradually for taxpayers whose adjusted gross income exceeded \$60,000 for single filers, \$100,000 for married persons filing jointly, \$50,000 for married persons filing separately and \$80,000 for heads of households. The personal exemption would be eliminated entirely for filers whose adjusted gross incomes exceeded these amounts by more than \$50,000 (\$25,000 for married persons filing separately). These amounts would be increased annually, starting in 1996, to account for changes in the cost of living.

STATE ELECTION NOVEMBER 1994 cont:

- Allow interest and dividends from deposits in all banks and institutions to qualify for the \$100 deduction (\$200 for married couples) currently applicable only to Massachusetts bank interest and dividends.
  - Allow the \$1000 net capital loss deduction to be taken against all income, not just against Part A income as current law provides.
- (3) PROPOSED PROPERTY TAX AND WATER RATE CREDIT WOULD:
- Create a property tax and water rate credit of up to \$200 for eligible homeowners and renters who have total incomes less than: \$30,000 for married couples, \$25,000 for head of household filers and \$20,000 for single filers. The amount of the credit would depend on the amount by which the taxpayers' real estate property tax and water charges exceeded 10% of their income. 20% of tenants' rent would be treated as a property tax payment for these purposes. If the taxpayer had no income tax due, the amount of any credit due would be paid to the taxpayer, as long as the state Legislature made any appropriation necessary to pay such refunds.
- (4) PROPOSED \$2000 INCREASE IN THE EXISTING INCOME THRESHOLDS FOR NO-TAX STATUS WOULD:
- Exempt taxpayers at or below the following levels of adjusted gross income from paying income tax: \$14,000 for married couples filing jointly, \$12,000 for head of household filers, and \$10,000 for single filers. These levels would be adjusted annually, starting in 1996, to account for changes in the cost of living. The new levels also would apply to the limited income credit which is available to taxpayers with adjusted gross income up to 175 percent of these levels.
- (5) PROPOSED CAPITAL FORMATION INCENTIVE WOULD:
- Replace the current 50% capital gains deduction with a "capital formation incentive" deduction, which would allow partial deductions for gains from the sale or exchange of qualified stock issued by certain corporations that employ 50% or more of their employees in Massachusetts.
  - Only gains on original stock purchased on or after January 1, 1995 from certain corporations engaged in active business, and held for required periods of time, would qualify for the deduction. The amount of the deduction would be 30% of the gain on stock held at least 3 years; 50% for stock held at least five years; and 70% for stock held at least seven years. Detailed provisions would restrict the benefit of this deduction to stock issuances which reflect new investments in businesses, and would disqualify stock in certain types of corporations that receive special tax treatment under existing law.
- (6) PROPOSED CAP ON TAX LIABILITY FOR CERTAIN TAXPAYERS IN 1995 WOULD:
- Excuse taxpayers at or below the following levels of adjusted gross income, as determined under the proposed law, from owing more Massachusetts income tax in 1995 than they would have owed under 1992 law: \$100,000 for married couples filing jointly, \$80,000 for heads of household, \$60,000 for single filers, and \$50,000 for married persons filing separately.
- (7) EFFECTIVE DATE:
- If the State Constitution is amended at the 1994 election to require graduated income tax rates, the proposed law would be effective beginning in tax year 1995. The proposed law states



that if any of its provisions were found invalid, the other provisions would remain in effect.

**STATE ELECTION NOVEMBER 1994 cont:**

**Note: Wherever this summary refers to current or existing law, the reference is to the law in effect in August 1993, when this summary was prepared.**

**QUESTION #8    STATE HIGHWAY FUND CHANGES**

This proposed law would increase the portion of gasoline tax revenue that would be credited to the state Highway Fund; prohibit the transfer of money from the Highway Fund to other state funds for other purposes; declare that citizens have a right to a safe and efficient public highway, road and bridge system and require the state to develop a comprehensive seven-year state transportation plan; and make certain other changes in state finance laws relating to the Highway Fund.

The proposed law would require that the small portion of state gasoline tax revenues that is deposited in funds relating to the use of watercraft be deposited instead in the Highway Fund. No revenue deposited in the Highway Fund could be transferred to any other state fund for any purpose other than one for which the Highway Fund may be used.

The proposed law would declare that the citizens of Massachusetts have a right to a safe and efficient public highway, road and bridge system, constructed and maintained by the state and its counties, cities and towns. The state Secretary of Transportation and Construction would be required to prepare a comprehensive state transportation plan for the period July 1, 1995 through June 30, 2002, to be updated every three years. The plan would provide for the repair or reconstruction of at least five percent of public highways and bridges every year, and it would establish priorities for highway, road and bridge projects based on condition and safety factors. The plan would be designed to promote economic development and employment by meeting the various transportation needs of residents throughout the state. The plan would be prepared after a public hearing and after consultation with the state Secretaries of Environmental Affairs and Economic Affairs.

Under the proposed law, money in the Highway Fund would no longer be considered in determining whether the state government has sufficient money on hand to set some aside for use in future fiscal years or to deposit some in the state tax reduction fund. The proposed law would declare that no more than 15% of gasoline tax revenues could be used for mass transportation purposes, but it would not prevent the state Legislature from appropriating additional gasoline tax revenues for such purposes.

The proposed law states that if any of its provisions were declared invalid, the other provisions would remain in effect.

**QUESTION #9    PROHIBITING RENT CONTROL**

This proposed law would prohibit rent control for most privately owned housing units in Massachusetts, and would nullify certain existing rent control laws, except that cities and towns would be authorized to adopt a restricted form of rent control for a six month period, after which compliance by property owners would be voluntary.

The proposed law would prohibit any city or town from enacting, maintaining or enforcing any law that requires below-market rents for residential properties. It would also prohibit the



STATE ELECTION NOVEMBER 1994 cont:

regulation of occupancy, services, evictions, condominium conversion, or the removal of the unit from rent control, if such regulation was part of a system requiring below-market rents. Existing state and local rent control laws would be nullified. The proposed law would not affect publicly owned or subsidized housing, federally assisted housing, or mobile homes.

Cities and towns would be authorized to adopt rent control for a six-month period on housing units that have a fair market rent of \$400 or less and that are owned by a person or entity owning ten or more rental units. Such rent control could not include the regulation of occupancy, services, evictions, condominium conversion, or the removal of the unit from rent control. The city or town would have to pay the owners of rent-controlled units the difference between the controlled rent and the fair market rent. After six months, owners of rent-controlled units would not be required to comply with the rent control regulation or with any other such regulation that the city or town might adopt in the future.

The proposed law would take effect on January 1, 1995. The proposed law states that if any of its provisions were declared invalid, the other provisions would remain in effect.

SPECIAL TOWN MEETING - DECEMBER 5, 1994

<u>WARRANT ART.NO.</u>	<u>DESCRIPTION</u>	<u>ACTION TAKEN</u>
1	Budget Transfer \$709,986	Approved
2	Holt Hill Agreement/State Police	Approved
3	Holt Hill Agreement/Cellular One	Withdrawn
4	Sewer Agreement - Lowell/Tewksbury	Approved
5	Train Whistles.	Approved
6	Senior Citizen Voucher Program	Approved
7	Glenwood Road/Conservation Acquisition	Approved
8	Easement/Dundee Park	Approved
9	Easement/Mass Electric - So. Elementary	Approved

SPECIAL TOWN MEETING - DECEMBER 5, 1994

Agreeably to a warrant signed by the Selectmen, November 7, 1994, The Inhabitants of said Town who are qualified to vote in the Town Affairs to meet and assemble at the J. Everett Collins Center for the Performing Arts on Shawsheen Road, in said Andover,

**MONDAY, THE FIFTH DAY OF DECEMBER, 1994,**

at seven o'clock P.M. to act upon the following articles:

Pursuant to the foregoing Warrant, I, the subscriber, one of the Constables of the Town of Andover, have notified the Inhabitants of said Town to meet at the time and place and for the purposes stated in said Warrant, by posting a true and attested copy of the same on the Town Hall, on each schoolhouse, and in no less than five other public places where bills and notices are usually posted and by publication in the Andover TOWNSMAN. Said Warrants have been posted and published fourteen days.

John F. Manning  
Constable

The check lists were used at the entrance and showed 443 voters admitted to the meeting.

The meeting was called to order by James D. Doherty, Moderator at 7:00 P.M.

The opening prayer was offered by Rev. Maynard Thompson, Pastor - New England Bible Church, Chandler Road, Andover.

Salute to the flag was led by Gerald H. Silverman, Chairman, Board of Selectman.

Unanimous consent was voted to admit 8 non-voters to the meeting and to allow non-voters to be escorted to the non voting section thereafter.

The Moderator announced there would be no smoking or food in the Collins Center.

The Moderator announced the voting sections of the Hall.

Upon motion made and duly seconded, it was VOTED by unanimous consent to dispense with the reading of the Warrant and return of service of the Constable.

Upon motion made and duly seconded, it was VOTED by unanimous consent that the Moderator refer to the articles by number and subject matter.

**ARTICLE 1.** To see if the Town will vote to amend Article 12 of the 1994 Annual Town Meeting (The Budget) by transfer and/or appropriation, or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that the Town transfer the sum \$385,000 from the following accounts:

Insurance Expenses	\$300,000
Debt Service - Interest Expense	85,000

and appropriate the sum of \$709,986, including \$385,000 from transfers, to the following accounts:

Municipal Maintenance - Other Expenses	\$ 50,000
Public Safety - Other Expenses	18,500
Public Works - Other Expenses	41,026
Andover Public School - Personal Services	300,000
Andover Public Schools - Other Expenses	300,460



SPECIAL TOWN MEETING - DECEMBER 5, 1994

Finance Committee Report: Approval  
Board of Selectmen Report: Approval  
School Committee Report: Approval

**ARTICLE 2.** To see if the Town will vote to authorize the Town Manager and Board of Selectmen to enter into an agreement with the Commonwealth of Massachusetts, Department of the State Police, for the use of property on Holt Hill for purposes of telecommunications on terms and conditions deemed by the Town Manager and Board of Selectmen to be in the best interests of the Town, including a term of up to 15 years or to take any other action related thereto.

Upon motion made and duly seconded it was VOTED by a Majority vote to approve Article 2 as printed in the Warrant.

Board of Selectmen Report: Approval

**ARTICLE 3.** To see if the Town will vote to authorize the Town Manager and Board of Selectmen to enter into an Agreement with Cellular One or any other entity in the telecommunications field for the use of the property on Holt Hill for purposes of telecommunications on terms and conditions deemed by the Town Manager and Board of Selectmen to be in the best interests of the Town, including a term of up to 15 years or to take any other action related thereto.

Article 3 was **WITHDRAWN**

**ARTICLE 4.** To see if the Town will vote to authorize the Town Manager and Board of Selectmen to enter into an Agreement or Agreements with the City of Lowell and the Town of Tewksbury to provide sewerage disposal services to users of those services in the Town of Andover on terms and conditions deemed by the Town Manager and Board of Selectmen to be in the best interests of the Town, including a term of up to 25 years or to take any other action related thereto.

Upon motion made and duly seconded it was VOTED by a Majority vote to approve Article 4 as printed in the Warrant.

Board of Selectmen Report: Approval

**ARTICLE 5.** To see if the Town will vote to authorize the Town Manager and Board of Selectmen to petition the Legislature to enact a special law relative to discontinuing the sounding of train whistles at railroad crossings in the Town that are otherwise protected by warning devices, or take any other action related thereto.

Upon motion made and duly seconded it was VOTED by a Majority vote to approve Article 5 as printed in the Warrant.

Board of Selectmen Report: Approval

**ARTICLE 6.** To see if the Town will vote to raise by taxation or transfer from available funds, a certain sum of money for the purpose of providing senior citizens and disabled homeowners with a real estate tax payment voucher program pursuant to an agreement to be formulated by the Council on Aging and approved by the Town Manager or take any other action related thereto.

Upon motion made and duly seconded it was VOTED by a majority vote to approve Article 6 as printed in the Warrant in the Amount of \$15,000 from available funds.

Finance Committee Report: Approval  
Board of Selectmen Report: Approval

SPECIAL TOWN MEETING - DECEMBER 5, 1994

**ARTICLE 7.** To see if the Town will vote to authorize the purchase, for the amount of \$30,000 to be paid from Conservation Commission funds, of the land and improvements at 15 Glenwood Road Extension, sometimes known as 58 Glenwood Road, to be held in the custody and control of the Conservation Commission pursuant to General Laws, Chapter 40, Section 8C, and reserving a life estate to the sellers, William C. Vaughan and Isabel Rita Vaughan, or to take any other action related thereto.

Upon motion made and duly seconded it was VOTED by a Majority vote to approve Article 7 as printed in the Warrant.

Finance Committee Report:      Approval  
Board of Selectmen Report:      Approval  
Planning Board Report:      Approval

**ARTICLE 8.** The Town of Andover to grant Dundee Office Park Joint Venture and Dundee Park Limited Partnership, with respect to its property situated off Essex Street, Andover, MA, a perpetual easement to pass and repass with vehicles or otherwise, over land owned by the Town of Andover, situated off Essex Street and described at the Essex North District Registry of Deeds at Book 846, Page 254, and Book 994, Page 421, and for all other normal purposes ancillary to the use of an easement of this nature.

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town authorize the Town Manager and Board of Selectmen to Grant to Dundee Office Park Joint Venture and Dundee Park Limited Partnership, with respect to its property situated off Essex Street, Andover, MA, a perpetual easement to pass and repass with vehicles and otherwise, and for normal utility purposes, over land owned by the Town of Andover, situated off Essex Street and described at the Essex North District Registry of Deeds at Book 646, Page 254, and Book 994, Page 421, and for other normal purposes ancillary to the use of an easement of this nature, all upon terms and conditions which the Town Manager and the Board of Selectmen deem in the best interest of the Town, including but not limited to an indemnity to the Town for the exercise of rights under the easement.

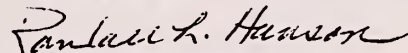
Board of Selectmen Report:      Approval  
Planning Board Report:      Approval: Contingent upon approval of the terms and conditions of the easement by Town Counsel and the Selectmen

**ARTICLE 9.** To see if the Town will authorize the Board of Selectmen and the School Committee to grant an easement to the Massachusetts Electric Company for the furnishing of electric service and transmission of electric current and for the installation and maintenance of all necessary poles, equipment and appurtenances and all necessary underground cables and wires, in the location near South Elementary School as shown on Massachusetts Electric Company Sketch Number 043-94-07 dated September 24, 1994 and titled "Sketch showing proposed transformer and duct bank on private property owned by the Town of Andover, located on Woburn Street", or to take any other action related thereto.

Upon motion made and duly seconded it was VOTED by a Majority vote to approve Article 9 as printed in the Warrant.

Upon motion made by Town Counsel Urbelis and duly seconded it was voted by a Majority vote to dissolve the Special Town Meeting at 8:10 P. M..

A T T E S T

  
Randall L. Hanson  
Town Clerk





**DIRECTORY OF TOWN OFFICIALS**  
**AS OF DECEMBER 31, 1994**

**ELECTED**

**BOARD OF SELECTMEN**

Gerald H. Silverman, Ch.	- 1995
Larry L. Larsen	- 1997
James M. Barenboim	- 1997
<del>Charles H. Wesson, Jr.</del>	<del>- 1995</del>
William T. Downs	- 1996

*Barry Finegold*

**ANDOVER HOUSING AUTHORITY**

Ronald C. Hajj, Ch.	- 1996
John P. Hess	- 1995
<del>Mary Jane Powell</del>	<del>- 1995</del>
James A. Cuticchia	- 1999
Hartley M. Burnham*	- 1996

\* Appointed by Commissioner  
of Dept. of Comm. Affairs

**TOWN MODERATOR**

James D. Doherty	- 1995
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**TRUSTEES OF PUNCHARD FREE SCHOOL**

Earl G. Efinger	- 1997
Joan M. Lewis	- 1997
John R. Petty	- 1997
Robert A. Finlayson	- 1997
Donna C. Ellsworth	- 1997
Reverend Calvin F. Mutti	
Reverend James M. Diamond	
Reverend Joseph W. LaDu	

**SCHOOL COMMITTEE**

Richard R. Muller, Ch.	- 1996
Susan T. Dalton	- 1997
<del>Mary Kelvie Lyman</del>	<del>- 1995</del>
<del>William J. Huston, Jr.</del>	<del>- 1995</del>
Lloyd J. Willey	- 1997

*Tina Girdwood*  
*David Birnbach*

**REGIONAL SCHOOL COMMITTEE**

Leo J. Lamontagne, Ch., Lawr.	
Joseph M. Gleason, Andover	
Terrence M. Breen, Methuen	
Michael E. Condon, Methuen	
Evelyn A. Burke, Lawrence	
Robert T. McCann, Lawrence	
John J. Caffrey, No. Andover	

**TRUSTEES, CORNELL FUND**

Alcide J. Legendre	- 1995
Edwin F. Reidel	- 1996
Virginia H. Cole	- 1997



## APPOINTED

### **TOWN MANAGER - REGINALD S. STAPCZYNSKI**

#### FINANCE COMMITTEE

Donald W. Robb, Ch.  
Thomas E. Fardy  
Gerald T. Mulligan  
Joanne F. Marden  
William T. Novelline, Jr.  
Margaret I. Jurgen  
Anthony J. Sakowich  
Donald F. Schroeder

#### PLANNING BOARD

Hooks K. Johnston, Jr., Ch.  
Michael H. Miller  
Susan A. Aloviseti  
Lorene A. Comeau  
Paul J. Salafia

#### TRUSTEES, MEMORIAL HALL LIBRARY

Karen M. Herman, Ch.  
Martin Klein  
Thomas J. Swift  
Laurence J. Lamagna  
Ruth M. Dunbar  
Patricia H. Edmonds  
Maria A. Rizzo

#### BOARD OF ASSESSORS

William J. Krajieski  
Archibald D. Maclaren  
John R. Petty

#### TOWLE FUND

Phillip F. Sullivan  
Ruth E. Westcott  
Marilyn R. Brody

#### DESIGN ADVISORY GROUP

Ann E. Constantine  
Donald J. Harding  
William B. Maren

#### MERR, VALLEY PLANNING COMMISSION

Dr. Lawrence S. Spiegel

#### ZONING BOARD OF APPEALS

Daniel S. Casper, Ch.  
Pamela H. Mitchell  
Paul Bevacqua  
Peter F. Reilly  
Carol C. McDonough  
Associate Members:  
Donald K. Ellsworth  
David W. Brown  
Alan R. Shulman  
John F. Bradley II

#### BOARD OF REGISTRARS

John R. Williams, Ch.  
Carolyn A. Simko  
Wendall A. Mattheson

#### CONSERVATION COMMISSION

Robert A. Pustell, Ch.  
Donald D. Cooper  
Jason S. Cohen  
Mark S. Curtin  
Julie Gershon  
Paul J. Finger  
Mark R. DeLisio

#### BOARD OF HEALTH

Dr. Douglas Dunbar  
Dr. Stephen Loring  
Frederick M. Childs

#### GR. LAW. SANITARY DISTRICT

Robert E. McQuade

#### HISTORICAL COMMISSION

Karen M. Herman, Ch.  
Ann E. Constantine  
Norma A. Gammon  
James S. Batchelder  
Stephen W. Kearn  
John S. Dugger  
Frank J. Byrne  
Phillip K. Allen, Ch. Emeritus  
John S. Sullivan, Ch. Emeritus

#### ANDOVER CULTURAL COUNCIL

Ron Wackowski, Ch.  
John F. Zipeto  
Margaret A. Pustell  
Teresa Morgan  
Anne M. Sullivan  
Gail L. Ralston  
Selma P. Flieder  
Diane Pitochelli

#### COUNCIL ON AGING

Dorothy L. Bresnahan, Ch.  
William L. Lane  
William T. Ryan  
Martin E. Epstein  
Deborah Silberstein  
Paul L. Twomey  
Oscar Rosenberg  
Arthur W. Smith  
Elizabeth Tice  
Doris B. Hudgins  
Robert P. Kenney, Emeritis  
Thomas F. Powers, Emeritus

#### RETIREMENT BOARD

William T. Downs  
Mary Kelvie Lyman  
Rodney P. Smith

#### SCHOOL BUILDING COMMITTEE

James M. Marsh, Ch.  
Marjorie E. Dennis  
Gilbert E. Martin, Jr.  
Michael P. Parsons  
Susan E. Jenkins  
Allan M. Clarke  
Vincent A. Chiozzi, Jr.\*  
\*School Committee's Designee

#### CABLE ADVISORY COMMITTEE

John R. Dempsey, Ch.  
Annetta R. Freedman  
Barbara Worcester  
James P. Murphy  
James M. Lyman

#### INDUSTRIAL DEV. FINANCING AUTHORITY

Dr. Lawrence S. Spiegel  
Michael W. Morris  
Thomas J. Swift  
Paul W. Cronin  
Robert A. Finlayson

#### PATRIOTIC HOLIDAY COMMITTEE

John J. Lewis  
John A. Campbell  
John C. Doherty  
Harold F. Hayes  
John W. Milne  
Edward J. Morrissey  
Edward Cole  
Kathryn T. Conti  
James M. Deyermond

#### 350TH ANNIVERSARY COMMITTEE

Norma A. Gammon, Ch.  
James D. Doherty  
Robert W. Phinney  
Mary L. Ordman  
Frederic A. Stott  
Cynthia J. Milne  
Charles H. Murnane, Jr.  
Margaret R. Cronin  
Robert J. Macartney  
Karen M. Herman  
Edward Cole  
Edward C. Williams, Jr.  
Stephen W. Kearn  
John S. Sullivan  
Ann E. Constantine  
Arnold W. Dyer, Jr.  
V. David Rodger  
Virginia L. Begg  
James A. Kapelson  
Christopher S. Doherty  
Paul D. Murphy  
James S. Batchelder  
James J. Redmond, Jr.  
Ann L. Kendall  
David F. Lynch

#### DEVELOPMENT & INDUSTRIAL COMM.

Dr. Lawrence S. Spiegel  
Robert A. Finlayson  
Thomas J. Swift  
Paul W. Cronin  
S. Joseph Hoffman

#### HOUSING PARTNERSHIP/FAIR HOUSING

David Hastings  
Christopher D. Haynes  
Lorene A. Comeau



**BALLARDVALE HISTORIC DISTRICT****STUDY COMMITTEE**

Timothy W. Barash, Ch.  
John R. Petty  
Jane E. Griswold  
Richard H. Moody  
Ruth A. Sharpe  
Bernice M. Haggerty  
Charles H. Murnane, Jr.  
Roy D. Umanzio, Alternate  
John Dugger, Alternate

**YOUTH COUNCIL**

Brian P. Major  
Kathleen M. Hess  
Colleen Georgian

**ZONING BYLAW TASK FORCE**

Daniel S. Casper  
Carol C. McDonough  
Jane E. Griswold  
Michael H. Miller  
Paul J. Finger  
Steven L. Burdeau

**TAX CLASSIFICATION TASK FORCE**

Francis X. Orlandella, Ch.  
Ronald D. Sanfield  
Mark E. Courtney  
Gregory R. Doyle  
Enzo S. Fossella  
Marilyn M. Lane

**TOWN OF ANDOVER DEPARTMENT/DIVISION HEAD DIRECTORY**

Animal Inspector. . . . .	Richard D. Lindsay, D.V.M.
Civil Defense Director. . . . .	James F. Johnson
Community Development Department	
Director of Health . . . . .	Everett F. Penney
Director of Planning. . . . .	Stephen L. Colyer
Conservation Administrator . . . . .	James A. Greer
Inspector of Buildings. . . . .	Kaija M. Gilmore
Electrical Inspector. . . . .	Richard J. Salenas
Plumbing, Gas & Sewer Inspector . . . . .	Bruce P. Hale
Council On Aging. . . . .	Sharon L. Souza
Finance and Budget Director . . . . .	Anthony J. Torrisi
Chief Assessor. . . . .	William J. Krajewski
Collector/Treasurer . . . . .	David J. Reilly
Data Processing Manager . . . . .	Barbara D. Morache
Purchasing Agent. . . . .	John W. Aulson
Veterans Service Agent. . . . .	John J. Lewis
Fire Chief. . . . .	Harold F. Hayes
Housing Authority Executive Director. . . . .	Nancy M. Marcoux
Municipal Maintenance Director. . . . .	James J. Brightney
Building Superintendent . . . . .	Kenneth H. Parker
Forester (Cemetery, Forestry, Parks). . . . .	James M. Bamford
PHE/Vehicle Maint. Superintendent . . . . .	Dennis L. Daniels
Personnel Director. . . . .	Candace Hall
Police Chief. . . . .	James F. Johnson
Animal Control Officer . . . . .	Wayne D. Nader
Deputy Game Warden. . . . .	Eugene A. Zalla
Public Works Director . . . . .	Robert E. McQuade
Highway Superintendent. . . . .	John F. Canavan, Jr.
Town Engineer . . . . .	Robert E. McQuade (Acting)
Memorial Hall Library Director. . . . .	James E. Sutton
Superintendent of Schools . . . . .	Richard E. Neal
Town Accountant . . . . .	Rodney P. Smith
Town Clerk . . . . .	Randall L. Hanson
Town Counsel. . . . .	Thomas J. Urbelis
Town Manager. . . . .	Reginald S. Stapczynski



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## HOW TO REACH YOUR ELECTED OFFICIALS

\* \* \* \* \*

### United States Senators:

The Honorable Edward M. Kennedy (D)  
2400 John F. Kennedy Federal Building, Boston, MA 02203  
(617) 565-3170  
SR-315 Russell Senate Office Building, Washington, DC 20510  
(202) 224-4543

The Honorable John F. Kerry (D)  
One Bowdoin Square, Boston, MA 02114  
(617) 565-8519  
SR-362 Russell Senate Office Building, Washington, DC 20510  
(202) 224-2742

### United States Representative:

Honorable Martin T. Meehan (D)  
Fifth Congressional District  
11 Kearney Square, Lowell, MA 01852  
(508) 459-0101  
1216 Longworth House Office Building, Washington, DC 20515  
(202) 225-3411

### State Senator:

John D. O'Brien, Jr. (D)  
Second Essex & Middlesex District  
107 High Street, Andover, MA 01810  
State House, Room 520, Boston, MA 02133  
(617) 722-1612

### State Representatives:

Gary M. Coon (R)  
Seventeenth Essex District  
C-1 Colonial Drive, No. 6, Andover, MA 01810  
State House, Room 124, Boston, MA 02133  
(617) 722-2100

Edward A. LeLacheur (D)  
Eighteenth Middlesex District  
63 Fruit Street, Lowell, MA 01852  
State House, Room 146, Boston, MA 02133  
(617) 722-2582

\* \* \* \* \*

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## HOW CAN WE HELP YOU?

\* \* \* \* \*

### Mailing Address:

Town Offices, 36 Bartlet Street, Andover, MA 01810

### Business Hours at the Town Offices:

8:30 A.M. - 4:30 P.M. Monday - Friday  
(Building Division - 8:00 A.M. - 4:00 P.M.)

### Telephone Numbers:

Town Offices	470-3800
Fax Number	475-1290
DCS Classes & Activities	470-3800 ext. 280
Department of Public Works	475-6980
Police Department - Business	475-0411
Fire Department - Business	475-1281
Police/Fire - Emergency	475-1212
Animal Control Officer	475-0411
Memorial Hall Library	475-6960
Senior Center	470-3800
Superintendent of Schools	470-3800 ext. 401
Personnel Office	470-3800 ext. 408

Andover's Population: 31,185      Square Miles: 32

### Recycling:

Curbside Pickup: Every other week - recyclables (glass - clear, green & brown - newspapers, magazines, and steel & tin cans - crush/flatten) will be collected on the same day as the trash collection. Place recycling bin curbside by 7:00 A.M. on your pick up day.

Recycling information & complaints: Call Waste Management, Inc.  
1-800-562-0321

Recycling Site: Third Saturday of each month at West Middle School from 9:00 A.M. to 1:00 P.M. Plastics (#1 & #2) and aluminum materials.

**Compost Site:**

High Plain Road (Bald Hill area). Leaves and grass clippings. Open year round for walk-ins, drive-ins as announced in local newspapers.

**Rubbish Complaints or Inquiries:** Vining Disposal at 1-800-432-9996

**Pothole or Snow Removal Complaints:** Highway Division at 475-3580 or  
Dept. of Public Works at 475-6980

**How to dispose of an appliance:** Appliances can no longer be left curbside with your trash - their disposal is the homeowner's responsibility. Suggestions for disposal: call Massachusetts Electric Company's Appliance Recycling Program at 1-800-962-3939, hire a private contractor or check with the company where your new appliance was purchased to see if they will take the old appliance.

**Andover's Tax Rate:** \$16.06 - Residential and Open Space  
\$24.19 - Commerical/Industrial & Personal Property

**When are taxes due:** Taxes are due quarterly on the following dates:

August 1st - November 1st - February 1st - May 1st

**Excise tax information:** Call Assessor's Office at 470-3800 ext. 305

**Town Meeting and Election:** Town Election is held the fourth Monday of March. Andover has an Open Town Meeting which is generally held three weeks following the Town Election.

**Voter Registration Information:** Town Clerk's Office 470-3800 ext. 320

**Where to obtain a Birth Certificate:** Town Clerk's Office

**Where to obtain a Marriage License:** Town Clerk's Office

**Where to obtain a Fishing & Hunting License:** Town Clerk's Office

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**TO:** Residents of Andover  
**FROM:** Dept. of Public Works  
**DATE:** January 1995  
**SUBJECT:** RECYCLING DROP – OFF PROGRAM

**WHEN:** Third Saturday of Each Month

**WHERE:** West Middle School

**TIME:** 9:00 AM – 1:00 PM

**PLASTIC :**

- Milk and Water Containers (flattened)
- Plastic soda bottles and plastic liquor bottles and other plastic containers marked  on the bottom.
- Plastic household detergent bottles and other plastic containers marked  on bottom.

**ALUMINUM PRODUCTS :**

- *Such as soda cans, alum. trays, pots & pans, storm window & storm door frames, and beach chair frames*
- Check with a magnet, a magnet will NOT stick

**THANK YOU FOR YOUR CONTINUED SUPPORT !!!**

**P.S. PLEASE Sort At Home !**



\* \* \* \* \*

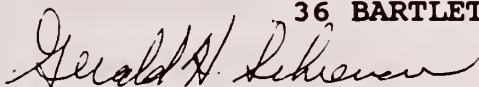
## WE WOULD LIKE TO HEAR FROM YOU

\* \* \* \* \*

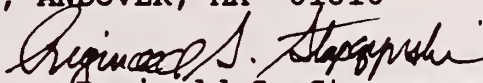
The Board of Selectmen and Town Manager welcome your ideas and comments about our municipal services and policies, or any general comments you may have about the Town of Andover. Please let us know what you think on this survey and return it to:

TOWN MANAGER'S OFFICE  
TOWN OFFICES

36 BARTLET STREET, ANDOVER, MA 01810



Gerald H. Silverman  
Chairman, Board of Selectmen



Reginald S. Stapczynski  
Town Manager

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Tell us one thing that you really like that the Town does.

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Tell us one thing that you would like to see improved upon.

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Name and address  
(Optional)





## INDEX

Animal Inspection .....	65	Margaret G. Towle Fund .....	24
Board of Selectmen .....	3	Memorial Hall Library .....	29
Community Dev. & Planning .....	49	Municipal Maintenance .....	43
Building Division .....	49	Building .....	43
Conservation Division .....	51	Forestry .....	47
Electrical Inspection .....	50	Parks .....	46
Health Division .....	52	Plumbing, Heating & Electrical .....	47
Planning Division .....	57	Spring Grove Cemetery .....	46
Plumbing & Gas Inspection .....	50	Vehicle Maintenance .....	48
Zoning Board of Appeals .....	58	Police Department .....	32
Community Services .....	60	Animal Control .....	37
Council on Aging .....	62	Emergency Management .....	37
Director of Town Officials .....	170	Department of Public Works .....	39
Directory of Dept./Div. Heads .....	173	Engineering .....	39
Finance & Budget .....	16	Gr. Lawrence Sanitary District .....	42
Assessors .....	20	Highway .....	40
Central Purchasing .....	17	Sewer .....	41
Collector/Treasurer .....	18	Solid Waste .....	40
Data Processing .....	19	Water .....	41
Veterans Services .....	19	Recycling Committee .....	42
Financial Statements .....	80	School Building Committee .....	68
Fire Department .....	38	School Department .....	69
Gr. Lawrence Voc. Tech. HS .....	61	350th Anniversary Committee .....	67
1994 Highlights .....	4	Town Clerk .....	28
Historical Commission .....	64	Town Counsel .....	31
Housing Authority .....	65	Town Manager .....	1
How to Reach Elected Officials .....	174	Town Meeting Minutes .....	99
How Can We Help You? .....	175	Tr. Punchard Free School .....	25
John Cornell Wood & Coal Fund .....	24	We Would Like to Hear From You .....	178







## VISION STATEMENT

The Town of Andover, more than a place to live, is a way of life. Its legacy of democracy shall be preserved. Each citizen should experience the treasures of nature, history, individual respect, neighborhood, and learning. As resources and energy allow, each of these gifts from the past will be enriched in the present for those yet to be.

TOWN OF ANDOVER BOARD OF SELECTMEN